

MEETING NOTICE

**The Special meeting of the Ellsworth City Council will be held on Wednesday, April 24, 2024 at 6:00 PM
in the Ellsworth City Hall Council Chambers**

Facebook: <https://www.facebook.com/ellsworthme>

YouTube: <https://www.youtube.com/c/CityofEllsworthMaine>

AGENDA

1. Call to Order.
2. Pledge of Allegiance.

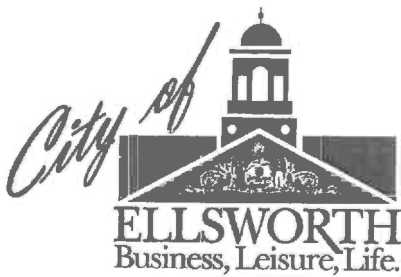
NEW BUSINESS

3. Council Order #042400S Request of the Highway Superintendent to allocate \$625,000 from the City's DEP Clean Water State Revolving Loan Fund to be used for the design of Stormwater Improvements for the Main/Oak Streets area.
4. Council Order # 042401S Request of the Water Superintendent to accept \$6 million in Drinking Water State Revolving Funds to be put towards the Water Treatment Plant project. Funds are split into \$2,100,000 in principal forgiveness and \$3,900,000 in a low interest loan.
5. Council Order #042402S Request of the Water Superintendent to apply for a Northern Borders Regional Council grant in the amount of \$1 Million to be put towards the Water Treatment Plant project. There is a 50% match required but that can be covered by the DWSRF loan so no additional funds will be required.
6. Adjournment.

** Agenda items with backup material.

* ** Consent Agenda items with backup material.

Ellsworth City Council Packet 04/24/2024



MEMORANDUM

To: City Council
From: Matthew Williams, City Planner
CC: City Manager Pearce
Date: April 22, 2023
RE: Downtown and Oak Street Drainage Improvements- Preliminary Work & Design

Background

The City of Ellsworth has been engaged in an exploratory inventorying of its stormwater infrastructure throughout the Urban Core of the city. The goal of this work has been to assess the condition of existing stormwater supports and to establish necessary replacements and maintenance to the system. Woodard & Curran has completed mapping and camera inspections of storm drainage in several key locations of the City including the downtown area. On February 5, 2024, the City Council attended a workshop hosted by the Highway Dept. and Woodard & Curran to outline the work that has been completed thus far and next steps. The presentation from that workshop is included in the Council packet for this meeting as Appendix A. City staff and Woodard & Curran engineers are ready to move forward with the next phase of work for the downtown area known as “Focus Area 1,” including surveying, permitting, easement research, and preparing bid ready designs for updated stormwater infrastructure.

In an attached letter (Appendix B), Woodard & Curran details the history of the work completed, proposed next steps, and cost breakdown of the upcoming projects totaling \$625,000 to be paid for using DEP Clean Water State Revolving Loan Funds that the City Council accepted at their September 18, 2023 meeting (minutes attached as Appendix C). Focus Area 1 has been designated as the top priority for completion due to its relationship to a MaineDOT project occurring on Oak Street tentatively scheduled in 2026-2027. Stormwater work will need to be completed prior to the start of MaineDOT’s project.

Recommendation/ Suggested Motion

Move to allocate \$625,000 from the City’s DEP Clean Water State Revolving Loan Fund to be used for the design of Stormwater Improvements for the Main Street/Oak Street area.

City of Ellsworth Storm Drain Assessment

Local Roads Committee Progress Presentation

Brent Bridges & Kevin Trainor

2.5.2024





Meeting Agenda



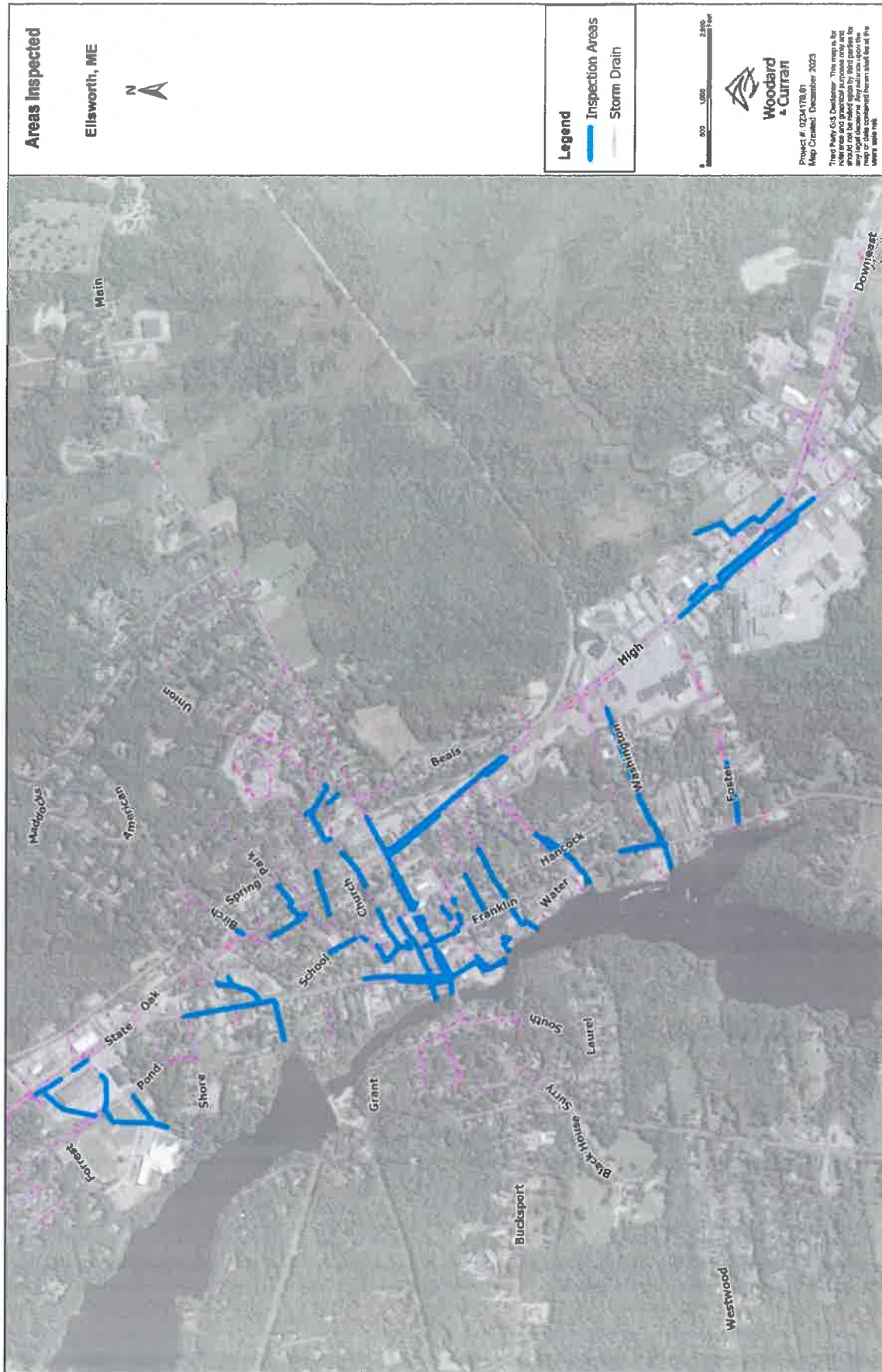
- ▶ Investigation Update
- ▶ Hydrology & Hydraulics (H&H) Model Results
- ▶ Potential System Capacity Improvement Discussion
 - Focus Areas
 - Impacted Roads
- ▶ Focus Area Cost Estimates
- ▶ Next Steps

