

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

DATE: FEBRUARY 10, 2014

TIME: 7:00 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,
FORTIER, MOORE, PERKINS AND PHILLIPS.**

CITY COUNCIL ABSENT:

**KEY SPEAKERS PRESENT: CITY MANAGER MICHELLE BEAL, TAMMY
MOTE, TERI DANE, MICKI SUMPTER, CHARLENE CHURCHILL, EDMUND
MURRAY, SANDRA ABBOTT, RICHARD TUPPER, MICHAEL HANGGE,
GARY SAUNDERS, KEVIN DEPRENGER, KEVIN KANE, ROBERT DORR,
RON FORTIER, RAY WILLIAMS, ANNE LUSBY, WENDY LESSARD AND
MANY MEMBERS FROM THE ON CALL/FULL TIME FIRE DEPARTMENT.**

Call to Order.

Chairman Phillips called the regular meeting of the Ellsworth City Council to order at 7:00 p.m.

Pledge of Allegiance.

All stood for the pledge of allegiance.

Rules of Order.

The meeting was conducted under Robert's Rules of Order and other rules adopted at the November 12, 2013 Annual Organizational Meeting of the Ellsworth City Council. After being recognized by the Chairman, a person may speak not more than three (3) minutes on any one item on the agenda. In addition, the person may speak not more than two (2) minutes in rebuttal.

Adoption of Ellsworth City Council minutes:

01/13/2014 Regular meeting.

On a motion by Moore, seconded by Fortier, it was unanimously

RESOLVED to approve adoption of Ellsworth City Council minutes from the January 13, 2014 Regular meeting.

City Manager's Report.

City Manager Michelle Beal reported a five member School Board has been elected and sworn into office. The regular meetings of the School Board will begin at 6:30 PM on February 11, 2014. These meetings will be televised on Channel 7 as well as available on the web through a link on the School Board website. The agenda and

Call to Order.

Pledge of Allegiance.

Rules of Order.

**Approved - Adoption
of Ellsworth City
Council minutes
from the 1/13/2014
Regular meeting.**

**City Manager's
Report.**

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meetings can be found at ellsworthschools.org.

In response to questions and comments concerning the wood debris from the winter storms, Beal stated the Highway Department is currently canvassing the City between winter storms picking up the debris that naturally fell during the storms. Beal asked that residents not pile debris at the edge of the roadway. The City does not have the ability to remove the large trees at this time. There will be an opportunity during the Spring for residents to bring debris from the winter storms to the Transfer Station for free.

Councilor Fortier inquired on behalf of the public, where the School Board meetings are being held. Beal reported that the meetings are being held at Ellsworth City Hall in the Council Chambers. Beginning in March the Regular School Board meetings will be held on the second and fourth Tuesdays of every month at 6:30 PM in the Ellsworth City Hall Council Chambers.

Committee Reports.

➤ *Recreation Commission.* Councilor Fortier stated once again the Recreation Committee has planned and executed a very successful Winter Carnival. The weather was excellent for the Carnival. Fortier thanked the Woodlawn Museum for allowing the cardboard sled races to be held on their property. Some of the highlights from Saturday were human bowling, Re/Max balloon rides and an extraordinary fireworks display over the High School during the evening. Sunday events included the annual Clam Boot Hockey Tournament. Fortier thanked the Public Works Department for plowing a parking lot at the Black House and an area at the Knowlton Park for the Re/Max balloon to operate. Fortier thanked the Recreation Commission members that were able to be present for the Carnival. A special thank you was expressed to the Community who funded entirely by private donations the \$4,000 fireworks display.

➤ *Harbor Commission.* Councilor Moore reported that the Commission will be meeting this week. The regular meeting was postponed due to the Special Municipal Candidate Election.

Committee Reports.

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➤ *Street Light Committee.* Councilor Fortier stated this committee will be scheduling a meeting sometime in the next few weeks. There has been one request which would need action at the March Council meeting.

Citizens' Comments.

There were no citizens' comments this month.

Presentation of Awards.

There were no presentations to be awarded this month for years of service with the City of Ellsworth.

Presentation of Firefighter of the year award by Fire Chief.

