

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

DATE: AUGUST 19, 2019

TIME: 7:00 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BLANCHETTE, FORTIER, GRINDLE,
HAMILTON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT: HUDSON.

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, JENN
MERCHANT, KELLY HERRICK, LISA SEKULICH, REGGIE WINSLOW,
GARY SAUNDERS, RICHARD TUPPER, BERNIE HUSSEY, NATE
BURCKHARD, GLENN MOSHIER, AND HEIDI GRINDLE.**

Call to Order.

Chairman Blanchette called the regular meeting of the Ellsworth City Council to order at 7:00 PM.

Pledge of Allegiance.

All stood for the pledge of allegiance.

Rules of Order.

The meeting was conducted under Robert’s Rules of Order and other rules adopted at the November 14, 2018 Annual Organizational Meeting of the Ellsworth City Council. After being recognized by the Chairman, a person may speak not more than three (3) minutes on any one item on the agenda. In addition, the person may speak not more than two (2) minutes in rebuttal.

Adoption of minutes from the following meeting (s) of the Ellsworth City Council:

- 07/08/2019 Emergency Meeting.
- 07/15/2019 Regular Monthly Meeting.

On a motion by Phillips, seconded by Moore, it was unanimously

**RESOLVED to approve adoption of minutes from the following meetings:
07/08/2019 Emergency Meeting and 07/15/2019 Regular Monthly Meeting.**

City Manager’s Report.

David Cole, City Manager listed the following upcoming events: First, Thursday evening in the City Council Chambers from 6 PM to 8 PM will be the meeting of the Local Roads Committee. This is a historical committee of the Council but has been revitalized and given the task of going forward and trying to figure out how to address the vast road needs of the City. Second, next Monday evening at 5:30 PM there will be a special Council meeting there are two agenda items. The first deals

Call to Order.

Pledge of Allegiance.

Rules of Order.

**Approved - Adoption
of minutes from the
following meetings:
07/08/2019
Emergency Meeting
and 07/15/2019
Regular Monthly
Meeting.**

**City Manager’s
Report.**

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with the City's salt bid and the second item addresses the paving bid. Following that meeting at 6 PM there will be a workshop between the City Council and School Board members to discuss the facility needs of the Hancock County Technical Center and how to address matching program, educational, and technical needs with a facility that can accommodate them in the future. Cole attended a meeting of the Green Action Team on Friday and he was made aware of a Maine non-profit group called Window Dressers. Between September 18th and September 28th they will be operating out of the St. Joseph's Church in Ellsworth; providing low cost light weight custom made window frames and insulation. Interested citizens need to get their order in as well as can get involved by contacting windowdressers.org or by calling 207-596-3073. This information will also be on the City's Facebook page. Lastly, Cole noted over the past month he has been working with Councilor Fortier and members of the City Staff to look at opportunities under the new solar legislation that has come to light. Fortier and Cole participated in a webinar on this topic offered by Maine Municipal Association. Cole also attended the Manager's Institute which is held every summer with other city and town managers throughout the State on this topic. For him, the argument for the City to consider a solar project is very compelling and the incentives have been significantly increased. The net metering credit to help offset the cost of electricity has gone up to the point where if the City were to solicit proposals from operators to build, operate, own it, and provide the City with a power purchase agreement could save the City up to 1/3 of the electricity cost. The incentives are so lucrative now that they can support a 20-year power purchase agreement. Cole encouraged Chairman Blanchette to appoint a Council working group to collaborate with staff on designing a request for qualifications and test the market for proposals. He was very encouraged by the numbers he has seen and through discussions with others throughout the State of Maine there are a number of communities considering it now. There have also been a number of changes within the laws. Before a municipality could only take the top nine metered accounts, that cap has been removed. Municipalities used to be limited to one megawatt of power now it has been increased to 5 megawatts of power. Cole explained how the net metering credit is calculated and indicated from his sources the City would receive a credit of approximately 15.4 cents per kilowatt hour for everything generated. That is significantly higher than in the recent past. Cole did not see a lot of negatives associated with this concept and believed it was worth at least considering. The next steps would be to appoint a working group to assist staff with developing an RFQ, which would be brought back to the Council

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for review and approval. Then test the marketplace for the possibilities. Chairman Blanchette stated he would consult with staff and name a group later this week.