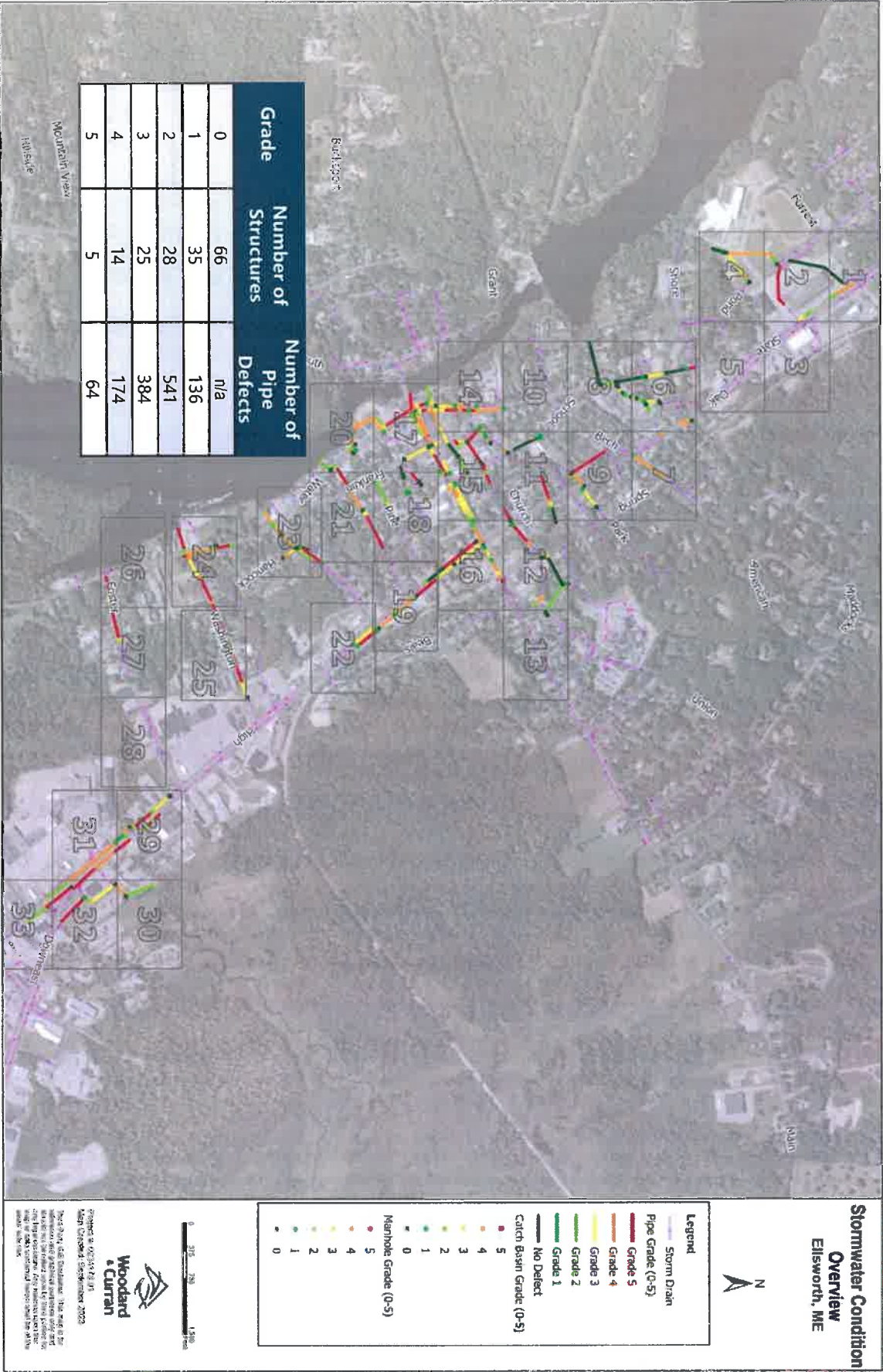
Investigation Update

Investigation Status

- ▶ Investigations Done by Vortex Companies with Woodward & Curran Oversight
- ▶ Pipes
 - 241 Total Pipes Inspected Totalling Approximately 24,500 Linear Feet
 - System Estimated at 117,000 feet total
- ▶ Structures
 - 125 Catch Basins Inspected
 - 43 Drain Manholes Inspected







Investigation Findings – Structure Rehabilitation Measures

Recommendation	Number of Catch Basins	Number of Drain Manholes
Monitor	71	27
Clean	8	8
Clean & Re-inspect	12	0
Cover Replacement	11	5
Structure Rehabilitation	23	3



Investigation Findings – Pipe Rehabilitation Measures

Recommendation	Number of Pipes	Total Length (ft)
Monitor	51	5412
Clean	39	4304
Clean & Re-inspect	52	6608
Cast in Place Lining	18	3208
CIPP - Material	8	1233
Spot Repair	34	n/a
Open Cut Replacement	39	7417
Possible Illicit Discharge*	32	n/a

*Independent of other Recommendations



**Stormwater
Recommendation
Overview
Ellsworth, ME**



- Legend**
- Storm Drain
 - Structure Rehab
 - Clean
 - Clean & Re-Inspect
 - Cover Replacement
 - Monitor
 - Structure Rehab
 - Recommendation
 - Clean
 - Clean & Re-Inspect
 - Cover Replacement
 - Full Replacement
 - Monitor
 - Structure Rehab
 - Recommendation
 - Cast In Place Lining
 - CIPP - Material
 - Clean
 - Clean & Re-Inspect
 - Monitor
 - Open Cut Replacement
 - Spot Repair

0 375 750 1500 Feet



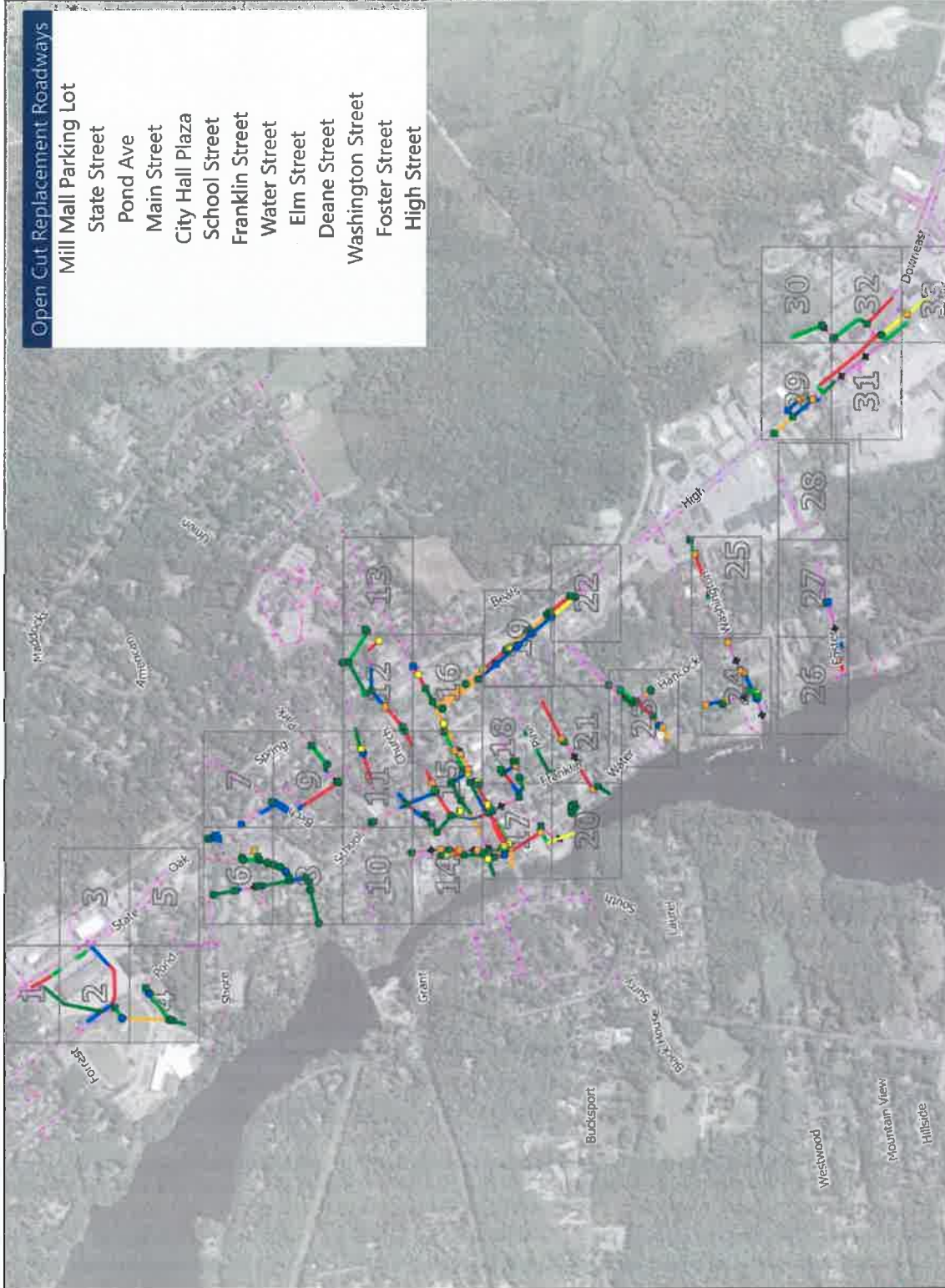
**Woodward
& Curran**

Project # 024170.01
Map Created: November 2020

This map is for
reference and graphical purposes only and
does not constitute a contract or any legal
commitment. Any reliance upon the
map or data contained herein shall be at the
user's sole risk.