Fire Chief Richard Tupper presented a plaque and medal to Brandon Tupper in honor of his distinction as Firefighter of the year.

UNFINISHED BUSINESS

There were no items under Unfinished Business this month.

CONSENT AGENDA

CONSENT AGENDA: All items with an asterisk () are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

There were no items under the Consent Agenda this month.

NEW BUSINESS

Citizens' Comments.

**Presentation of
Awards.**

**Presentation of
Firefighter of the
year.
B. Tupper**

Unfinished Business.

Consent Agenda.

New Business.

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Public hearing and action on the issuance of Business License (s):

Sisouk Southivong d/b/a Bangkok Restaurant, Inc., 78 Downeast Highway, for a new City Class B License (Victualer/Liquor/Amusement) and renewal of a State Restaurant (Class I, II, III, IV) Liquor License (Malt, Spirituous, and Vinous).

Chanthira Southivong was present, as it was required by the Licensing Ordinance in regards to new business licenses.

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Fortier, seconded by Beathem, it was unanimously

RESOLVED to approve the request of Sisouk Southivong d/b/a Bangkok Restaurant, Inc., 78 Downeast Highway, for a new City Class B License (Victualer/Liquor/Amusement) and renewal of a State Restaurant (Class I, II, III, IV) Liquor License (Malt, Spirituous, and Vinous).

Ell Govs, LLC d/b/a Governors Restaurant, 253 High Street, for renewal of a City Class C License (Victualer/Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Liquor License (Malt and Vinous).

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

Approved - Sisouk Southivong d/b/a Bangkok Restaurant, Inc., 78 Downeast Highway, for a new City Class B License (Victualer/Liquor/Amusement) and renewal of a State Restaurant (Class I, II, III, IV) Liquor License (Malt, Spirituous, and Vinous).

Approved - Ell Govs, LLC d/b/a Governors Restaurant, 253 High Street, for renewal of a City Class C License (Victualer/Liquor)

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There were no comments.

Public hearing was closed.

On a motion by Blanchette, seconded by Beatham, it was unanimously

RESOLVED to approve the request of Ell Govs, LLC d/b/a Governors Restaurant, 253 High Street, for renewal of a City Class C License (Victualer/Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Liquor License (Malt and Vinous).

VDJ Group, LLC d/b/a Mainely Meat on Main, 193 Main Street, for renewal of a City Class B License (Victualer/Liquor/Amusement) and renewal of a State Restaurant (Class I, II, III, IV) Liquor License (Malt, Spirituous and Vinous).

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Moore, seconded by Blanchette, it was unanimously

RESOLVED to approve the request of VDJ Group, LLC d/b/a Mainely Meat on Main, 193 Main Street, for renewal of a City Class B License (Victualer/Liquor/Amusement) and renewal of a State Restaurant (Class I, II, III, IV) Liquor License (Malt, Spirituous and Vinous).

Presentation on the concept design for the Library expansion and renovation project.

and renewal of a State Restaurant (Class I, II, III, IV) Liquor License (Malt and Vinous).

Approved - VDJ Group, LLC d/b/a Mainely Meat on Main, 193 Main Street, for renewal of a City Class B License (Victualer/Liquor/Amusement) and renewal of a State Restaurant (Class I, II, III, IV) Liquor License (Malt, Spirituous and Vinous).