Committee Reports.

Harbor Commission. Councilor Phillips attended the Harbor Commission meeting on August 14, 2019. The gas sales are above last year by approximately 3,300 gallons in July. The docks have been busy as well as transient boaters are up. Graftec has evaluated the location for the pump project, they plan to complete this through the winter. The hours of operation at the Harbor have been slightly adjusted and a few issues have been encountered from this change.

Recreation Commission. Councilor Grindle noted on August 7, 2019 the Recreation Commission met. The Downeast Family Y has started the youth travel soccer season. If anyone is interested in joining this program, call the Downeast Family YMCA. They started discussing Winter Carnival, which is traditionally held in February. Last winter it was cancelled due to mother nature not cooperating. Discussions included possibly having two different dates as well as holding a few new events in addition to those being held at Woodlawn. Brainstorming started on new activities and the Commission would welcome any suggestions from business owners or community members. The Commission requested periodic updates from some of the organizations that receive funding and would like to receive more communications through the year about activities they are holding and upcoming events they have planned. They would like to see organizations more than once a year.

Citizens' Comments.

There were no citizens' comments this month.

Presentation of Awards.

Nate Burckhard, for five years of service with the Ellsworth Technology Systems Department. (Carried forward from July Council Meeting)

Nate Burckhard was present to accept his service award from Chairman Blanchette on behalf of the Ellsworth citizens.

Committee Reports.

Citizens' Comments.

**Presentation of
Awards.
Nate Burckhard – 5
years of service,
Ellsworth
Technology Systems
Department.**

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*Ellsworth High School Varsity Baseball Team recognition as State of Maine
Champions.*

The majority of the Ellsworth High School Varsity Baseball team along with the coaching staff was present to be recognized by the City Council. Chairman Blanchette noted the Ellsworth High School Varsity Baseball Team took State honors in the State Championship this past June. Councilor Grindle, introduced the team along with the Coaches and Dugout Mom, Lisa Folmer. This was Ellsworth's first baseball title in 31 years (since 1988). Their final record was 19-1. Grindle recognized the bond the boys will always share as well as the hard work and dedication put into the sport by the team over several years. The community support over the season was awesome as well, the crowds continued to grow as the season went on. The Council wished the team more success in the future. Coach Dan Curtis spoke briefly concerning the team stats. The team played 20 games and scored 153 runs and they allowed 24 runs. They won the Class B State Championship while being ranked number 1 in the State of Maine.

UNFINISHED BUSINESS

There were no items under Unfinished Business this month.

CONSENT AGENDA

CONSENT AGENDA: All items with an asterisk () are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

*Council Order #081900, Request of the Housing Authority to appoint Richard Lyles to the City of Ellsworth Housing Authority Board to fill the remainder of Jeff Clark's recently vacated term which was set to expire 01/01/2024. **

**Ellsworth High
School Varsity
Baseball Team
recognition as State
of Maine Champions.**

Unfinished Business.

Consent Agenda.

**Approved - Consent
agenda as presented
this evening.**

**Approved – CO
#081900, Richard
Lyles term to expire
1/1/2024 Housing
Authority Board.**

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*Council Order #081901, Request of the Tax Collector/Deputy Treasurer to initiate civil actions in the name of the City of Ellsworth for the purpose of collecting delinquent personal property taxes. **

See attachment #1 for the complete request.

On a motion by Fortier, seconded by Phillips, it was unanimously

RESOLVED to approve the consent agenda as presented this evening.

NEW BUSINESS

Public hearing and action on the application for the following licenses:

Daniel C. Potts d/b/a Lakeside Cedar Cabins, 397 Mariaville Road, for renewal of a City Lodging License.

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Phillips, seconded by Grindle, it was unanimously

RESOLVED to approve the request of Daniel C. Potts d/b/a Lakeside Cedar Cabins, 397 Mariaville Road, for renewal of a City Lodging License.