Open Cut Replacement Roadways

Mill Mall Parking Lot
State Street
Pond Ave
Main Street
City Hall Plaza
School Street
Franklin Street
Water Street
Elm Street
Deane Street
Washington Street
Foster Street
High Street



H&H Model Results



H&H Model Status

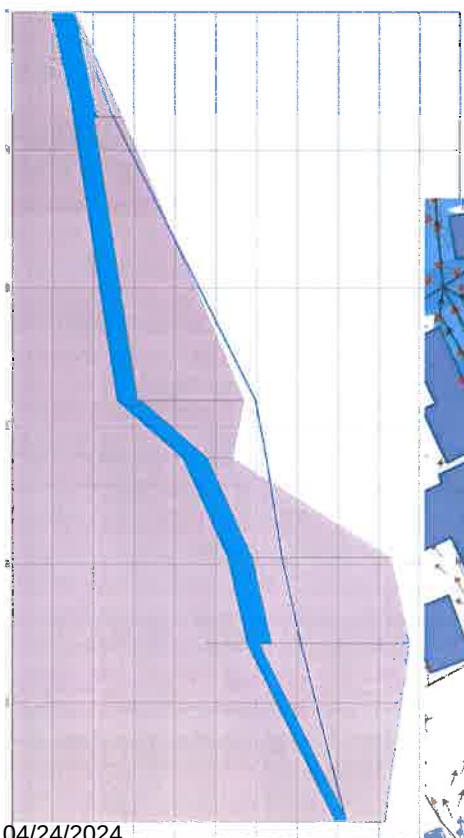
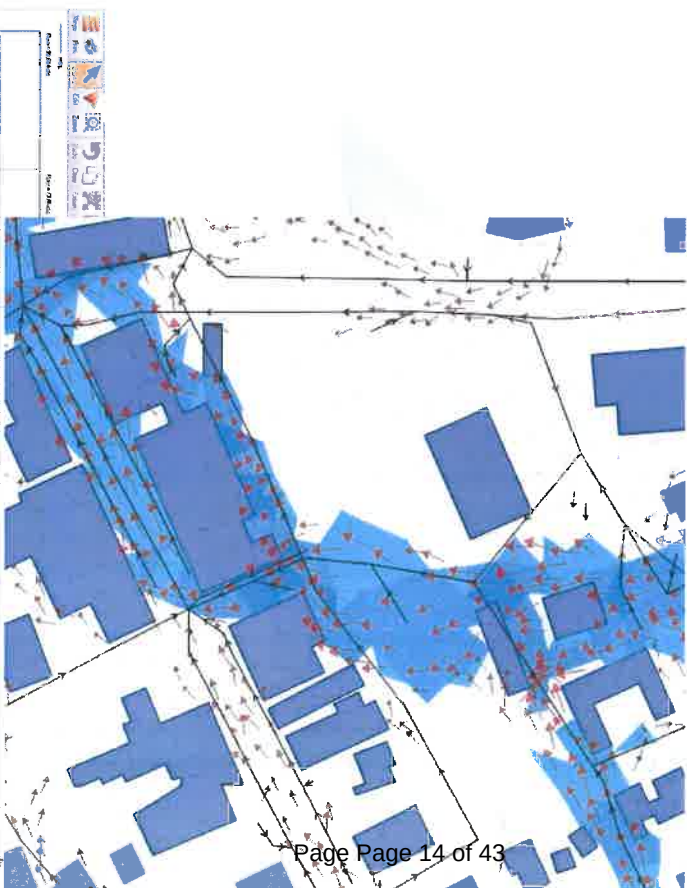
- ▶ Model(s) developed to evaluate pipe flow and surface water depth
- ▶ Model(s) include
 - 15.9 miles of pipe
 - 894 structures
 - 3.1 sq. miles



H&H Model Results

► Storms Evaluated

Storm Event	Total Precipitation (in)
5-Year; 24-hour	3.57
10-Year; 24-hour	4.20
25-Year; 24-hour	5.20
50-Year; 24-hour	6.12



Example Pipe Capacity Map

5-Year
SW Capacity
Limitations
Ellsworth, ME



Legend

Pipe Capacity

- 0 - 75%
- 75 - 95%
- 95 - 100%

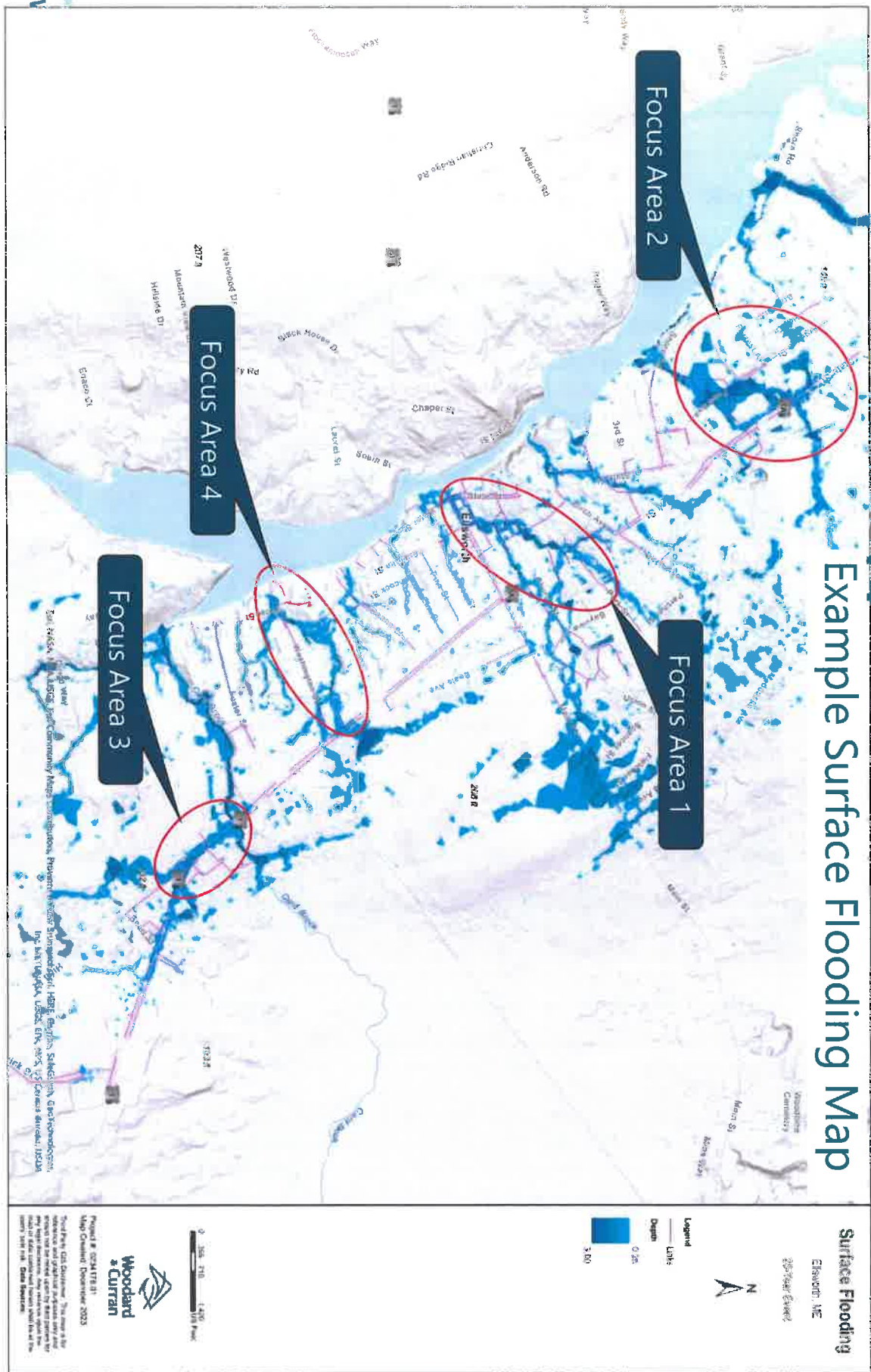


Woodward
Curran

Project #: 0224179.51
Map Created: December 2023

Third Party Data Disclaimer: This map is for reference and graphical purposes only and should not be relied upon by third parties for engineering or other critical decisions. The data shown on this map is derived from public records and is not guaranteed to be 100% accurate.