Presentation only; no action was taken or

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Ronald Fortier, Library Trustee Chair presented the Library expansion project. See attachment #1 for the complete packet of images on the Library renovation/expansion project. This concept started prior to 2007 with routine discussions at Board of Trustee meetings. Discussions were held with the Staff concerning shortcomings of the building and facilities as it currently exists. Some of the discussions were based on future space requirements as the facility was experiencing significant increases in the number of users at the library. Discussions included the possibilities of both renovating the existing space and/or expanding the space they had. In 2008 the Library contracted with the BHC Group to conduct a feasibility study for capital fundraising and also to gauge the public support for the Library in general. The committees that have been formed along the process have included Council representation, representation from City Hall, members of the public, members of the Friends of Ellsworth Library Association, members of the Library Trustees, and Library staff members. In 2011 the Library contracted with a Library Consultant named Mary Sylvester to research and develop a long range plan for the Library and their facility. During 2012 the long range plan was developed, and a contract was entered into with Rosemary Walters to conduct a facilities need study. Walters considered the existing space, in regards to the programs being offered and noted any inefficiencies. She also identified the need for additional space in order to conduct the programs and house the inventory. At the same time a Building Committee was formed. In 2013 the Building Committee advertised for and interviewed architect engineering firms for the development of concept drawings and preliminary planning for the project. Following many meetings a contract was awarded to WBRC Engineers and Architect in Bangor. The first version of the plans accounted for the raw footage requirements that were in the long range plan. The preliminary price sheet was unreachable therefore a request was made for a 30% reduction in cost. The second version of the concept drawing (attachment #1) is the product of the downsizing. A goal of the concept drawing phase was to accurately identify the size of the buildable lot taking into consideration the setbacks from the Union River, property line setbacks, right-of-ways and sidewalks. Herrick and Salisbury Surveyors plotted the property lines and the required setbacks on the concept plans provided by WBRC. A hazardous material study has been conducted on the existing facility. The goal was to identify

**required by the
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and understand the potential cost for mitigating a small amount of lead paint, and a very small amount of asbestos. The concept design takes into consideration the issues that were identified in the building program as well as the long range plan. The main concern was the recognition, protection, and preservation of the Tisdale House. Two other important requirements were maintaining as much green space as possible and compliance with the Americans with Disabilities Act (ADA). Fortier mentioned the necessary upgrades and replacements to the existing mechanical, electrical, and plumbing systems which have been a problem from a maintenance standpoint for a while. The concept plan will allow for the ability to adapt to future needs. Fortier noted tax payer funds have not been used for this project up to this point. The Trustee Funds and private donations have been utilized. The Library has contracted with a construction estimator in an effort to secure a second opinion on the potential cost associated with this addition. There have been discussions with the Historic Registry and Preservation groups at all levels, due to the importance of the Tisdale House. Grant applications will be submitted for different phases of the project. A Capital Campaign will be organized to reduce the cost to the tax payers. The Library would like to be considered for a Municipal Bond in November 2015. Fortier was hoping that once the costs are analyzed over the next few months the final project cost will be substantially lower. Chairman Phillips asked what the overall cost of the project was at this point. Fortier recalled WBRC's estimate for the entire project to be approximately 7.5 to 8 million dollars. Councilor Fortier agreed the first figure was excessive and a little shocking. Councilor Crosthwaite inquired how many additional square feet would be gained through this renovation project and how did that number compare with their initial study. Fortier stated they initially looked at almost tripling their current raw floor space. After the 30% reduction in cost the raw floor space dropped to approximately double the current raw floor space. Charlene Churchill, Library Director explained the numbers as they relate to the increase to the current available program floor space. There is still room on the property for another expansion of 7,000 to 8,000 square feet on the River side. This expansion projected a lifespan of need over a twenty to twenty five year period. Councilor Moore inquired if the expansion project took into account increasing the parking lot. Fortier explained the plan was to add eight additional parking spaces toward the River. There was a discussion on how this project would affect the physical land formation near the old

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jail. Councilor Perkins questioned what fund raising plans were already in motion, besides a bond in November of 2015. Fortier explained some of the other financing options that are currently being explored. As a clarification the Library would like to have a referendum question on the November 2015 ballot concerning this project, rather than have the City sell bonds to finance the project.

Presentation only; no action was taken or required by the Council this evening.

Council Order #021401, Discussion and action on the removal of certain Council appointed Committees. (Sponsored by Councilor Phillips)