Barb & Kevin Buza d/b/a Silver Saints Sanctuary, 33 Birch Avenue, for renewal of a City Lodging License.

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Approved – CO #081901, initiate civil actions in the name of the City of Ellsworth for the purpose of collecting delinquent personal property taxes.

New Business.

Approved - Daniel C. Potts d/b/a Lakeside Cedar Cabins, 397 Mariaville Road, for renewal of a City Lodging License.

Approved - Barb & Kevin Buza d/b/a Silver Saints Sanctuary, 33 Birch Avenue, for renewal

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Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Fortier, seconded by Moore, it was unanimously

**RESOLVED to approve the request of Barb & Kevin Buza d/b/a Silver Saints
Sanctuary, 33 Birch Avenue, for renewal of a City Lodging License.**

*AARGH Inc., d/b/a Pat's Pizza, 396 High Street, for renewal of a City Class C
License (Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III,
IV) Malt, Spirituous, and Vinous Liquor License.*

Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Phillips, seconded by Moore, it was unanimously

**RESOLVED to approve the request of AARGH Inc., d/b/a Pat's Pizza, 396 High
Street, for renewal of a City Class C License (Victualer and Liquor) and renewal
of a State Restaurant (Class I, II, III, IV) Malt, Spirituous, and Vinous Liquor
License.**

*Taste Jamaica, LLC 190 State Street for a new City Class C License (Victualer and
Liquor) and a new State Restaurant (Class IV) Malt Liquor License.*

Michelle Griffiths was present, as it was required by the Licensing Ordinance in
regards to new businesses.

Councilor Fortier inquired about a tentative opening date. Griffiths noted they
opened today to sell food only.

of a City Lodging
License.

Approved - AARGH
Inc., d/b/a Pat's
Pizza, 396 High
Street, for renewal of
a City Class C
License (Victualer
and Liquor) and
renewal of a State
Restaurant (Class I,
II, III, IV) Malt,
Spirituous, and
Vinous Liquor
License.

Approved - Taste
Jamaica, LLC 190
State Street for a new
City Class C License
(Victualer and
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(Class IV) Malt
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Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Moore, seconded by Phillips, it was unanimously

RESOLVED to approve the request of Taste Jamaica, LLC 190 State Street for a new City Class C License (Victualer and Liquor) and a new State Restaurant (Class IV) Malt Liquor License.

Council Order #081902, Request of the City Manager to confirm the appointment of a new Ellsworth Planner within the Development Services Department.

David Cole, City Manager announced Jef Fitzgerald would be the City's new Planner within the Development Services Department. Before Cole's time at the City Fitzgerald was the Assistant Planner for six years so this announcement has been received positively by both City Councilors and Staff. See attachment #2 for the complete request. Cole noted prior to joining the City the first time, Fitzgerald worked for the Hancock County Planning Commission. He has a strong technical background, experience with geographic information systems, as well as a 2 year degree in architecture and training in land surveying. While Fitzgerald was the Assessor in Bucksport he also chaired the Comp Planning Committee and guided that process. The City of Ellsworth will be looking at updating their Comp Plan in the very near future. Cole proudly recommended Fitzgerald for confirmation by the City Council.

On a motion by Moore, seconded by Phillips, it was

RESOLVED to approve Council Order #081902, confirm the appointment of Jef Fitzgerald as Planner for the City of Ellsworth.

Before a vote was taken on the above motion Councilor Fortier expressed how pleased he was to have Fitzgerald back on the team.

Approved - Council Order #081902, confirm the appointment of Jef Fitzgerald as Planner for the City of Ellsworth.

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**A final vote was taken on the above motion with all members voting
unanimously in favor.**

*Council Order #081903, Request of the Deputy Treasurer/Tax Collector to award
bids for tax-acquired property.*

Kelly Herrick, Deputy Treasurer/Tax Collector stated on August 8, 2019 bids were opened on the sale of six foreclosed properties which were acquired for non-payment of taxes and one property which was acquired for non-payment of sewer charges. Bids were received on all of the properties; the minimum set bid price was met on each bid and certified checks for 10% of each bid was received at the time of bid opening. See attachment #3 for the complete request and bid results. Herrick recommended awarding the tax acquired properties to the highest bidders as listed on the spreadsheet (attachment #3).

