

**RECORD OF SPECIAL MEETING
ELLSWORTH CITY COUNCIL**

DATE: JUNE 30, 2014

TIME: 8:30 AM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

CITY COUNCIL PRESENT: BEATHEM, BLANCHETTE, FORTIER, MOORE, PERKINS (arrived during item #3) AND PHILLIPS (arrived during item #3).

CITY COUNCIL ABSENT: CROSTHWAITE

KEY SPEAKERS PRESENT: CITY MANAGER MICHELLE BEAL, TAMMY MOTE, TERI DANE, LEANN BEAL, MICKI SUMPTER AND DWIGHT TILTON.

Call to Order.

City Clerk, Heidi-Noël Grindle called the special meeting of the Ellsworth City Council to order at 8:32 a.m.

City Clerk, Heidi-Noël Grindle called for nominations and a vote on a Chairman Pro Tem to run the June 30, 2014 Special Council Meeting. Following the nomination of Councilor Fortier by Councilor Moore and seconded by Councilor Blanchette. Moore moved nominations cease and Councilor Beathem seconded it. A vote was taken with Councilor Fortier being elected Chairman Pro Tem for the June 30, 2014 Special meeting.

Council Order #061423, Request of the Deputy Treasurer/Tax Collector to award a bid for tax-acquired property.

Leann Beal, Deputy Treasurer/Tax Collector stated at the May Council meeting the Council decided to go back out for sealed bids on the parcel of land located at 194 Graham Way. The first time this property was placed out for bid there were no bids received on it; however, that was believed to be a result of the numerous timeshare units that went out to bid at the same time. Four bids were received on June 12, 2014 for this property; the bids are summarized in attachment #1. Beal is requesting to award the bid to the high bidder of Brian Littlefield in the amount of \$5,018.

On a motion by Moore, seconded by Blanchette, it was unanimously

RESOLVED to approve Council Order #061423, Request of the Deputy Treasurer/Tax Collector to award a bid for tax-acquired property as presented in attachment #1 and to release said property through a Quit-Claim Deed.

Council Order #061424, Request of the Finance Director / Treasurer to award a Tax Anticipation Note (TAN).

Tammy Mote, Finance Director/Treasurer stated at the June 16, 2014 Council meeting the Council authorized the borrowing of \$3,500,000 for a Tax Anticipation Note (TAN). Six bids were received with a low interest rate of .59% being received

Call to Order.

Election of Chairman Pro Tem.

Approved - Council Order #061423, Request of the Deputy Treasurer/Tax Collector to award a bid for tax-acquired property as presented in attachment #1 and to release said property through a Quit-Claim Deed.

Approved - Council Order #061424, award a Tax Anticipation Note (TAN) to TD Bank Whereas, the City

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from TD Banknorth. The proceeds of the TAN will be used for financing governmental activities and obligations for the City in anticipation of funds to be raised by taxation in September and March. If the City Council approves the low bidder for the TAN, the resolve found within attachment #2 must be read into the record. Chairman Pro Tem Fortier welcomed Chairman Phillips and Councilor Perkins to the meeting and turned the meeting back over to Phillips.

On a motion by Fortier, seconded by Beathem, it was unanimously

RESOLVED to approve Council Order #061424, award a Tax Anticipation Note (TAN) to TD Bank Whereas, the City Council previously authorized a tax anticipation note borrowing for the City's 2014-2015 fiscal year; Whereas, following a solicitation of bids, the City Council desires to award the winning bid for such tax anticipation note borrowing; Now therefore, be it herby ordered and resolved by the City Council as follows: Voted That the City Council awards the winning bid to TD Bank (the "Bank"), and directs that the City's tax anticipation note for the City's 2014-2015 fiscal year shall be issued to the Bank with an interest rate of 0.59%, to mature on or before June 30, 2015.

Council Order #061425, Request of the City Manager to accept the proposal for construction administration and inspection services from Woodard and Curran for the Beechland Road Reconstruction project.

Michelle Beal, City Manager stated the proposal was provided to Councilors prior to the meeting and have been attached to the minutes as attachment #3. This is a typical construction administration services proposal for a project of this size with the scope of work including full time inspection services. Bob Hamel will be the inspector for this project working 50 hours a week beginning today. Hamel is very conscientious of the neighbors/abutters to the property and does a great job of keeping the neighborhood informed.

On a motion by Moore, seconded by Blanchette, it was

RESOLVED to approve Council Order #061425, Request of the City Manager to accept the proposal for construction administration and inspection services from Woodard & Curran Engineering for the Beechland Road Reconstruction project at an anticipated cost of \$67,800 to be funded from the Economic Development TIF Fund.

Council previously authorized a tax anticipation note borrowing for the City's 2014-2015 fiscal year; Whereas, following a solicitation of bids, the City Council desires to award the winning bid for such tax anticipation note borrowing; Now therefore, be it herby ordered and resolved by the City Council as follows: Voted That the City.....

Approved - Council Order #061425, Request of the City Manager to accept the proposal for construction administration and inspection services from Woodard & Curran Engineering for the Beechland Road Reconstruction project at an anticipated cost of \$67,800 to be funded from the Economic Development TIF Fund.

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A friendly amendment was made to the above motion to include the anticipated cost as well as the funding source by Fortier, seconded by Beathem before a final vote was taken.

A vote was taken with all members voting unanimously in favor.

Council Order #061426, Appointment of Lori Roberts as the Deputy Electrical Inspector with a term to expire of June 30, 2015.

Dwight Tilton, Code Enforcement Officer was present to explain this request. Tilton has always been the Electrical Inspector and Fred Troger was the Deputy Electrical Inspector. With Troger no longer working for the City, Tilton would like to have a Deputy appointed to conduct inspections while he is away. The Deputy will inspect residential services and call the electrical company for service. Tilton has been researching a few different people he can utilize to inspect and review commercial work that is more extensive than even Tilton is comfortable inspecting. Tilton envisions conducting the reviews similar to the peer review system already being utilized with other departments. There was a lengthy discussion on this topic; Tilton will bring his plan back to Council when the final details are worked out. Lori Roberts has been working in the field recently and has a good working relationship with the State Electrical Inspector. Tilton is comfortable with the appointment of Lori Roberts for residential projects. Councilor Fortier stated the City will need to ensure any advisors have the correct insurance to assist the City. There was a lengthy discussion on the scope of work that will be expected of Roberts under this appointment, she will only inspect wire runs in regards to commercial projects.

On a motion by Blanchette, seconded by Moore, it was

RESOLVED to approve Council Order #061426, Appointment of Lori Roberts as the Deputy Electrical Inspector with a term to expire of June 30, 2015.

A final vote was taken on the above motion with five members voting in favor (Beathem, Blanchette, Moore, Perkins and Phillips) and one member abstaining from the vote (Fortier).

Adjournment.

Approved - Council Order #061426, Appointment of Lori Roberts as the Deputy Electrical Inspector with a term to expire of June 30, 2015.

Approved -

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MOTE, TERI DANE, LEANN BEAL, MICKI SUMPTER AND DWIGHT
TILTON.**

On a motion by Blanchette, seconded by Moore, it was unanimously

**Adjournment at 8:47
AM.**

RESOLVED to approve adjournment at 8:47 AM.

A TRUE COPY

**ATTEST: _____
HEIDI-NOËL GRINDLE**