Chairman Phillips stated throughout time different processes have changed resulting in the Local Roads Committee, Economic Development Committee, Solid Waste Committee and the Cable Committee being suggested for removal at this time. See attachment #2 for a complete list of City appointed Committees. For example the Economic Development Committee has been replaced with the Economic Development Corporation. City Manager Michelle Beal explained that when solid waste contracts come up, those are brought to the Council for action, as well as any other financial concerns would go before the Finance Committee and then to the Council for final action. Councilor Fortier explained the Interlocal Agreement requires representatives be appointed to the Penobscot Downeast Cable Television Committee. Fortier explained in regards to the local Cable Television Committee the City no longer has local access, in light of that he felt the local committee could be resolved at this time. Fortier would like to have Gary Fortier and Jason Ingalls remain as the two representatives on the Penobscot Downeast Cable Television Committee since votes are required to spend funds from the Commission. Ingalls should be noted as an alternate representative not just as a staff member within attachment #2. Fortier explained some members of the public have voiced an interest in serving on this committee. However, he has some concerns with appointing a member of the public since as a representative they vote to expend funds that have been paid by the City of Ellsworth to the Penobscot Downeast Cable Consortium. Currently, this group is in negotiations with Time Warner Cable. Fortier felt the representatives should be a Councilor or senior staff member. Councilor Beatham stated the processes that once involved the Local Roads

Approved - Council Order #021401, the request sponsored by Chairman Phillips to sunset the Local Roads Committee, Economic Development Committee, Solid Waste Committee, and the Cable Television Committee, at the end of today.

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Committee have recently become more internal with less public input. The City still conducts public hearings on topics that warrant that, however; road concerns have moved beyond having a formal committee.

On a motion by Fortier, seconded by Crosthwaite, it was

RESOLVED to approve Council Order #021401, the request sponsored by Chairman Phillips to sunset the Local Roads Committee, Economic Development Committee, Solid Waste Committee, and the Cable Television Committee, at the end of today.

Before a vote was taken Fortier asked that thank you notes be sent to the citizen participants, for their service on these Committees.

A final vote was taken on the above motion with all members voting unanimously in favor.

Council Order #021402, Request of the City Manager to appoint a representative and alternate to the Maine Service Center Coalition.

Chairman Phillips and Councilor Blanchette have agreed to serve as representative and alternate to the Maine Service Center Coalition. See attachment #3 for the complete Maine Service Center Coalition Resolution for Membership and Appointment of Voting Delegate Representative and Alternate.

On a motion by Crosthwaite, seconded by Beatham, it was unanimously

RESOLVED to approve Council Order #021402, City Manager to appoint Representative and Alternate to the Maine Service Centers Coalition. Councilor John Phillips as the City's Delegate and Councilor Marc Blanchette as the Alternate.

Council Order #021403, Request of the Fire Chief to sole source the purchase of 2 SCBA units.

Approved - Council Order #021402, City Manager to appoint Representative and Alternate to the Maine Service Centers Coalition. Councilor John Phillips as the City's Delegate and Councilor Marc Blanchette as the Alternate.

Approved - Council Order #021403, to

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Fire Chief Richard Tupper clarified this is not a request to sole source the purchase. Tupper explained Fire Tech and Safety had previously had their license to sell these units revoked by Scott the maker of the air packs. After the agenda item had been submitted, Tupper found out Fire Tech and Safety's license to sell these units had been reinstated. Two quotes were received for this purchase. See attachment #4 for the complete quotes that were received. Fire Tech and Safety vocally stated the price on their quote would increase after February 7, 2014. Based on this price increase after February 7, the quote from Industrial Protection Services (IPS) would become the low bid. Councilor Fortier stated the quote from Fire Tech and Safety must be honored for sixty days from February 4, 2014 as stated at the bottom of the quote. Fortier agreed with the recommendation to purchase the air packs from IPS since they currently service the existing air packs, the Fire Department has a great working relationship with them and the \$48.00 difference in quotes is not significant enough to change companies. Tupper stated he was told verbally they would only honor the quote until February 7, 2014. Chairman Phillips agreed that the price difference was not great enough based on the Fire Department's level of satisfaction with the service they currently receive from IPS.

On a motion by Fortier, seconded by Crosthwaite, it was unanimously

RESOLVED to approve Council Order #021403, to purchase two (2) Scott Self Contained Breathing Apparatus (SCBA) from Industrial Protection Services (IPS) for \$10,298.00 from the Capital Account 9090900-59014.

Council Order #021404, Request of the City Manager to accept the proposal of Woodard & Curran Engineering for final design and bidding services for the Beechland Road Reconstruction Project.