On a motion by Fortier, seconded by Phillips, it was unanimously

**RESOLVED to approve Council Order #081903, Request of the Deputy
Treasurer/Tax Collector to accept the bids from the highest bidders as indicated
above (attachment #3) and to release said properties through Quit-Claim Deeds.**

*Council Order #081904, Request of the Water Department Superintendent to award
the bid for a new 2019 or 2020 ½ ton 4WD regular cab work truck, and authorize
the City Manager to sign all necessary agreements.*

Reggie Winslow, Water Department Superintendent reported two bids were received for this purchase. See attachment #4 for the complete request and bid results. The lowest bid received was on a 2019 ½ ton in the amount of \$26,388. \$25,000 was budgeted within the Capital Improvement budget. The difference of \$1,388 would need to be funded out of the operating budget. There are sufficient funds within that account. Councilor Moore inquired if more bid requests were sent out then received. Winslow stated all of Darlings was invited to bid as they are the local dealerships. Darlings Auto Mall on the top of the hill and Darlings Ford in Bangor were the only two that responded. They were the only two to respond last time as well; however, last time all makes and models were made available. Councilor Phillips inquired if this truck would be used only for general service and not be used for snowplowing as well as whether Winslow was satisfied with a

**Approved - Council
Order #081903,
Request of the
Deputy
Treasurer/Tax
Collector to accept
the bids from the
highest bidders as
indicated above
(attachment #3) and
to release said
properties through
Quit-Claim Deeds.**

**Approved - Council
Order #081904,
request to award to
the lowest bidder,
Darlings Auto Mall
at a cost of \$26,388
for a RAM
Tradesman. \$25,000
to be paid from the
Water Department
Capital
Improvement
Account with the
remaining \$1,388 to
be paid out of the**

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RAM. Winslow noted it would only be used for general service and he indicated they had very good luck with the RAM purchased last year. The delivery time is three to four months. Councilor Fortier inquired about the plan for the vehicle this truck would be replacing. Winslow noted currently it will be retained, pending the hiring of a fourth water operator. At this point, the truck does not meet the State inspection requirements. The few minor issues are being worked on, it is expected the truck will pass the inspection soon. Eventually, it will go to the Public Works Department, it has not reached the salvage stage yet.

On a motion by Phillips, seconded by Fortier, it was unanimously

RESOLVED to approve Council Order #081904, request to award to the lowest bidder, Darlings Auto Mall at a cost of \$26,388 a RAM Tradesman. \$25,000 to be paid from the Water Department Capital Improvement Account with the remaining \$1,388 to be paid out of the General Operating Budget.

Council Order #081905, Request of the Public Works Director to approve a contract with Hedefine Engineering for services on the Water Street Drainage project and authorize the City Manager to sign all necessary agreements.

Lisa Sekulich, Public Works Director explained in January Hedefine Engineering was contacted for a proposal on engineering services to conduct some drainage improvements along Water Street in the Foster Street area. Due to the scope creep, easement issues, and the potential for conducting some overnight inspection work that will be required during the construction project Sekulich is requesting to increase the original budget from under \$15,000 to the new estimate of \$25,000. As there may be other unforeseen expenses relating to the construction phase, Sekulich is asking to approve an up to \$30,000 allowance on this project. See attachment #5 for the complete request and proposal from Hedefine Engineering. This project will be on Water Street where the City has significant ice buildup every winter due to water flowing down the roadway. Countless evenings, nights and weekends have been spent with the grader at this spot scraping, salting and sanding this portion of the road just to make it passable. David Cole, City Manager agreed with Sekulich this is a safety concern. There is a thaw, freeze, catchment of water at this location. The majority of the design has been completed, the additional funding will finish the design, place the project out to bid, and cover the construction inspections needed to the adequate level. Sekulich explained there is a forced main as well as

**General Operating
Budget.**

**Approved - Council
Order #081905,
continuing the
Design contract with
Hedefine
Engineering for the
Water Street
Drainage Project and
allow City Manager
to sign all required
documentation with
an amount not to
exceed \$30,000 and
to be funded from
the local road budget
9090900-59001.**

