

**RECORD OF SPECIAL MEETING
ELLSWORTH CITY COUNCIL**

DATE: FEBRUARY 28, 2014

TIME: 8:00 AM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,
FORTIER, MOORE, PERKINS AND PHILLIPS.**

CITY COUNCIL ABSENT:

**KEY SPEAKERS PRESENT: CITY MANAGER MICHELLE BEAL, TAMMY
MOTE, MICKI SUMPTER, LAWRENCE WILSON, MICHAEL HANGGE, AND
TERI DANE.**

Call to Order.

Chairman Phillips called the special meeting of the Ellsworth City Council to order at 8:00 a.m.

Council Order #021407, Request of the City Manager for approval of a proposal from VHB Inc. for engineering design services for the State Street/Forrest Avenue intersection project in conjunction with the MDOT State Street Reconstruction Project.

City Manager Michelle Beal stated all three of the agenda items this morning are in regards to the State Street Project. The D.O.T is in the engineering phase to reconstruct State Street from the Union River bridge to where the Fork in the Road project ended. This project will create a new intersection on North Street. As part of this project the City would like to move the High School intersection from the current location to Forrest Avenue thus creating a four way intersection. This would help alleviate the traffic build up on Forrest Avenue while school is in session.

VHB is the engineering firm that is performing the State of Maine's portion of the project. The City would like to piggy back on the State's project, as far as the construction is concerned. VHB would be engineering the City portion of the additions to the project. See attachment #1 for the proposal submitted by VHB for the additional work funded by the City. They will be dealing with the infrastructure within the intersection including creating the four way intersection, the new lines, and the traffic light issues. This proposal is for only the State Street portion of the project. VHB will sub out the traffic light portion of the project. This portion of the project is very cost effective because it is being conducted in conjunction with a project the State is already having engineered. The City will be responsible for providing traffic control in the areas where the test borings are being conducted. Beal stated this is a standard requirement in projects similar to this.

On a motion by Moore, seconded by Blanchette, it was unanimously

RESOLVED to approve Council Order #021407, Request of the City Manager to accept the proposal of VHB, Inc. for design services for the State Street/Forrest

Call to Order.

Approved - Council Order #021407, Request of the City Manager to accept the proposal of VHB, Inc. for design services for the State Street/Forrest Avenue intersection project at a cost of \$26,980. Financing to be from the Local Roads Capital Improvement Account.

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Avenue intersection project at a cost of \$26,980. Financing to be from the Local Roads Capital Improvement Account.

Council Order #021408, Request of the City Manager for approval of a proposal from Woodard & Curran for engineering design services for replacement of a water main on State Street in conjunction with the MDOT State Street Reconstruction Project.

City Manager Michelle Beal explained this request is for design services only due to the complete cost of the project. The entire project which includes two alternates would cost over a million dollars and that funding has not been secured yet. Beal felt the project should be designed because the project will need to be completed sometime in the near future. Public Works Director Lawrence Wilson explained the current situation with the 1889 water main located in this part of the City. He would like to extend the water main from Argonne Street to State Street rather than install temporary services since those would have to be removed later. This would create a loop system, providing temporary services through the Ellsworth Falls area, and back down to feed the stand pipe located at the High School. Wilson explained this is one addition to the project, however; if it is not completed temporary services will be required and then dug back up which will cost more than just completing this additional work. Wilson explained the other addition to the project involves extending a new section of water main up North Street to complete a project that was started earlier in an effort to avoid more leaks in the future. The remaining portion of the project involves the Forrest Avenue intersection; this will replace the other half of an old weak 8" water main. There have been multiple leaks in this section of water main occurring mostly during the winter. Wilson feels attachment #2 is very close to the accurate price, although may be on the high side if anything. The cost of the design phase would be \$43,000. The financing would come from the Water Department Capital Improvement Account.

On a motion by Crosthwaite, seconded by Fortier, it was

RESOLVED to approve Council Order #021408, Request of the Public Works Director to accept the proposal of Woodard & Curran Engineering for design services for the water main replacement located on State Street, North Street and Western Avenue financing from the Water Department Capital Improvement Account not to exceed \$43,000.

Approved - Council Order #021408, Request of the Public Works Director to accept the proposal of Woodard & Curran Engineering for design services for the water main replacement located on State Street, North Street and Western Avenue financing from the Water Department Capital Improvement Account not to exceed \$43,000.

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Before a vote was taken on the above motion, Councilor Beathem inquired about the correlation between this project and the State of Maine's portion of the project. Beal explained this portion of the project would be handled as an addition to the State project in the same manner the Fork in the Road project was. Woodard and Curran designed the water main and then it was put on the State's contract. Beathem asked if Woodard and Curran would be conducting the tabulations. Beal stated they are responsible for that portion, since the City has the option to opt out.

A vote was taken on the above motion with all members voting unanimously in favor.

Council Order #021409, Request of the City Manager for approval of a proposal from Hedefine Engineering for design/bid services for a new entrance road to Ellsworth High School in conjunction with the MDOT State Street Reconstruction Project.

City Manager Michelle Beal stated the City has currently signed a contract with Eero Hedefine in the amount of \$54,000 for just the design work not the permitting. See attachment #3 for the proposal from Hedefine Engineering for design services for the proposed High School entrance relocation project. Eero has now revised that contract to include the permitting fees. The permitting portion was taken out originally because it was not clear how the permitting would be handled in regards to the Department of Environmental Protection (DEP). The permitting fees were originally calculated to increase the contract by \$19,800. It has now been determined that the permitting will cost the City an additional \$17,153.75 rather than the original \$19,800. The request is to increase the existing contract in the amount of \$54,000 by \$17,153.75 to cover the new scope of work. Councilor Blanchette inquired if the City was paying for the design of the EBS entrance. Beal confirmed the City is paying for that work because the City is moving the EBS entrance. The City is requiring the last entrance to EBS on State Street be shut off. Their new entrance will be located off from the new entrance road to the High School.

On a motion by Fortier, seconded by Blanchette, it was unanimously

RESOLVED to approve Council Order #021409, Request of the City Manager to change the scope of the proposal of Hedefine Engineering for design services for the High School Entrance Relocation project increasing it by \$17,153.75 to come

Approved - Council Order #021409, Request of the City Manager to change the scope of the proposal of Hedefine Engineering for design services for the High School Entrance Relocation project increasing it by \$17,153.75 to come from Local Roads Capital Improvement Account.

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from Local Roads Capital Improvement Account.

Adjournment.

On a motion by Moore, seconded by Blanchette, it was unanimously

RESOLVED to approve adjournment at 8:18 AM.

A TRUE COPY

**ATTEST: _____
HEIDI-NOËL GRINDLE**

**Approved -
Adjournment at 8:18
AM.**