City Manager Michelle Beal stated the proposal before the Council tonight is for final design and bid phase services for the Beechland Road reconstruction project. See attachment #5 for the complete proposal details. The final design is scheduled to be completed next month. A public hearing will be held on the final design, if all goes well at the hearing the project will go out to bid by the end of April. Beal

purchase two (2) Scott Self Contained Breathing Apparatus (SCBA) from Industrial Protection Services (IPS) for \$10,298.00 from the Capital Account 9090900-59014.

Approved - Council Order #021404, Request of the City Manager to accept the proposal of Woodard & Curran Engineering for final design and bid phase services for the

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stated the Right-of-Way appraisals are completed and a report should be received this week. The report will then be forwarded to the City attorney for the final paperwork. The next agenda item addresses the negotiation phase for obtaining the necessary right-of-ways. This program is proceeding very well. The appraisal portion has been completed. Not all of the property owners chose to take part in this process, so those discussions will take place during the negotiation phase.

On a motion by Blanchette, seconded by Moore, it was unanimously

RESOLVED to approve Council Order #021404, Request of the City Manager to accept the proposal of Woodard & Curran Engineering for final design and bid phase services for the Beechland Road Reconstruction Project at a cost not to exceed \$39,000. Funding to be from the Economic Development TIF Funds.

Council Order #021405, Request of the Finance Director to fund right-of-way acquisition services from TIF funding.

Finance Director Tammy Mote stated as part of the Beechland Road reconstruction project, the City would like to hire Richard Parent to provide right-of-way acquisition services at an amount not to exceed \$10,000. This would include negotiating property rights with property owners that are directly abutting the Beechland Road. See attachment #6 for the complete contract details. This project was scheduled to be funded through the Tax Increment Financing (TIF) District. The proposal is for an amount not to exceed \$10,000, which is traditionally within the City Manager's approval limit. However, spending funds from the TIF District requires City Council approval. Chairman Phillips reiterated the legal requirement for two different individuals to handle the process of appraising properties and formalizing agreements pertaining to the sale price. A commercial real estate license is required by State Statute. Councilor Fortier inquired if a limit would be imposed on the last sentence of attachment #6. Beal stated an allowance of \$55 a night would be paid for motel accommodations with the number of nights being restricted.

On a motion by Moore, seconded by Blanchette, it was unanimously

Beechland Road Reconstruction Project at a cost not to exceed \$39,000. Funding to be from the economic development TIF funds.

Approved - Council Order #021405, Request of the Finance Director to fund right-of-way acquisition services from TIF funding.

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CITY COUNCIL ABSENT:

KEY SPEAKERS PRESENT: CITY MANAGER MICHELLE BEAL, TAMMY MOTE, TERI DANE, MICKI SUMPTER, CHARLENE CHURCHILL, EDMUND MURRAY, SANDRA ABBOTT, RICHARD TUPPER, MICHAEL HANGGE, GARY SAUNDERS, KEVIN DEPRENGER, KEVIN KANE, ROBERT DORR, RON FORTIER, RAY WILLIAMS, ANNE LUSBY, WENDY LESSARD AND MANY MEMBERS FROM THE ON CALL/FULL TIME FIRE DEPARTMENT.

RESOLVED to approve Council Order #021405, Request of the Finance Director to fund right-of-way acquisition services from TIF funding.

Council Order #021406, Request of the City Manager to accept the proposal of Ledgewood Construction for the BE Moore School renovation project.

City Manager Michelle Beal explained this project has been in the planning stages for a few years. Updates on this project have been provided to the Council during three different meetings. In June of 2013 the Council approved contracting with Ledgewood Construction as the construction manager. This allowed the City to proceed to the review phase of the 95% completed plans. As part of this phase cost estimates were received and value engineering was conducted. The first value engineering calculations came back a bit over budget. Following this report some cut backs have been made with the engineers and architects. See attachment #7 for the project as it is now being presented. Beal stated nothing has been cut that would harm the community benefit. A little bit of space was lost through the cut backs, however; not in areas that take away from the community space. The gymnasium, Friends in Action, Senior Center portion, daycare facility and the entrance can still be utilized as previously planned. The project contains community space that can seat 200 people. The gymnasium and auditorium can each seat 100 members of the public. The requested amount for bonding purposes is \$4.6 million. Within attachment #7 Beal has summarized how this debit would be repaid. The Economic Development TIF and the Housing TIF would pay a portion of this cost. The final portion would come from the City budget starting in October 2016, which is two fiscal years away. Chairman Phillips reviewed key components of the project as he saw them relating to increased public use of this new building. Beal stated twenty six community groups were utilizing the Moore Center prior to the building being vacated for renovations, and there is already a waiting list for groups to use the building as soon as it reopens following the renovations. Councilor Moore reviewed the reasons why he felt this was an important project, and how it would enhance Ellsworth. Councilor Fortier explained the positive affect this project will have on the tax payer in regards to utilizing two different TIF programs. Councilor Crosthwaite commented on the decrease in the capital debit ratio for the City,

