

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

DATE: JULY 20, 2015

TIME: 7:00 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BEATHEM, BLANCHETTE, CROSTHWAITE,
FORTIER, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT: PERKINS

**KEY SPEAKERS PRESENT: INTERIM CITY MANAGER DAVID COLE,
TAMMY MOTE, TERI DANE, AMANDA TUPPER, AND MICKI SUMPTER.**

Call to Order.

Chairman Crosthwaite called the regular meeting of the Ellsworth City Council to order at 7:08 p.m.

Pledge of Allegiance.

All stood for the pledge of allegiance.

Rules of Order.

The meeting was conducted under Robert’s Rules of Order and other rules adopted at the November 10, 2014 Annual Organizational Meeting of the Ellsworth City Council. After being recognized by the Chairman, a person may speak not more than three (3) minutes on any one item on the agenda. In addition, the person may speak not more than two (2) minutes in rebuttal.

Adoption of minutes from the following meeting (s) of the Ellsworth City Council:

06/15/2015 Regular Monthly Meeting.

06/16/2015 Special Meeting.

06/17/2015 Special Meeting.

06/26/2015 Special Meeting.

On a motion by Phillips, seconded by Beathem, it was unanimously

RESOLVED to approve adoption of minutes from the following meetings of the Ellsworth City Council 06/15/2015 Regular Monthly Meeting, 06/16/2015 Special Meeting, 06/17/2015 Special Meeting, and 06/26/2015 Special Meeting.

City Manager’s Report.

David Cole, Interim City Manager reported the State Street/Sidewalk Project is moving forward nicely and provided a brief status update on that project. A construction update was provided on the Knowlton Park Project as well. The walking trails, wind chimes, amphitheater, and splash pad are all starting to take shape. There may be a soft opening as early as mid August. Final touches will be

Call to Order.

Pledge of Allegiance.

Rules of Order.

Approved - Adoption of minutes from the following meetings of the Ellsworth City Council 06/15/2015 Regular Monthly Meeting, 06/16/2015 Special Meeting, 06/17/2015 Special Meeting, and 06/26/2015 Special Meeting.

City Manager’s Report.

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added to the Beechland Road later this week. The State DOT has finished their project on the Bucksport Road and will start working on the North Bend Road shortly. Cole reminded the public an E-Waste Collection would be held on Saturday, July 25, 2015 at Home Depot from 7:00 AM to 12:00 PM, hosted by the Noontime Rotary Club. The City of Ellsworth through a regional effort will be participating in a Household Hazardous Waste and Universal Waste Collection on August 15, 2015 at the Ellsworth High School from 9:00 AM to 1:00 PM. Ellsworth residents will need to preregister and receive a permit listing the items to be disposed of. The permits can be obtained at City Hall in the Tax Department. Councilor Fortier inquired if when the Beechland Road is striped, would it be possible to repaint the crosswalk from Court Street to Maple Street, located by the Court House Gallery. This crosswalk has not been repainted for several years. Cole will look into having this repainted either by the painting company or the Public Works Department. Councilor Blanchette mentioned there is a section of the fencing on the walking path just beyond the entrance to the High School toward the falls where the top rail is down. It appears a tree may have fallen on it bending the fence. Cole will look into having this repaired by the Public Works Department.

Committee Reports.

➤ *Harbor Commission.* Councilor Phillips stated the Commission met and reported a slow start to the season with the gas sales being down. The activity at the Harbor is starting to pick up with the arrival of warmer weather. Adam Wilson, Harbormaster has made the harbor grounds look much better by removing the brush and undergrowth around the Park.

➤ *Recreation Commission.* Councilor Fortier stated the Recreation Commission did not meet this month. They will meet again on the first Wednesday in August. The Demeyer Field Complex will be the host for the 9/10 Little League/Softball State Championships. The Complex was filled with people all weekend and many positive comments were heard about the facility. More batting cages have been added to the Complex along with some underground wiring.

Citizens' Comments.

There were no citizens' comments this month.

Councilor Moore, spoke as a citizen in regards to an interesting event that took place in the Harbor Bay. There was a sighting of some type of small whale by two

Committee Reports.