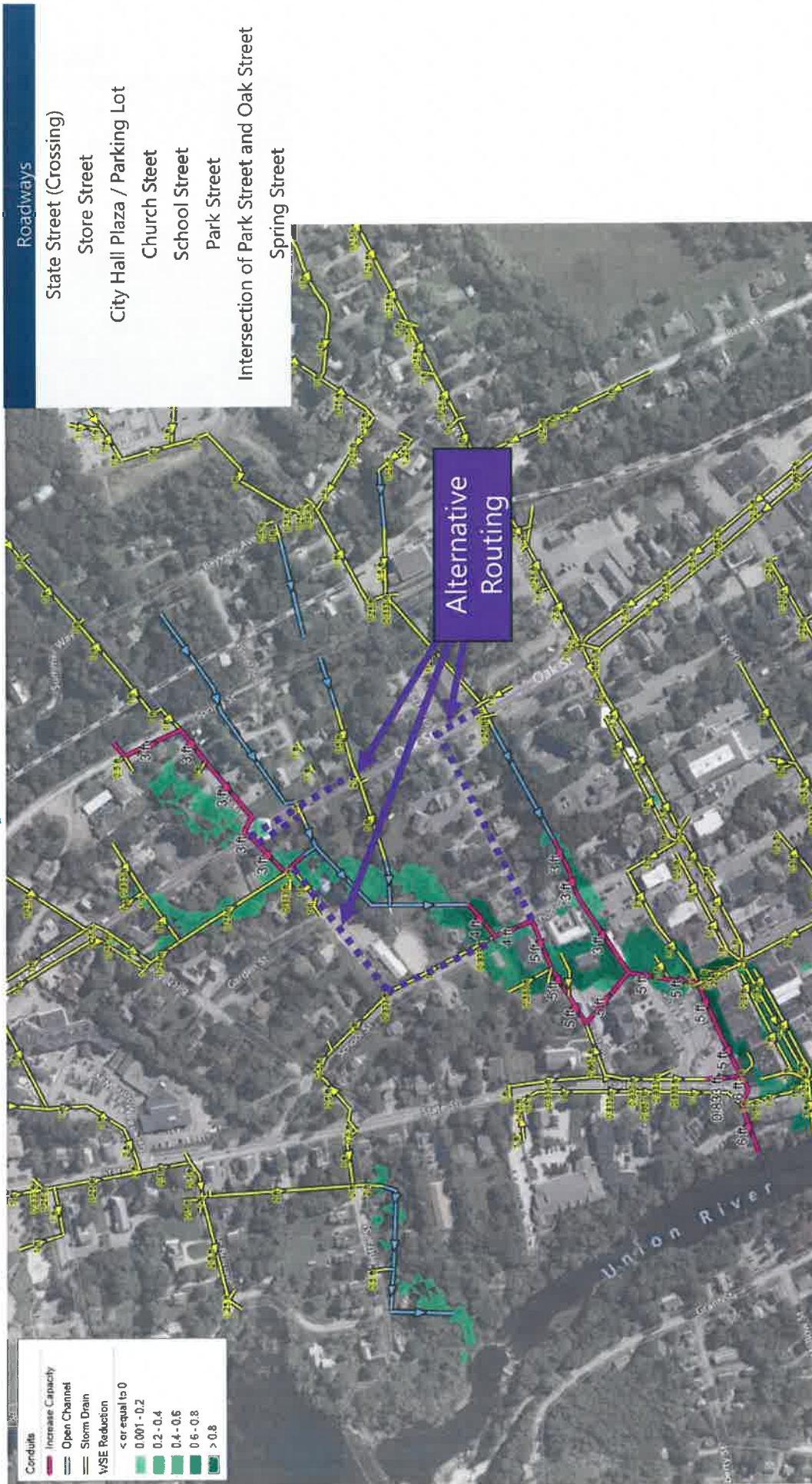


Potential System Capacity Improvements

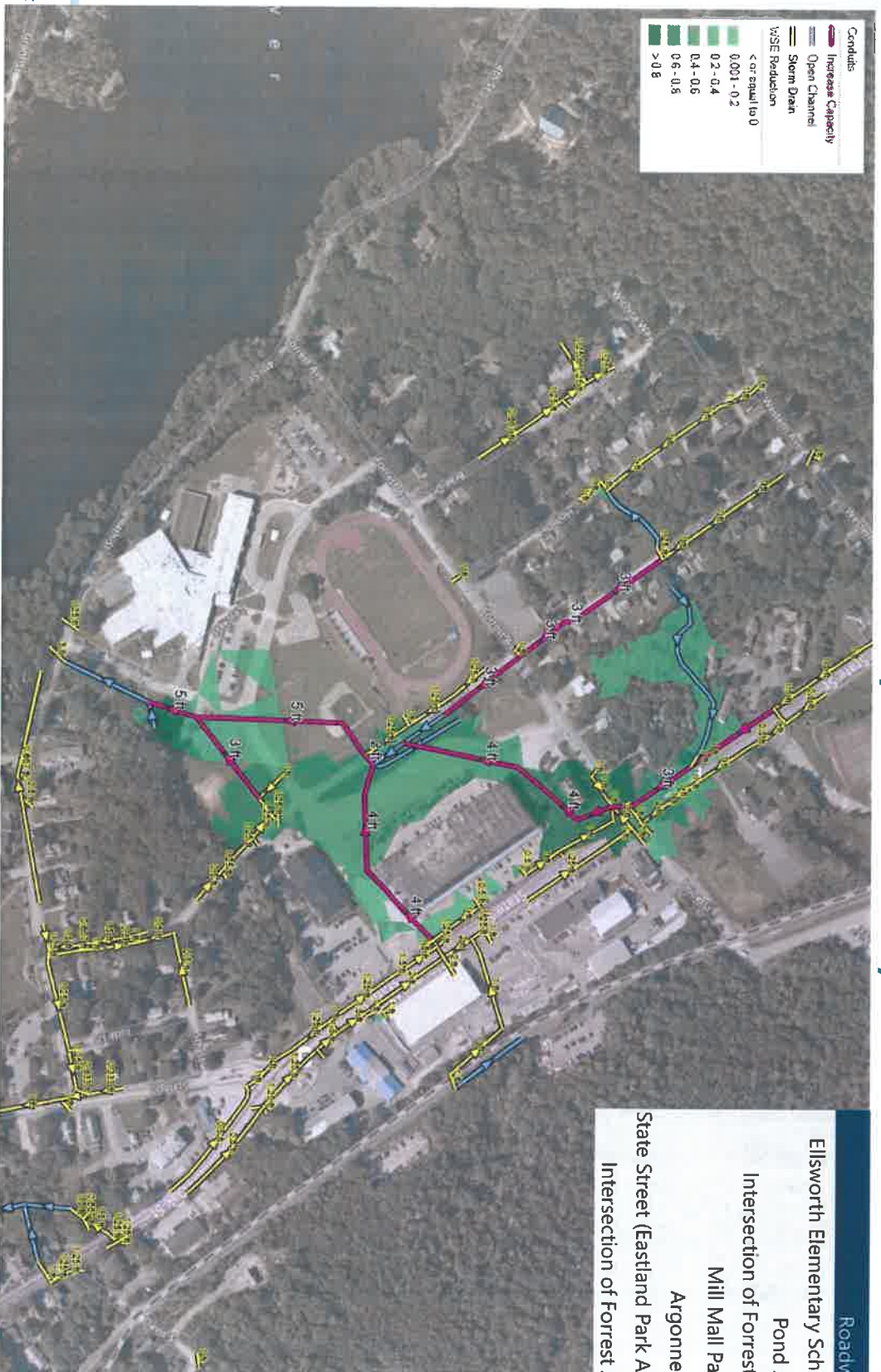
Drainage Improvement/Flood Mitigation Alternatives

- ▶ Increase Conveyance Capacity
 - Regular maintenance of pipes and ditches -> Replacement with larger
- ▶ Provide Additional Storage Volume
 - Above or below ground
 - Requires a lot of space
- ▶ Elevate
 - Best for isolated structures
- ▶ Floodproof
 - Prudent for critical assets that can't be moved or raised
- ▶ Retreat
 - Remove the asset from the hazard area