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the water main through Water Street is located in this area. In order to install the cross culverts they will need to work around the mains. There will also be overnight work required to minimize traffic impacts. Based on the complexity of the project Sekulich would like to have an inspector from the engineer company present overnight to ensure if anything needs to be adjusted those calls can be made in the field while the area is opened up. The project start date will be contingent on resolving some easement issues. The goal was to start this fall if not, it may turn into a winter or spring project. The design phase was initially part of the FY19 budget and has since been rolled into the FY20 Local Roads budget. The funds have essentially been set aside for the project. The project includes upsizing the pipes and adding more catch basins. This is not part of the pump station project that is also being completed on Water Street. Sekulich explained this project starts at the river and involves installing new culverts; when drainage improvements are made they begin at the bottom and work their way up a hill. This is the start of a process involving upgrading the entire system within the next 20 years.

On a motion by Phillips, seconded by Grindle, it was unanimously

RESOLVED to approve Council Order #081905, continuing the Design contract with Hedefine Engineering for the Water Street Drainage Project and allow City Manager to sign all required documentation with an amount not to exceed \$30,000 and to be funded from the local road budget 9090900-59001.

Council Order #081906, Request of the Public Works Director to accept the Mineral Screening Bid.

Lisa Sekulich, Public Works Director explained on August 7, 2019 bids were opened. Three RFPs were requested and three bids were received. See attachment #6 for the complete request and bid results. RF Jordan was the low bidder on both dollar per cubic yard to screen sand as well as the credit they would take for the tailings. Sekulich is requesting to approve a contract with RF Jordan for winter sand screening.

On a motion by Hamilton, seconded by Moore, it was

RESOLVED to approve Council Order #081906, award the bid for mineral screening to R.F. Jordan & Sons Construction at a rate of \$2.90 per cubic yard

Approved - Council Order #081906, award the bid for mineral screening to R.F. Jordan & Sons Construction at a rate of \$2.90 per cubic yard for screening City sand. The City also reserves the right to order sand screened from January through April 2020

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for screening City sand. The City also reserves the right to order sand screened from January through April 2020 at a price of \$3.75 per cubic yard and to allow the contractor to purchase the tailings that are greater than three inches at a price of \$1.00 per cubic yard.

There was an explanation of how the yards of sand relate to the number of tailings. Sekulich explained the City wants 8,000 yards of sand, RF Jordan is saying they will purchase 5,000 yards of the City's tailings to offset the cost of the screening. Councilor Phillips inquired if the City had that amount of tailings. Sekulich stated they will by the time the sand is screened including what is left after the bank is leveled off. Phillips wondered if the volume was available as the second bidder only requested 1,000 yards of tailings. The availability of tailings result from the leftovers from the screening mixed with the material that has been stock piled for many years. Councilor Fortier added his thoughts on why the second bidder may not have wanted as many tailings as the low bidder did.

A final vote was taken on the above motion with all members voting unanimously in favor.

Council Order #081907, Request of the Fire Chief to award a bid for an E22-T-600 Washer/Extractor, E22-404L Liberty Pump, and Ram Air Dryer.

Richard Tupper, Fire Chief explained a \$20,000 grant was received to purchase a gear washer extractor and dryer system. There was a request for bids sent out to three different vendors. Two bids were received back. See attachment #7 for the complete request and bid results. The low bid received in the amount of \$16,957 includes a washer extractor and a dryer unit that is similar or better than the bid specifications. Tupper explained the washers required an external drainage pump and the one added by this company has a slightly bigger horsepower but the same model. Everything the second bid/lower bid provided is equal or better than what was within the bid specifications. Tupper is recommending the bid be awarded to IPS for a total of \$16,957. This will leave funding within the grant award to fund the necessary drainage plumbing and electrical hookup work. This project will stay within budget. There is room within the Station to house this equipment. Currently, the Department has a household washer. Tupper explained where in the station the equipment will be placed and the elements that will either be moved or disposed of to make room. David Cole, City Manager acknowledged the initiative

at a price of \$3.75 per cubic yard and to allow the contractor to purchase the tailings that are greater than three inches at a price of \$1.00 per cubic yard.