Citizens' Comments.

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separate boaters.

Presentation of Awards.

Michael Hall, for five years of service with the Regional Shellfish Program.

Mike Hall was not in attendance; his award will be given to his supervisor for presentation at a later date.

KaTina Howes, for ten years of service with the City Clerk's Department.

KaTina Howes was not in attendance; her award will be given to her supervisor for presentation at a later date.

Barbara Ameen, for twenty-five years of service with the Tax/Finance Department.

Barbara Ameen was present to accept her service award from Chairman Crosthwaite on behalf of the Ellsworth citizens.

UNFINISHED BUSINESS

There were no items under Unfinished Business this month.

CONSENT AGENDA

CONSENT AGENDA: All items with an asterisk () are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

Council Order #071502, Request to appoint Barbara Hegenbart to the Planning Board, as an Alternate (2) with a term to expire June 30, 2016.

On a motion by Phillips, seconded by Beathem, it was unanimously

RESOLVED to approve the consent agenda as presented this evening.

Presentation of Awards.

Mike Hall – 5 years, Regional Shellfish Program.

KaTina Howes – 10 years, City Clerk's Department.

Barbara Ameen – 25 years, Tax/Finance Department.

Unfinished Business.

Consent Agenda.

Approved - Consent agenda as presented this evening.

Approved – Barbara Hegenbart to Planning Board, term to expire 6/30/2016.

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NEW BUSINESS

New Business.

Public hearing and action on the applications for issuance for the following licenses:

Ellsworth Elks Lodge #2743, 317 High Street, for renewal of a City Class B License (Victualer, Alcohol and Special Amusement) and renewal of a State Malt, Spirituous and Vinous Club-On Premise Catering Liquor License.

Approved - Ellsworth Elks Lodge #2743, 317 High Street, for renewal of a City Class B License (Victualer, Alcohol and Special Amusement) and renewal of a State Malt, Spirituous and Vinous Club-On Premise Catering Liquor License.

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Fortier, seconded by Blanchette, it was unanimously

RESOLVED to approve the request of Ellsworth Elks Lodge #2743, 317 High Street, for renewal of a City Class B License (Victualer, Alcohol and Special Amusement) and renewal of a State Malt, Spirituous and Vinous Club-On Premise Catering Liquor License.

Capital Pizza Huts, Inc. d/b/a Pizza Hut, 211 High Street, for renewal of a City Class C License (Victualer and Alcohol).

Approved - Capital Pizza Huts, Inc. d/b/a Pizza Hut, 211 High Street, for renewal of a City Class C License (Victualer and Alcohol).

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Moore, seconded by Fortier, it was unanimously

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RESOLVED to approve the request of Capital Pizza Huts, Inc. d/b/a Pizza Hut, 211 High Street, for renewal of a City Class C License (Victualer and Alcohol).

Council Order #071503, Request of the Economic Development Director to accept the proposal from Tilson Telecom for the broadband infrastructure project to be funded by the NBRC (Northern Borders Regional Commission) and authorize the Interim City Manager to sign an agreement with Tilson Telecom.

Micki Sumpter, Economic Development Director explained the project was originally presented to and approved by the Council on February 9, 2015. This is being presented again as Northern Borders Regional Commission (NBRC) requires that a request for proposal (RFP) process be conducted for every project that includes federal funding. The City was unaware of this requirement in February. In May of 2015 a RFP was developed and publicized for the broadband infrastructure project funded by the NBRC. On June 19, 2015 at 3:00 PM the bidding period closed. Tilson Telecom was the only company to submit a proposal. The proposal was in the amount of \$270,335. The evaluation team reviewed the Tilson Telecom proposal and found the proposal to be responsive to the state of demands and requirements of the RFP. The bid, Sumpter is asking to be accepted tonight is approximately \$8,445 lower than the initial budgeted request proposed in February of \$278,445. Upon acceptance of this proposal, Tilson will begin work on the design and engineering activities for the broadband project funded by NBRC and the City of Ellsworth. Sumpter listed the various components of the project. See attachment #1 for a complete copy of the proposal. Kelly Brewer will be the construction manager for Tilson Telecom. The first organizational phone conference will be held next week. The complete project is estimated to take six to nine months. The project will include 2.5 miles; however, those miles are being reviewed to be sure it incorporates the most businesses as possible. Companies are very interested in leasing the pole space. The bulk of the work will be completed this fall. There was a technical discussion on the tasks that must be completed throughout the project. Councilor Fortier asked in the case this proposal goes over the funds, should the Council include in the suggested motion that the Council had already funded the rest of that in a previous Council meeting. The suggested motion would state and other monies appropriated by City Council. Chairman Crosthwaite clarified the Council had already approved \$278,445 on February 9, 2015 and that should be within the proposed motion this evening. Cole agreed the additional funds should be included because there could be some add-on items separate and aside from over-runs.