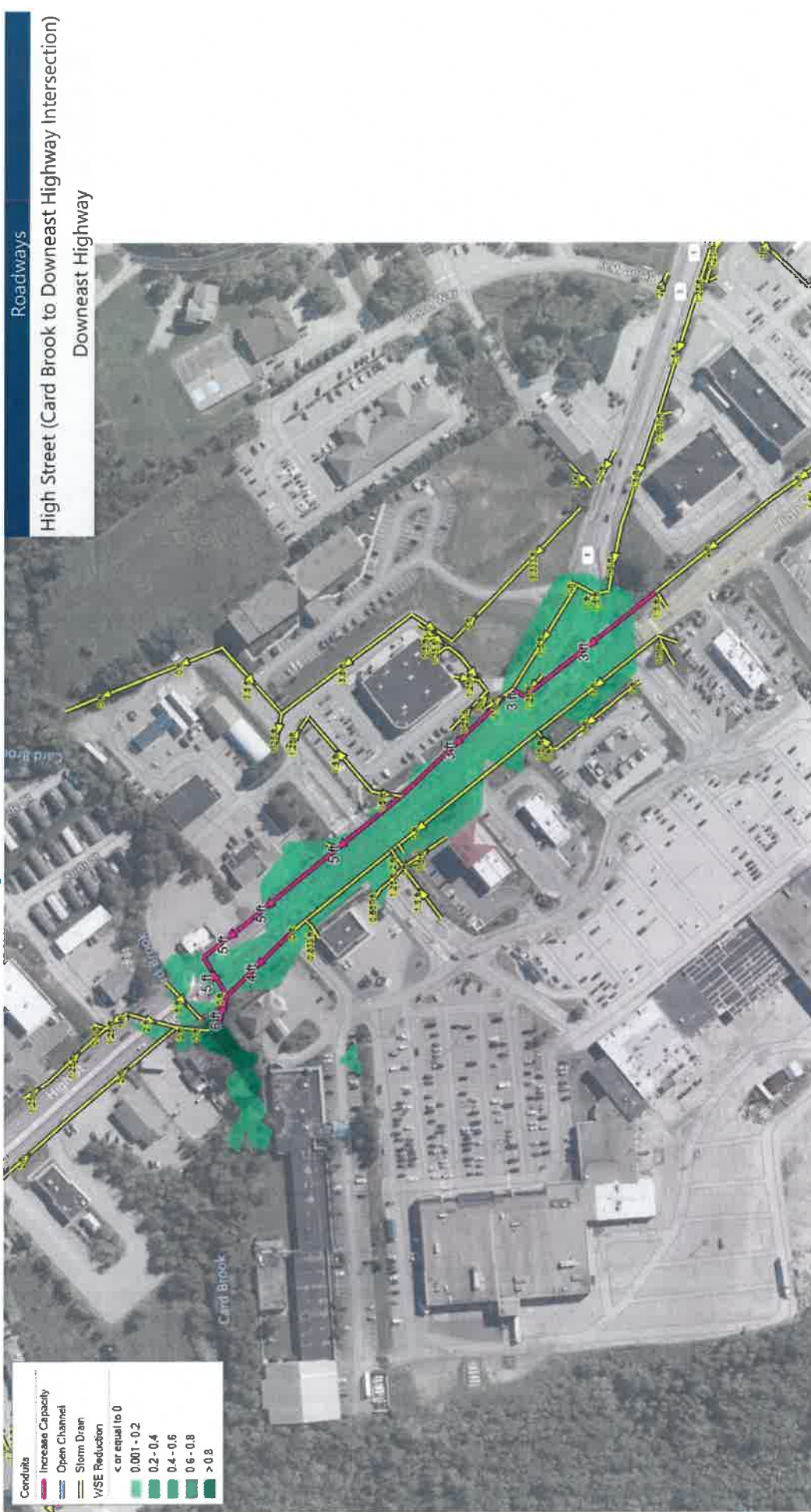
Focus Area 1 – Downtown/Oak St



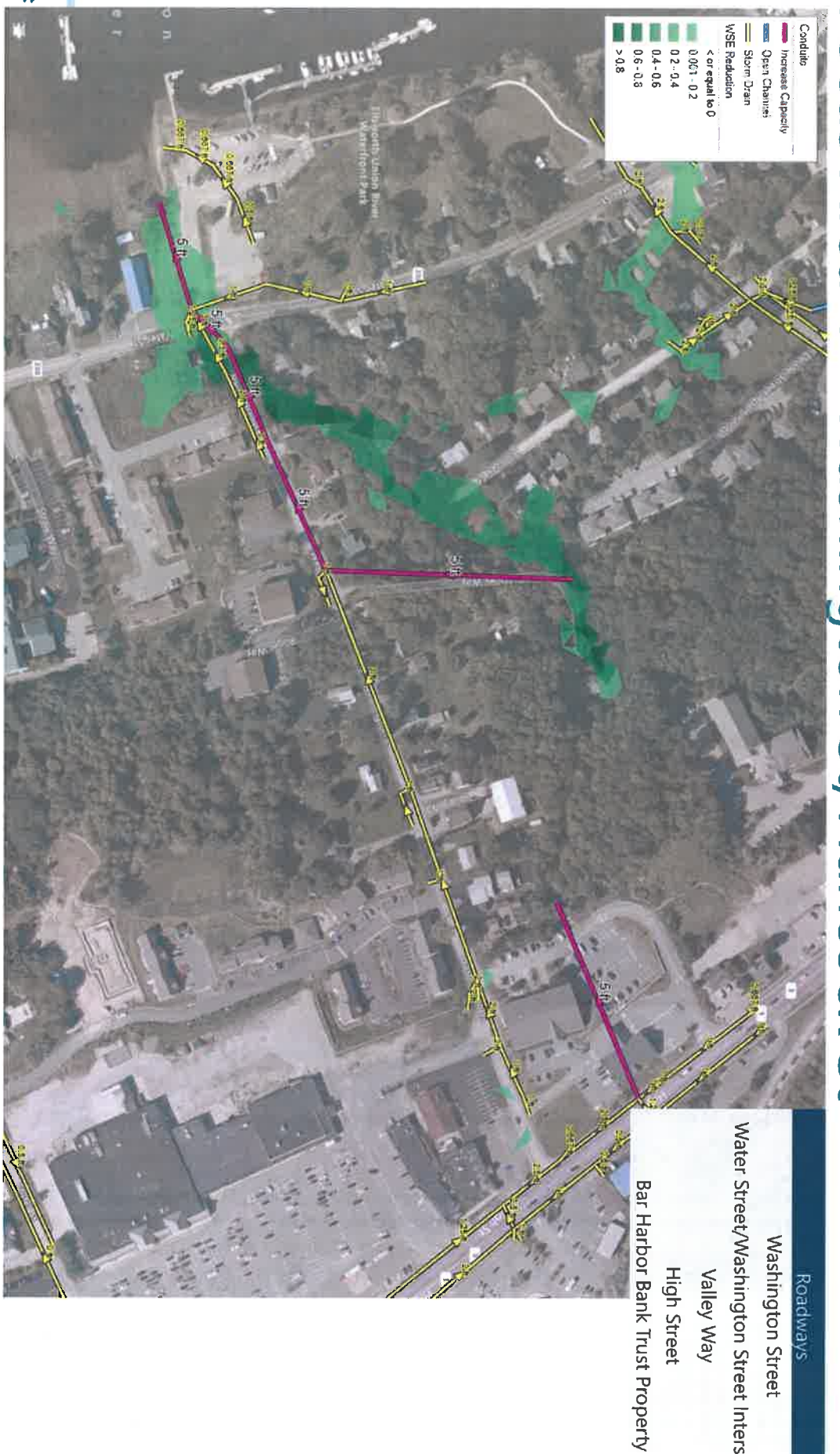
Focus Area 2 – Shore Rd/Pond Ave/State St



Focus Area 3 – Route 1A/Card Brook



Focus Area 4 – Washington St/Hancock St



Impacted Roadway Summary

Focus Area 1 Roadways State Street (Crossing) Store Street City Hall Plaza / Parking Lot Church Street School Street Park Street Intersection of Park Street and Oak Street Spring Street	Focus Area 3 Roadways High Street (Card Brook to Downeast Highway Intersection) Downeast Highway	Open Cut Replacement Roadways Mill Mall Parking Lot State Street Pond Ave Main Street City Hall Plaza School Street Franklin Street Water Street Elm Street Deane Street Washington Street Foster Street High Street
Focus Area 2 Roadways Ellsworth Elementary School (Parking Lot/Fields) Pond Ave Intersection of Forrest Ave and Pond Ave Mill Mall Parking Lot Argonne Street State Street (Eastland Park Apartments to Forrest Ave) Intersection of Forrest Ave and State Street	Focus Area 4 Roadways Washington Street Water Street/Washington Street Intersection Valley Way High Street Bar Harbor Bank Trust Property	Open Cut Replacement Private Property Lots adjacent to Oak Street Lots adjacent to Park Street Lot adjacent to Union Street Lots adjacent to School Street Lots adjacent to Hancock Street Lots adjacent to Water Street Hampton Inn Lawn/Driveway Private Drive between Water St and Franklin St

Combined Rehabilitation & Capacity Improvement Layout

Capacity Increase and Repair Recommendation Ellsworth, ME



- Legend**
- Increase Capacity
 - Repair Recommendation
 - Open Cut Replacement
 - Spot Repair
 - Cast in Place Lining
 - CLPP - Material
 - Clean & Re-Inspect
 - Clean
 - Monitor



**Woodward
& Curran**

Project # 0324178.01
Map Created: January 2024

"Third Party GIS Disclaimer" This map is for informational and planning purposes only and is not intended to be used for legal or regulatory purposes. Any reliance upon the map or data contained herein shall be at the user's sole risk.