Approved - Council Order #081907, Request of the Fire Chief to purchase a washer/extractor, cabinet dryer with accessories, and liberty pump as proposed from Industrial Protection Services, at a cost of \$16,957.00 to be funded from the gear extraction grant account number 1520210-50825.

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PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BLANCHETTE, FORTIER, GRINDLE,
HAMILTON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT: HUDSON.

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, JENN
MERCHANT, KELLY HERRICK, LISA SEKULICH, REGGIE WINSLOW,
GARY SAUNDERS, RICHARD TUPPER, BERNIE HUSSEY, NATE
BURCKHARD, GLENN MOSHIER, AND HEIDI GRINDLE.**

on the part of the Fire Department to seek this grant opportunity. Captain Dorr did a great job writing the grant. The Department was commended for doing a great job on a very competitive grant opportunity.

On a motion by Moore, seconded by Phillips, it was unanimously

RESOLVED to approve Council Order #081907, Request of the Fire Chief to purchase a washer/extractor, cabinet dryer with accessories, and liberty pump as proposed from Industrial Protection Services, at a cost of \$16,957.00 to be funded from the gear extraction grant account number 1520210-50825.

Council Order #081908, Request of the IT System Administrator to purchase an upgrade to the Vision Appraisal Assessing Software.

Jason Ingalls, IT System Administrator explained the current version 7 of the City's assessing software Appraisal Vision has reached the end of its life and will not be supported after January of 2020. Version 8 is available at a cost of \$22,500. See attachment #8 for the complete request and Upgrade Schedule from Vision Government Solutions. Upgrading this software is the only option if the Assessing Department wants to continue to track the evaluations through this program. Switching to a different software would be difficult and more expensive option. This will be a significant upgrade on the backend of the software; Ingalls gave a technical description of what will be changing. The system will not be available for three weeks while the conversion takes place. The upgrade was closely coordinated with Larry Gardner, City Assessor and has been scheduled to take place in October. This software has been in place since prior to 2008. Councilor Hamilton confirmed this purchase is included within the current budget. The non-cloud installation will be used. Due to the size of the City it is still cost effective to use the in-house servers to conduct the installation. The company will be handling the entire upgrade process.

On a motion by Phillips, seconded by Fortier, it was unanimously

RESOLVED to approve Council Order #081908, Request of the IT System Administrator to proceed with the mandatory software upgrade for Vision Appraisal Assessing Software. The funding will be allocated as follows: \$20,000

Approved - Council Order #081908, Request of the IT System Administrator to proceed with the mandatory software upgrade for Vision Appraisal Assessing Software. The funding will be allocated as follows: \$20,000 from the Vision Upgrade CIP and \$2,500 from Information Technology Professional Services account.

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*from the Vision Upgrade CIP and \$2,500 from Information Technology
Professional Services account.*

*Council Order #081909, Request of the Police Chief to award a bid for (2) two new
2020 police cruisers, and authorize the City Manager to sign all necessary
agreements.*

Glenn Moshier, Police Chief stated the two bids received this year were opened on August 13. One was from Darlings Ford in Bangor and the other one was from Quirk of Augusta. See attachment #9 for the complete request and bid results. The Darlings Ford bid had the cruiser prices slightly higher; however, the trade-in value was greater making the overall bid lower. Moshier is recommending the bid be awarded to Darlings Ford of Bangor in the total amount of \$67,698 less the \$15,000 trade-in for the two vehicles resulting in a final cost of \$52,698. Councilor Phillips questioned if the two vehicles being traded in were still being used by the Department and if so would Darlings Ford still honor the trade-in value regardless of additional miles put on the vehicles. Moshier stated it was his understanding that they would, the mileage they were provided within the bid specs was estimated mileage. He furthered explained this year going into the bid process the Department was aware they would need to wait an extended period of time before receiving the new cruisers because of a decision made by Ford. In anticipation of this when the bid specs were created and sent out the bidding companies were notified that the mileage noted was an estimate. They were both aware at the time of bidding they were looking at vehicles that are still being actively used. The waiting period is 12 to 18 weeks as both companies will need to order the vehicles once the agreements are signed. This will be the new style cruiser; however, still meets all the bid specifications. Moshier explained the internal changes to the cruisers; however, outwardly they look the same. The department has had outstanding luck with the Ford Sport Utility vehicles and the price remains favorable. Moshier explained for safety precautions and maintenance reasons the department made the decision to keep all their vehicles standard and similar. The 2016 vehicle was damaged last year in the parking lot; however, has been repaired and will have approximately 120,000 miles on it at the time of trade-in. This vehicle received a lower trade-in amount than the 2017 which will hopefully be traded-in with under 100,000 miles on it. In order to achieve keeping the mileage on the 2017 low it will be used as the School Resource Officer's car. Councilor Fortier reminded the Council they discussed during the budget cycle an interest in