Approved - Council Order #071503, Request of the Economic Development Director to award the bid to Tilson Telecom for the broadband infrastructure project funded by the NBRC (Northern Borders Regional Commission) and the City of Ellsworth Economic Development Fund and authorize the Interim City Manager, David Cole to sign the agreement with Tilson Telecom. The quoted bid price was \$270,335, not to exceed \$278,445.

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On a motion by Fortier, seconded by Phillips, it was unanimously

RESOLVED to approve Council Order #071503, Request of the Economic Development Director to award the bid to Tilson Telecom for the broadband infrastructure project funded by the NBRC (Northern Borders Regional Commission) and the City of Ellsworth Economic Development Fund and authorize the Interim City Manager, David Cole to sign the agreement with Tilson Telecom. The quoted bid price was \$270,335, not to exceed \$278,445.

Council Order #071504, Discussion and action concerning the City Council setting the solid waste disposal sticker fee at \$3 per sticker.

Tammy Mote, Finance Director explained for the past six months City staff have been reviewing the Transfer Station/Recycling Center costs. These costs continue to increase on an annual basis. During the budget process, the Council had expressed interest in increasing the sticker price from \$2 to \$3 per sticker. This increase will help offset those increased costs the City has been experiencing. It has been 15 years since the last trash sticker increase. The City has taken on more recycling contracts, user fees from the Township, and eliminated different types of waste to help offset those costs. By increasing the sticker price by \$1.00 it will increase the revenues by 109%. The City currently has 10,000 stickers remaining at \$2.00 per sticker. If the Council approves this increase, the goal would be to continue selling those stickers until the City received the \$3 stickers. Residents could bulk buy the stickers which would be considered a “forever sticker”. Casella would be instructed by the City to accept both the \$2 and \$3 stickers. There was a discussion concerning when the increase in sticker price should become effective. Councilor Fortier felt the increase should be effective immediately and Casella be instructed to honor both the \$2 and \$3 stickers. Mote was unsure if a printed \$2 sticker could actually be sold for more than was printed on it. Councilor Phillips felt it should be left at \$2 until August 1, considering the impact of recently passed FY 2016 Budget on the Ellsworth taxpayers. Chairman Crosthwaite clarified the increase within the revenues has been factored into the FY 2016 Budget. Councilor Beathem saw this increase as a positive move because 15 years ago the increase was 100%; this increase is only 50%. Beathem agreed that citizens should be allowed to continue buying \$2 stickers until August 1, 2015. Mote explained the new stickers will be ordered tomorrow, the company has been very good about filling the prior orders in a timely fashion. It did not appear that a maximum number of stickers allowed to be sold to any resident would be necessary at this time.

Approved - Council Order #071504, setting the solid waste trash sticker fee at \$3 per sticker beginning August 1, 2015.

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On a motion by Fortier, seconded by Blanchette, it was unanimously

RESOLVED to approve Council Order #071504, setting the solid waste trash sticker fee at \$3 per sticker beginning August 1, 2015.

Adjournment.

On a motion by Fortier, seconded by Moore, it was unanimously

RESOLVED to approve adjournment at 7:36 PM.

A TRUE COPY

**ATTEST: _____
HEIDI-NOËL GRINDLE**

**Approved -
Adjournment at 7:36
PM.**