Focus Area Cost Estimates



Focus Area 1 – Downtown/Oak St

Focus Area Conceptual Cost Estimates				
Focus Area 1				
Item	Quantity	Unit Price	Item Total	
36 Inch Drainage Pipe	1331 LF	\$ 483	\$	642,000
48 Inch Drainage Pipe	245 LF	\$ 562	\$	138,000
60 Inch Drainage Pipe	1067 LF	\$ 870	\$	928,000
72 Inch Drainage Pipe	248 LF	\$ 1,450	\$	360,000
Catch Basin	46 EA	\$ 4,200	\$	193,000
4' DMH	1 EA	\$ 4,500	\$	5,000
5' DMH	10 EA	\$ 7,200	\$	72,000
6' DMH	1 EA	\$ 11,300	\$	11,000
8' DMH	8 EA	\$ 21,700	\$	174,000
10' DMH	3 EA	\$ 35,000	\$	105,000
Miscellaneous Utility Relocation (50% of Linear Drainage)	1 LS	\$ 1,034,000	\$	1,034,000
Trench Patch Base Gravel	1446 CY	\$ 50	\$	72,000
Trench Patch Asphalt	665 TON	\$ 225	\$	150,000
Work Zone Traffic Control	1 LS (8%)	\$ 310,720	\$	311,000
Erosion & Sedimentation Control	1 LS (1%)	\$ 38,840	\$	39,000
Mobilization/Demobilization	1 LS (5%)	\$ 194,200	\$	194,000
		Construction Subtotal	\$	4,428,000
		Owners Contingency (15%)	\$	664,200
		Survey, Geotech, Permitting, Design & Construction Administration (20%)	\$	885,600
		Project Total	\$	6,000,000
		Alternative Routing	\$	1,600,000
		Project Total + Alternative Routing	\$	7,600,000



Woodward & Curran

Focus Area 2 – Shore Rd/Pond Ave/State St

Focus Area 2				
Item	Quantity	Unit Price	Item Total	
36 inch Drainage Pipe	1603 LF	\$ 483	\$	773,000
48 inch Drainage Pipe	1377 LF	\$ 562	\$	774,000
60 inch Drainage Pipe	687 LF	\$ 870	\$	598,000
Catch Basin	42 EA	\$ 4,200	\$	176,000
5' DMH	8 EA	\$ 7,200	\$	58,000
6' DMH	9 EA	\$ 11,300	\$	102,000
8' DMH	4 EA	\$ 21,700	\$	87,000
Miscellaneous Utility Relocation (50% of Linear Drainage)	1 LS	\$ 1,072,500	\$	1,073,000
Trench Patch Base Gravel	1833 CY	\$ 50	\$	92,000
Trench Patch Asphalt	843 TON	\$ 225	\$	190,000
Work Zone Traffic Control	1 LS (8%)	\$ 313,840	\$	314,000
Erosion & Sedimentation Control	1 LS (1%)	\$ 39,230	\$	39,000
Mobilization/Demobilization	1 LS (5%)	\$ 196,150	\$	196,000
Construction Subtotal			\$	4,472,000
Owners Contingency (15%)			\$	670,800
Survey, Geotech, Permitting, Design & Construction Administration (20%)			\$	894,400
Project Total			\$	6,000,000



Focus Area 3 – Route 1A/Card Brook



Focus Area 3				
Item	Quantity	Unit Price	Item Total	
36 Inch Drainage Pipe	590 LF	\$ 483	\$ 285,000	
48 Inch Drainage Pipe	159 LF	\$ 562	\$ 89,000	
60 Inch Drainage Pipe	516 LF	\$ 870	\$ 449,000	
72 Inch Drainage Pipe	57 LF	\$ 1,450	\$ 82,000	
Catch Basin	18 EA	\$ 4,200	\$ 76,000	
5'DMH	3 EA	\$ 7,200	\$ 22,000	
6' DMH	1 EA	\$ 11,300	\$ 11,000	
8' DMH	4 EA	\$ 21,700	\$ 87,000	
10' DMH	1 EA	\$ 35,000	\$ 35,000	
Miscellaneous Utility Relocation (50% of Linear Drainage)	1 LS	\$ 452,500	\$ 453,000	
Trench Patch Base Gravel	661 CY	\$ 50	\$ 33,000	
Trench Patch Asphalt	304 TON	\$ 225	\$ 68,000	
Work Zone Traffic Control	1 LS (8%)	\$ 135,200	\$ 135,000	
Erosion & Sedimentation Control	1 LS (1%)	\$ 16,900	\$ 17,000	
Mobilization/Demobilization	1 LS (5%)	\$ 84,500	\$ 85,000	
	Construction Subtotal		\$ 1,927,000	
	Owners Contingency (15%)		\$ 289,050	
	Survey, Geotech, Permitting, Design & Construction Administration (20%)		\$ 385,400	
	Project Total		\$ 2,600,000	

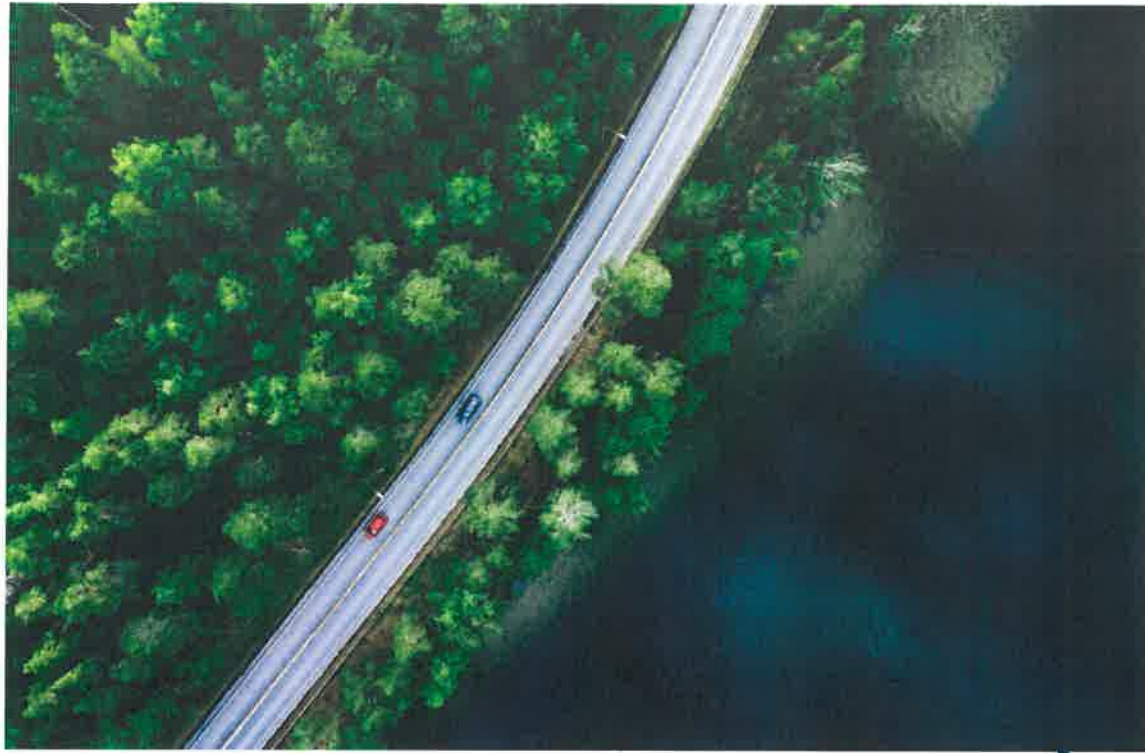
Focus Area 4 – Washington St/Hancock St

Focus Area 4				
Item	Quantity	Unit Price	Item Total	
60 inch Drainage Pipe	1685 LF	\$ 870	\$	1,466,000
Catch Basin	10 EA	\$ 4,200	\$	42,000
8' DMH	5 EA	\$ 35,000	\$	175,000
Miscellaneous Utility Relocation (50% of Linear Drainage)	1 LS	\$ 733,000	\$	733,000
Trench Patch Base Gravel	843 CY	\$ 50	\$	42,000
Trench Patch Asphalt	368 TON	\$ 225	\$	87,000
Work Zone Traffic Control	1 LS (8%)	\$ 203,600	\$	204,000
Erosion & Sedimentation Control	1 LS (1%)	\$ 25,450	\$	25,000
Mobilization/Demobilization	1 LS (5%)	\$ 127,250	\$	127,000
Construction Subtotal				\$ 2,901,000
Owners Contingency (15%)				\$ 435,150
Survey, Geotech, Permitting, Design & Construction Administration (20%)				\$ 580,200
Project Total				\$ 3,900,000



Next Steps

- ▶ Present findings to the City
- ▶ Finalize Report



April 4, 2024



Charlie Pearce, City Manager
City of Ellsworth
1 City Hall Plaza
Ellsworth, ME 04605

RE: Downtown and Oak Street Drainage Improvements
Proposal for Preliminary Work and Design

Dear Charlie:

Thank you for requesting that Woodard & Curran assist the City of Ellsworth with your goal of expanding and improving the storm drainage system in the Downtown and Oak Street areas. We are pleased to submit this proposal for your review for the preliminary work and design services.

PROJECT UNDERSTANDING

The City of Ellsworth (City) has contracted with Woodard & Curran (W&C) to investigate the City's overall drainage system and the condition of its stormwater assets. The drainage analysis included mapping and inventory including digitization of existing maps, drain surveys, Closed Circuit Television (CCTV) inspections of the highest priority areas of the drainage system, GIS mapping and creation of a database; creating a hydrologic and hydraulic (H&H) model of existing conditions to identify and evaluate drainage improvement options to determine system capacity restrictions; and a prioritization plan of improvement projects with cost estimates for capital investment planning.