**Approved - Council
Order #081909,
Request of the Police
Chief to award a bid
to Darling's Ford of
Bangor in the
amount of \$52,698.00
for two new police
cruisers; to be
funded from the
police cruiser capital
improvement
account (9090900-
59007).**

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transitioning one of these cars to the Code Enforcement office so that the sedan could be retired as well as allow that department to have an all-wheel drive vehicle. Fortier noted Moshier had told him earlier these vehicles were likely not the best vehicles to transition. Moshier confirmed they had that discussion and the reason this is not a good year to make that transition is because of the long wait to receive the new cruisers. At that point, both trade-in vehicles will have high mileage. He anticipates next year the cruisers to be traded-in would make better vehicles to transition to another department. Next year the goal is to get the new cruisers quicker ensuring the older vehicles have fewer miles, making it more suitable for long term use as the inspector's vehicle. Moshier stated the funds within the Capital Budget was close for this purchase, while preparing for the budget process he had estimated the cost of cruisers from Quirk and the bid price is very close to the those figures. It could be off a small amount.

On a motion by Phillips, seconded by Moore, it was

RESOLVED to approve Council Order #081909, Request of the Police Chief to award a bid to Darling's Ford of Bangor in the amount of \$52,698.00 for two new police cruisers; to be funded from the police cruiser capital improvement account (9090900-59007).

A final vote was taken with 5 members in favor (Blanchette, Hamilton, Grindle, Moore, and Phillips). 1 member voting in opposition (Fortier).

Council Order #081910, Request of the Finance Director to withdraw funds from the Wastewater Reserve Account for the replacement of the channel grinder at the Main Street Pump Station.

Michael Harris, Wastewater Superintendent clarified this grinder is not located on Main Street, it is rather located at the main pump station that everything flows through to reach the plant. He explained there was a grinder that all the flow from the City moves through before it reaches the main pump station and it grinds up all the material before it is pumped to the plant. This grinder is seven years old and has failed possibly due to some significant damage it sustained. There are two options available, one is to rebuild this unit. The second option is called the renew program; program will allow the department to get a newly designed unit with a reinstated warranty. This option would cost \$27,601.83. Harris received a parts

Approved - Council Order #081910, accept the quote from JWC Environmental and authorize the Finance Director to withdraw \$27,601.83 + shipping from the Wastewater Capital Reserve account to purchase the replacement grinder.

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quote to take the existing unit apart and repair it. The parts quote to repair the unit was \$15,889, this would not include necessary labor costs for a professional to make the repairs. This option would leave the department with an inferior design and no warranty. They do not want the older unit in trade; as money becomes available there is the opportunity to rebuild this unit to be used as a spare. In the event the grinder fails again this would allow for a temporary grinder to be used, currently the material is not being grinded up; everything is flowing through the pump station directly into the plant. There is a screen at the plant; however, the concern is if the pumps at the main pump station get plugged up it will cause a huge problem. See attachment #10 for the complete request and quote from JWC. Harris would like to recommend the renew program in order to take advantage of the newer unit including the warranty. Harris believes something physically impacted the current grinder. Harris provided a technical description of how the grinder works. This equipment is capable of destroying anything that runs into it; based on the damage it appears something caused extensive damage to the bottom cutter teeth on one side and the whole bottom stack was shifted to the left. Whatever caused the damage was either destroyed or is in the bottom of the pump station well. The new unit will be a drop in unit which will allow the Wastewater Department staff to install it. The vendor will conduct a start up on the unit once installed. A boom truck will likely need to be hired because the unit weighs approximately a ton.

