



# SIGN PERMIT

## Code Enforcement

1 City Hall Plaza  
Ellsworth, ME 04605  
Phone (207) 667-4910  
Fax (207) 669-6618  
[www.ellsworthmaine.gov](http://www.ellsworthmaine.gov)

**PERMIT #** \_\_\_\_\_ **PROPERTY/PARCEL #** \_\_\_\_\_ **ZONE** \_\_\_\_\_

**OWNER'S NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_ or \_\_\_\_\_

**APPLICANT NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_ or \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_ **CITY** \_\_\_\_\_ **ST** \_\_\_\_\_ **ZIP** \_\_\_\_\_

*Please check Sign type you are applying for below:*

- \*WALL  PROJECTING  FREESTANDING  PORTABLE  CHANGEABLE DISPLAY
- WINDOW  HOME OCCUPATION  SUBDIVISION  ILLUMINATION ~ ELECTRICAL PERMIT MAY BE REQUIRED

**\*WALL SIGNS IN THE DOWNTOWN, URBAN & COMMERCIAL ZONES ~ MAXIMUM ALLOWABLE SIGN AREA**  
 SET BACK FROM ACCESSWAY: \_\_\_\_\_ FT. BUILDING/TENANT FRONTAGE: \_\_\_\_\_ LF. TOTAL FLOORS IN BUILDING: \_\_\_\_\_  
 USE THE WALL SIGN CALCULATOR @ <https://www.ellsworthmaine.gov/signcalculator>  
*Please print out your Wall Sign calculation and attach it with your permit!*

**LOCATION OF SIGN** \_\_\_\_\_ **SIZE OF SIGN** \_\_\_\_\_ **S.F.** \_\_\_\_\_  
*(If different than mailing address) (Each sign requires a separate permit)*

**WORDING TO BE DISPLAYED ON SIGN (or attach a sketch):**

## TOTAL FEES/SIGN: \$10.00

Sign locations shall not interfere with sight distance or pedestrian and cyclist safety. Signs shall be setback at least 5 feet from any property line and a setback greater than 5 feet may be required by the administrator to avoid interference with the line of sight of vehicles and pedestrian circulation. In the Downtown (DT) Zone, where the buildings are built on the lot lines or thereabout, the administrator may disregard the minimum 5 feet sign setback provided that the sign location does not interfere with visibility required for safe vehicular and pedestrian circulation, especially on street corners. No sign, new or existing, shall be permitted that causes a sight distance, traffic, health or welfare hazard or results in a nuisance due to illumination, placement, display, or manner of construction.

\_\_\_\_\_  
**OWNER/APPLICANT SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**SIGNATURE OF APPROVING OFFICAL**

\_\_\_\_\_  
**DATE**