Approximately 24,500 linear feet of stormwater drainage pipes were inspected out of the approximately 117,000 linear feet of pipe mapped in the GIS database. The objective of these investigations was to identify structural defects and operational & maintenance (O&M) issues in the drainage pipes. A closed-circuit television (CCTV) pathfinder camera was used to assess drainage pipe condition in accordance with the National Association of Sewer Service Companies - Pipeline Assessment Certification Program (NASSCO PACP) Condition Grading System. Structural defects are noted for physical problems observed (i.e., cracked, fractured, broken pipe, hole, deformations, or collapses) and O&M issues are for maintenance items (i.e., deposits settled, roots, infiltration, or grouting repair). Pipes were also inspected for evidence of potential illicit wastewater connections.

In parallel with the condition investigation, W&C developed a hydrologic and hydraulic (H&H) model using the Environmental Protection Agency (EPA) Stormwater Management Model (SWMM) version 5.2.3 based program PCSWMM version 7.5.3406 to evaluate the existing drainage system capacity and potential drainage improvements. W&C used the 1-D (closed conduit pipe network) PCSWMM model to identify pipe capacity during the 5, 10, 25 and 50-year design storm. Additionally, W&C used Innovyze InfoWorks ICM (Integrated Catchment Modeling) to model 2-D (overland flow and accumulation) areas of water depth on the ground



surface during the 5, 10, 25 and 50-year 24-hour design storms. The H&H models included 15.9 miles of pipe and 894 structures from the updated GIS database.

Based on the results of the hydraulic modeling, significant capacity limitations were identified throughout the stormwater collection system, which limit the level of service to less than a 5-year design storm in most locations. Using the surface flooding maps, four Focus Areas were identified for capacity improvements. Capacity improvements were designed targeting a 10-year design storm projected for the year 2100.

The findings of the storm drain inspection and hydrologic and hydraulic model have informed the identification of higher flood risk focus areas and potential flood mitigation projects. The alternatives were ranked based on benefit, cost, and utility coordination potential to populate a prioritization plan. In particular, Focus Area 1 is a priority with schedule pressure applied by the planned MaineDOT Oak Street project. Focus Area 1 includes portion of Oak Street and downstream infrastructure that will be necessary to accommodate drainage improvements in Oak Street. The recommended actions are anticipated to be carried out over the next 2 years and represent a major step toward rehabilitating storm drainage infrastructure and flood risk reduction. The recommended components address both structural defects and capacity limitations.

SCOPE OF SERVICES

The Scope of Services includes engineering services from the preliminary work through public bidding stage of the Downtown and Oak Street Drainage Improvements project, which includes the installation of up to 3000' of 36", 48", 60" and 72" drainage pipe, 70 drainage structures, existing water and sewer infrastructure relocations/replacements and partial retaining wall replacement.

The scope of services for the preliminary work includes:

1. Kick-off Meeting
2. Base Map Creation
 - a. Create a base map utilizing topographical and location field surveys, 1-foot contours and existing utility records from the Town, State, private utility owners, and customers, as necessary.
 - b. Area features and utility data, such as water, sewer and stormwater infrastructure, electrical distribution, and roadway features, and other site-specific information not captured within the survey will be collected by W&C staff during field visits once the draft base map is complete. This effort will need to be coordinated with Public Works to make sure we can access manholes and catch basins.
 - c. Conduct geotechnical exploration along the pipe route to determine the best methods for constructing the drainage infrastructure.
3. Permitting, Land Acquisition, and Easement Identification
 - a. Work to determine dimensions of land to be acquired and easements needed.



- b. Identify all State and Local permitting requirements.
- 4. Project Meeting(s)
 - a. Woodard & Curran will hold up to four client meetings for input at various stages of completion.
 - b. Woodard and Curran will support the City with up to two neighborhood meetings to be held at critical stages of the layout to solicit input.
- 5. Preliminary and Final Design Phases
 - a. Provide preliminary design drawings, specifications, and cost estimates for review and input by the City and MDOT, as appropriate.
 - b. Provide bid ready final design documents based on comments received.
- 6. Public Bidding Process and Construction Contract Execution
 - a. Solicit bidders, hold pre bid meeting, answer questions during the bid period, and attend bid opening,
 - b. Prepare the bid tabulation and recommendation of award.

PROPOSED SCHEDULE AND FEE

We propose to begin this Scope of Services starting with the Preliminary Work in July 2024 and anticipate being able to complete the full scope by April 2025.

In addition, we propose to complete the above Scope of Services for a lump sum not-to-exceed cost of \$625,000 inclusive of reimbursable expenses. Subsequently construction administration and inspection will be negotiated as the project progresses.

Schedule	Description of Work	Budget
July 2024 to September 2024	Preliminary Work <i>Includes topographical and location survey, geotechnical investigations, permit identification, easement identification, developing a report that considers infrastructure required to connect adjacent neighbors, investigation into existing utility locations.</i>	\$150,000
September 2024 to December 2024	Preliminary Design Phase <i>Preliminary design to refine the opinion of cost and to review the work with the Town during four client meetings and two neighborhood meetings. Includes exploring additional funding opportunities to support the Project.</i>	\$300,000



Schedule	Description of Work	Budget
December 2024 to March 2025	Final Design Phase <i>Preparing bid-ready plans and specification and a final opinion of cost.</i>	\$150,000
March 2025 to April 2025	Public Bidding Process and Construction Contract Execution	\$25,000
TBD	Construction Phase Services	TBD

TERMS AND CONDITIONS

The Scope of Services will be performed according to the previously agreed to Standard Terms & Conditions between Woodard & Curran and the City of Ellsworth signed June 24, 2019.

CLOSING

If you accept this proposal and wish to proceed with the Scope of Services, please indicate your agreement by signing the below Authorization to Proceed.

We are excited for the opportunity to continue to support the City of Ellsworth in implementing this important project for your community. Please let us know if you have any questions or would like to discuss anything in more detail.

Very Truly Yours,

Woodard & Curran, Inc.

Brent M. Bridges, P.E.
Senior Principal

AUTHORIZATION TO PROCEED

City of Ellsworth

Signature Date

Name (printed)

Title

Focus Area 1 - Downtown/Oak St



MEETING NOTICE

The regular monthly meeting of the Ellsworth City Council will be held on Monday, September 18, 2023 at 6:00 PM in the Ellsworth City Hall Council Chambers

Meetings will be broadcast live on:

Facebook: <https://www.facebook.com/ellsworthme>

YouTube: <https://www.youtube.com/c/CityofEllsworthMaine>

Spectrum Channel 1303

AGENDA with motions and resolutions

1. Call to Order.
2. Pledge of Allegiance.
3. Rules of Order.

Motion to take up item #20 ahead of New Business, T. Mote, C. Hanson, 7-0

4. Adoption of minutes from the following meeting (s) of the Ellsworth City Council:

- 08/21/2023 Regular Meeting Minutes **
Motion to approve by C. Hanson, second T. Mote, passed 7-0

5. City Manager's Report.

6. Committee Reports.

- Reappointment of Jarad Wilbur to the MDI and Ellsworth Housing Authorities
- Appointment of Carol Martineau to the Historic Preservation Commission, term expiration 2025
- Approval of Richard Will to be a consultant to the Historic Preservation Commission

Motion to appoint all above by C. Hanson, second by G. Lyons, passed 7-0

7. Citizens' Comments.

8. Presentation of Awards.

- Douglas Belletete for achieving Chief Officer 3 with the Ellsworth Fire Department
- Andrew Weatherbee for 15 years with the Ellsworth Police Department
- Sandra Abbott for 15 years with the Ellsworth Public Library

UNFINISHED BUSINESS

9. Charter update and potential action

Motion to table until October meeting, hold PH, by J. Stein, second by T. Mote, passed 7-0

10. Review of edits to the approved Mooring Control Ordinance requested at the August 21, 2023 meeting

pg. 1

* ** - Consent Agenda items containing backup material.