Approved - Council Order #021406, the Guaranteed Maximum Price proposal from Ledgewood Construction as presented in attachment #7 and ask the Finance Director and City Manager to begin the funding process for the General Bryant E. Moore School Community Center project.

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

DATE: FEBRUARY 10, 2014

TIME: 7:00 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,
FORTIER, MOORE, PERKINS AND PHILLIPS.**

CITY COUNCIL ABSENT:

KEY SPEAKERS PRESENT: CITY MANAGER MICHELLE BEAL, TAMMY MOTE, TERI DANE, MICKI SUMPTER, CHARLENE CHURCHILL, EDMUND MURRAY, SANDRA ABBOTT, RICHARD TUPPER, MICHAEL HANGGE, GARY SAUNDERS, KEVIN DEPRENGER, KEVIN KANE, ROBERT DORR, RON FORTIER, RAY WILLIAMS, ANNE LUSBY, WENDY LESSARD AND MANY MEMBERS FROM THE ON CALL/FULL TIME FIRE DEPARTMENT.

making this project financially feasible. He shared in the excitement for the project. Councilor Blanchette felt this project will touch and be appreciated by everyone in the community from the youngest to the oldest members. Phillips offered the audience an opportunity to speak on this project given the magnitude and expense of the project. Micki Sumpter, Economic Development Director for the City, was thankful this project is being looked at from the angle of available community space in addition to a location to host all the wonderful programs offered by Friends in Action, the YMCA Childcare Center, and Senior Center. The demand for additional meeting space has been expressed by businesses and different community groups. Sumpter feels this project will benefit a lot of people outside of the Ellsworth area as well as those located within the City. Sumpter agreed with Fortier that this can be used as a tool to recruit businesses to Ellsworth. The ability to generate some funding from the Community Center was discussed and explained in detail.

On a motion by Fortier, seconded by Beatham, it was

RESOLVED to approve Council Order #021406, the Guaranteed Maximum Price proposal from Ledgewood Construction as presented in attachment #7 and ask the Finance Director and City Manager to begin the funding process for the General Bryant E. Moore School Community Center project.

Before a vote was taken Beal stated the borrowing would be for \$4.6 million, with \$125,000 being construction administration and associated costs. The actual project cost is \$4.475611.

A final vote was taken with all members voting unanimously in favor.

Adjournment.

On a motion by Moore, seconded by Crosthwaite, it was unanimously

RESOLVED to approve adjournment at 8:05 PM.

**Approved -
Adjournment at 8:05
PM.**

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

DATE: FEBRUARY 10, 2014

TIME: 7:00 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,
FORTIER, MOORE, PERKINS AND PHILLIPS.**

CITY COUNCIL ABSENT:

**KEY SPEAKERS PRESENT: CITY MANAGER MICHELLE BEAL, TAMMY
MOTE, TERI DANE, MICKI SUMPTER, CHARLENE CHURCHILL, EDMUND
MURRAY, SANDRA ABBOTT, RICHARD TUPPER, MICHAEL HANGGE,
GARY SAUNDERS, KEVIN DEPRENGER, KEVIN KANE, ROBERT DORR,
RON FORTIER, RAY WILLIAMS, ANNE LUSBY, WENDY LESSARD AND
MANY MEMBERS FROM THE ON CALL/FULL TIME FIRE DEPARTMENT.**

A TRUE COPY

**ATTEST: _____
HEIDI-NOËL GRINDLE**