

**Frenchman Bay Regional Shellfish Program
2017 License Sales and Lottery Procedure**

01. 2017 Commercial License Fees are as follows:

<u>License</u>	<u>Conservation License</u>	<u>Non-conservation License</u>
Resident Commercial License:	\$400.00	\$580.00
Non-resident Commercial License:	\$600.00	\$780.00
Resident Junior Commercial License:	\$200.00	\$200.00
Non-resident Junior Commercial License:	\$300.00	\$300.00
Resident Senior Commercial License:	\$200.00	\$290.00
Non-resident Senior Commercial License:	\$300.00	\$390.00

02. License Applications and Sales:

All classes of commercial clam harvesting license applications will be made available through the **Administrative Municipality (City of Ellsworth)**. Qualified individuals requesting commercial licenses will be issued an application upon request. The Administrative Municipality will issue a receipt indicating an application has been received, if requested by the applicant.

All commercial licenses will go on sale during normal business hours at the Administrative Municipality **beginning June 15, 2017.**

Non-commercial (recreational) licenses will go on sale during normal business hours at the municipal offices of each of the seven participating municipalities **beginning June 15, 2017.**

The effective date of licenses sold is July 1, 2017 through June 30, 2018.

03. Non-resident Commercial License Lottery and Sale Procedure:

NOTE: Beginning in 2016, non-resident commercial licenses will be reduced in number from the 10 that have been issued annually to date, to 10% of resident commercial licenses issued annually. This reduction in the number of non-resident commercial licenses issued will be done by normal attrition and no current holders of non-resident commercial shellfish harvesting licenses will lose their ability to renew those licenses. As current holders of those licenses fail to renew for any reason, those licenses will not be available to others until the number of non-resident commercial shellfish harvesting licenses issued annually is equal to 10% of the resident commercial licenses issued. Current holders of non-resident commercial shellfish harvesting licenses have seniority and may simply purchase a **renewal** license without participating in the lottery. A non-resident commercial shellfish harvesting license "waiting list" will be created by a license lottery that will be held at the Ellsworth City Hall on June 15, 2017 to draw ten (10) names from which any available non-resident commercial licenses will be sold, determined by the order drawn in the lottery and consistent with the process described above. **Applications for the 2017 non-resident commercial license lottery must be received by the Administrative Municipality (City of Ellsworth) no later than end of the business day on June 1, 2017.** Postmarks will not be accepted. The Administrative Municipality will issue a receipt indicating that an application has been received, if requested by the applicant.

The lottery to determine the "waiting list" for non-resident commercial shellfish harvesting licenses that may become available will take place at the Ellsworth City Hall **on June 15th, 2017 at 11:00 AM.** The Administrative Municipality shall post a list of successful applicants drawn in the lottery who will be eligible for any non-

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resident commercial shellfish harvesting license that may become available up to the date of the next drawing in 2017, in the order that their names were drawn at the time of the lottery.

Any non-resident commercial shellfish harvesting licenses that were not renewed between June 15, 2017 and June 30, 2017 **will not** be offered for sale to a person on the waiting list, in order of priority drawn, **until the number issued is reduced to less than 10% of the resident commercial licenses issued.** When that number is reached, any available license **MUST** be purchased and paid for, in full amount, within 24 hours of being notified by the Ellsworth City Clerk (or assistant). **Notification will be deemed to have been given to the person on the waiting list when any person responds to the contact information provided on the lottery application.**

04. Resident Commercial License Distribution:

A resident commercial shellfish harvesting license will be available to residents (as defined by the shellfish ordinance) of one of the participating municipalities on an unlimited basis for the period of issuance.

05. Non-resident Commercial License Distribution:

Current holders of valid non-resident commercial shellfish harvesting licenses have seniority and may simply purchase a renewal license, consistent with the new process described in Section 3, above. **All non-resident commercial shellfish harvesting renewal licenses must be purchased before July 1, 2017.** Failure to do so will cause any current non-resident commercial shellfish harvesting license holder to forfeit their seniority and they will become ineligible to purchase a renewal license. Any non-resident commercial shellfish harvesting license that becomes available at a date after July 1, 2017, for any reason, will be offered for sale to a person on the waiting list, in order of priority drawn, consistent with the process described in Section 3, above. That license **must** be purchased and paid for, in full amount, within 24 hours of being notified by the Clerk (or assistant) of the Administrative Community that they are eligible to purchase a non-resident commercial shellfish harvesting license. **Notification will be deemed to have been given to the person on the waiting list when any person responds to the contact information provided on the lottery application.**

06. Resident/Non-resident Junior and Senior License Distribution:

Junior and senior commercial shellfish harvesting licenses will be available to residents (as defined by the shellfish ordinance) and non-residents on an unlimited basis for the period of issuance.

Junior Commercial License: To be eligible, the applicant must be younger than age 17 (not yet have reached their 17th birthday) at the time of issuance of the license.

Senior Commercial License: To be eligible, the applicant must be over the age of 65 (must have reached their 65th birthday) at the time of issuance of the license.

07. Recreational Licenses:

The number of recreational licenses will not be limited. Recreational licenses shall be issued to residents and non-residents, without restriction in number. Recreational licenses will be available at the Municipal Offices of all participating municipalities during their normal business hours. **Recreational licenses are not available to anyone holding a State of Maine Commercial Shellfish License** and applicants are required to notify the City/Town Clerk, if they hold one.

08. Misrepresentation:

Any applicant who deliberately provides false or misleading information on an application shall be disqualified for any license or from participation in the license lottery. In addition, if a license is awarded to an applicant on the basis of false or misleading information, the license fee shall be withheld and the license declared void. The applicant will also lose any seniority standing in a future license lottery.

09. Documentation:

The Administrative Municipality will keep all applications on file and will issue an individual license to each qualified commercial licensee.

An individual recreational license will be issued to each recreational licensee by the Municipal Office of any of the participating municipalities.

A non-resident recreational license will be issued by the Municipal Office of any of the participating municipalities.

Recreational applications will be kept on file at the Municipal Office of the city/town in which they were sold.

Each Town Office will provide a copy of the Shellfish Ordinance to an applicant at the time the license is issued, if requested.

10. Proof of Residency:

In order to determine resident eligibility, new residents shall provide two (2) forms of proof of residency from the list below. At **least** one (1) shall be from Section 3 in chart below. All licensed commercial shellfish harvesters must provide proof of residency on an annual basis:

Section 1	Section 2	Section 3
<ul style="list-style-type: none">*Copy of deed AND record of most recent mortgage payment*Copy of Lease AND record of most recent legal affidavit from landlord affirming tenancy.*Legal affidavit from landlord affirming tenancy AND record of most recent rent payment.	<p>A utility bill or other work order dated within the past 60 days including:</p> <ul style="list-style-type: none">*Gas Bill*Oil Bill*Electric Bill*Telephone Bill*Cable or Satellite Bill <p>Dated within the past year:</p> <ul style="list-style-type: none">*W-2 Form*Excise (vehicle) tax bill*Property tax bill <p>*Dated within the past 60 days:</p> <ul style="list-style-type: none">*Letter from approved government agency*Payroll Stub*Bank or credit card statement.	<ul style="list-style-type: none">*Any valid form of photo ID and proof of residency that may include:*A valid Maine Drivers License displaying physical address.*A valid Maine photo ID card displaying physical address.*A current vehicle registration that displays a physical address.