** - Agenda items containing backup material.

CONSENT AGENDA

CONSENT AGENDA: All items with an asterisk (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

11. Council Order #091800, Request of the City Clerk for approval on the time polling places open for the November 7, 2023 State of Maine Election and City of Ellsworth Municipal Election as 8:00 AM. * **
12. Council Order #091801, Request of the City Clerk for appointment of Wardens and Ward Clerks for the four voting districts within the City of Ellsworth for the November 7, 2023 State of Maine Election and City of Ellsworth Municipal Election. * **

Motion to approve by M. Beal, second by T. Mote, passed 7-0

NEW BUSINESS

13. Public hearing and action on the application (s) for the following license (s):
 - Provender, LLC d/b/a Provender, 112 Main Street, for renewal of a City Class C License (Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV), Malt, Spirituous and Vinous Liquor License. ** **G. Lyons, C. Hanson, 7-0**
 - Louise Joy and Thomas Joy d/b/a Edward Joy & Sons, 129 North Street, for renewal of a City Junkyard/Automobile Graveyard Permit. ** **G. Lyons, C. Hanson, 7-0**
 - James B. Card II d/b/a Jimbo's Junkin, 62 Kylies Way, for renewal of a City Junkyard/Automobile Graveyard Permit. ** **G. Lyons, C. Hanson, 7-0**
14. Council Order #091802, Request of the Highway Foreman to award a bid for a hot top trailer. **
Motion to award bid to HP Fairfield for \$45,554 by T. Mote, second by C. Hanson, 7-0
15. Council Order #091803, Request of the Harbor Master and Harbor Commission to amend the Harbor Fee schedule, Chapter 3a (fee schedule not subject to a public hearing) **
Motion to accept the fee schedule by C. Hanson, second by G. Lyons, 7-0
16. Public Hearing and Action on Council Order #091804, a request from the Finance Director to authorize \$8,680,000 of City Bonds to finance Sewer and Storm Drainage Improvements, with Pump Station Upgrades and \$4,900,000 of City Bonds to finance Water Main Replacement Projects. **
Motion to authorize the application of \$8,680,000 in City Bonds to finance Sewer and Storm Draining Improvements, with pump station upgrades and to order the authorization to apply for \$4,900,000 of City Bonds to finance Water Main Replacement Projects by T. Mote, second G. Lyons, passed 6-1 (S. O.)
17. Public Hearing and Action on Council Order #091805, Request of the Fire Chief to establish an ordinance for the billing and collection of user fees and beneficiaries for Emergency Medical Services. **
Motion to establish the EMS billing ordinance by C. Hanson, second by G. Lyons, passed 6-1 (S. O.)
18. Council Order #091806, Request of the Fire Chief to award a bid for the SAFER grant Recruitment and Retention Marketing Program **
Motion to award the bid to First Arriving for \$146,975 by C. Hanson, second by J. Stein, 6-1 (SO)

pg. 2

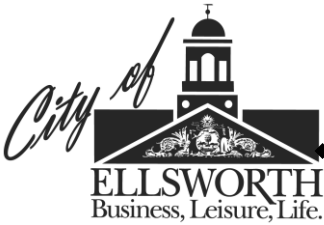
* ** - Consent Agenda items containing backup material.

** - Agenda items containing backup material.

19. Council Order #091807, Request of the Fire Chief to award a bid for the SAFER grant mobile LED sign trailer **
Motion to award the bid to Signs Plus for \$54,385 by C. Hanson, second by G. Lyons, 6-1 (SO)
20. Council Order #091808, Request of the Superintendent of Schools and School Board to expend all or a portion of reserves already established including but not limited to Special Education, Student Transportation, and Minor Capital Projects.
Motion to allow expenditures by C. Hanson, second by M. Beal, passed 6-0-1 (SO Abstained)
21. Discussion and potential action on presentation from Heart of Ellsworth on a Main Street Application ** (Sponsored by Beal)
22. Discussion and possible action regarding an ordinance to govern panhandling (Sponsored by Lyons)
City Staff will hold workshop to work on recommendations to discuss safety concerns.
23. A comprehensive look at homelessness in Ellsworth, the current situation and trends. Presented by area groups and GA Director. (Sponsored by Stein)
City will prepare a workshop with these presenters, and comp plan input.
24. Discussion and vote to submit the following proposition to be voted upon at the next municipal election: 'Do you favor Ellsworth opting-in to cannabis permitting, including adult-use, medical, cultivation and/or testing facilities?' (Pursuant to Charter, Sec. 2.08- Submission of Propositions for Popular Vote) (Sponsored by Stein)
Reviewed. Councilor Stein changed the request to have staff work with CC to develop a plan to potentially place this topic on the November 2024 ballot, to educate the public and do ordinance planning and logistics before rushing the referendum.
25. Discussion and possible action about the preservation of Ellsworth's water resources including recommendations for city actions relating to its Great Ponds, the Union River watershed, and our drinking water with presentation and data by area conservation groups. (Sponsored by Stein)
Reviewed with area experts. Workshop to further discuss.
26. Councilor's Comments
27. Adjournment.
Motion to adjourn by M. Beal, second T. Mote, passed 7-0

* ** - Consent Agenda items containing backup material.

** - Agenda items containing backup material.



Water Department Superintendent

1 City Hall Plaza ♦ Ellsworth, ME 04605-1942

Phone (207) 669-6616 ♦ Fax (207) 667-4908

www.ellsworthmaine.gov

MEMO

To: Ellsworth City Council

From: Reggie Winslow

Date: April 17, 2024

Re: MDWSRF

Ellsworth City Council,

The Maine Drinking Water Program State Revolving Fund has granted the City of Ellsworth Water Department \$6,000,000 for the new Water Department Treatment facility. This is broken down to \$3,900,000 low interest loan and \$2,100,000 in principal forgiveness.

If the Council approves, I suggest the following motion.

Move to approve the Water Department Superintendent to accept and sign for the \$6,000,000 from the Maine Drinking Water State Revolving fund in the form of \$3,900,000 low interest loan and \$2,100,000 in principal forgiveness.

Thank you,

Reggie Winslow

Superintendent

City of Ellsworth Water Department

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Maine Center for Disease Control and Prevention
11 State House Station
286 Water Street
Augusta, Maine 04333-0011
Tel; (207) 287-8016; Fax (207) 287-9058
TTY: Dial 711 (Maine Relay)

April 2, 2024

Reggie Winslow, Superintendent
Ellsworth Water Department
1 City Hall Plaza
Ellsworth, ME 04605

RE: Notice of Award – 2024 DWSRF Primary Project List
PWSID #: ME0090520
DWSRF #: 2024-17

Dear Reggie Winslow:

Your project for Ellsworth Water Department titled Branch Lake Water Treatment Plant with a total budget of \$13,837,000 was placed on the Primary Project List with a total of 97 Priority Points.

Subject to approval of Maine's Capitalization Grant Application by U.S. Environmental Protection Agency ("EPA") Region 1 and approval of the loan request by the Maine Municipal Bond Bank, your project will be funded by the Drinking Water State Revolving Fund ("DWSRF") with the following loan terms:

Base DWSRF / BIL Supplemental (BIL) Funds:

Loan Amount: \$6,000,000

Principal Forgiveness: \$2,100,000 (35%)

Ellsworth Water Department qualifies as a Disadvantaged Community.

Should the Department seek to utilize the remaining balance of \$7,837,000 in requested funding, it will be bypassed to the 2025 primary list regardless of rank and score and will be awarded at least the same principal forgiveness percentage as the 2024 award. Ellsworth Water Department MUST reapply for this balance during the 2025 application period.

PLEASE CONFIRM YOUR INTEREST in this DWSRF offer for construction funds, no later than May 1, 2024, by contacting McKenzie Parker at McKenzie.Parker@maine.gov.

To participate in this funding program, your project must comply with several requirements, including:

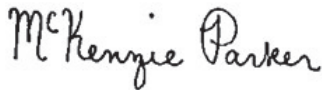
1. Completion of a technical, managerial, and financial "Capacity Review" – contact Sara Flanagan (sara.m.flanagan@maine.gov).

2. Completion of an Environmental Review – contact Josh Gildert (Joshua.Gildert@maine.gov).
3. Submittal of contract documents, plans, and specifications for review and approval prior to bid – contact Josh Gildert (Joshua.Gildert@maine.gov).
4. Submittal of a loan application to the Maine Municipal Bond Bank (“MMBB”) for their consideration of your loan request. Please refer to their website for further instruction – <https://www.mmbb.com/programs/drinking-water-srf-program>.

We are pleased the Maine Drinking Water State Revolving Fund can offer this opportunity to assist Ellsworth Water Department with financing this important infrastructure improvement project.

Please do not hesitate to contact us if you need assistance or have any questions regarding the DWSRF Program. We look forward to working with you on your project.

Sincerely,



McKenzie Parker, P.E.

Chief Engineer

Tel: 207-557-2255

Email: mckenzie.parker@maine.gov

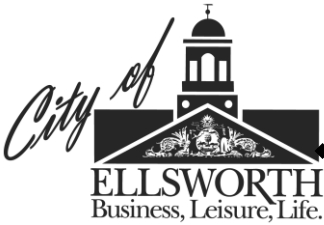
Email: Greg Connors, DWP

David Welch, DWP

Josh Gildert, DWP

Sara Flanagan, DWP

Jeremy McDaniel, MMBB



Water Department Superintendent

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Phone (207) 669-6616 ♦ Fax (207) 667-4908

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MEMO

To: Ellsworth City Council

From: Reggie Winslow

Date: April 17, 2024

Re: Northern Borders Request

Ellsworth City Council,

The Water Department would like to request to apply for a grant through Northern Boarders or NBRC. This \$1,000,000 grant and a 50% match grant. If awarded, it can reduce a \$7,837,000 request from the Drinking Water Program.

If the Council approves, I suggest the following motion.

Move to approve the Water Department Superintendent to apply for the Northern Boarders grant of \$1,000,000

Thank you,

Reggie Winslow

Superintendent

City of Ellsworth Water Department