On a motion by Moore, seconded by Fortier, it was unanimously

RESOLVED to approve Council Order #081910, accept the quote from JWC Environmental and authorize the Finance Director to withdraw \$27,601.83 + shipping from the Wastewater Capital Reserve account to purchase the replacement grinder.

Council Order #081911, Request to award a bid for the installation of carpeting at Ellsworth City Hall.

David Cole, City Manager explained there was \$25,000 put in the budget for the carpet replacement. This project covers a good portion of the first and second floors of City Hall. Cole listed the various office spaces that will be included within this project. The Facilities Manager, Steve Joyal solicited quotes from three companies. Cole listed the three companies that were invited to submit prices, see attachment #11 for the complete request and quotes. Initially, only a price was

Approved - Council Order #081911, award the carpeting bid as presented for City Hall to Mark Sarros Carpeting for \$20,628.00 which includes night and weekend work and

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gathered for materials and installation; however, after reflection Cole directed Joyal to ask for pricing on moving costs as well as the cost of conducting this project during the nights and weekends. One company planned on completing this project between 8 AM and 4 PM only; this would cause major disruptions to the customers and staff. This additional work and more convenient work schedule can be completed for a few thousand dollars more and well within budget. Mark Sarros was the low bidder at \$20,628 including materials, installation with night and weekend work times as well as moving the furniture. Cole recognized a conversation he had with Councilor Fortier concerning the City Manager's and Finance Office being located directly over the sleeping quarters for the Fire Department; Joyal will work with the contractor and Fire Department to minimize disruptions to the sleeping schedules. Cole recommended the Mark Sarros bid and noted Joyal has worked well with them in the past; they installed the new flooring in the Police Department a few years ago. Councilor Phillips confirmed the work is definitely going to be conducted at night. Cole confirmed the plan is to conduct this work during nights and weekends. The second quote was structured that way, nights and weekends will definitely be used. Phillips was concerned if that was not the plan than Sarros is not the low bidder. Cole recognized there could be some daytime work, he would not preclude that possibility but the idea is to conduct the work after hours so that it is not disrupting City Hall operations. Phillips understood the majority of the work would be conducted on nights and weekends; he just wanted to make sure if the additional funds were going to be spent it was done on that schedule.

On a motion by Phillips, seconded by Fortier, it was

RESOLVED to approve Council Order #081911, award the carpeting bid as presented for City Hall to Mark Sarros Carpeting for \$20,628.00 which includes night and weekend work and they will move the furniture.

A final vote was taken on the above motion with 5 members in favor (Blanchette, Fortier, Hamilton, Grindle, and Phillips). 1 member voting in opposition (Moore).

Council Order #081912, Request to approve a contract between the City of Ellsworth and Northern Light Medical Transport that provides quarters at the

they will move the furniture.

**Approved - Tabling
Council Order
#081912, Request to**

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Ellsworth Fire Department and authorize the City Manager to sign all necessary agreements.

Chairman Blanchette explained there is a request to table this item until the August 26, 2019 Special Council meeting.

On a motion by Phillips, seconded by Fortier, it was unanimously

RESOLVED to approve tabling Council Order #081912, Request to approve a contract between the City of Ellsworth and Northern Light Medical Transport that provides quarters at the Ellsworth Fire Department and authorize the City Manager to sign all necessary agreements until the August 26, 2019 Special Council meeting.

Adjournment.

On a motion by Moore, seconded by Fortier, it was unanimously

RESOLVED to approve adjournment at 8:05 PM.

A TRUE COPY

**ATTEST: _____
HEIDI-NOËL GRINDLE**

approve a contract between the City of Ellsworth and Northern Light Medical Transport that provides quarters at the Ellsworth Fire Department until the August 26, 2019 Special Council meeting.

**Approved -
Adjournment at 8:05 PM.**