

ELLSWORTH HISTORIC PRESERVATION COMMISSION  
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS: ELLSWORTH HISTORIC LANDMARKS

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

LOCATION OF LANDMARK:  
STREET ADDRESS: \_\_\_\_\_ MAP/LOT: \_\_\_\_\_

Relationship of applicant to property or site: \_\_\_\_\_

1. Please describe the proposed changes requiring a Certificate of Appropriateness by using the following as guidelines. Attach extra description, plans and photographs as needed.

- a. Addition to existing structure.
- b. Reconstruction of original structure or part of it.
- c. Alteration to existing structure or site.
- d. Removal of trim, elements, facing material, or part of the structure.
- e. Addition or removal of a sign.
- f. New construction.
- g. Moving or demolition of a structure.
- h. Changes to walkways, driveways, or landscape features.

2. Describe the nature and purpose of the proposed work:

3. Indicate which parts of the structure will be affected by the project: (Circle all that apply)  
roof : exterior woodwork : siding : windows : exterior doors : other (describe)

4. How will the work be done?

- a. Removal of existing material and replacement with new material.
- b. Repair in kind, matching original feature.
- c. Repair in kind, approximating original feature.

5. Describe the materials to be used:

6. In the case of additions to existing buildings, the applicant must submit architectural plans drawn to scale, and a site plan showing the structure in relation to existing structures. Please include a photograph of the structure.

7. In the case of improvements and changes to the exterior features of a structure, applicant must submit a site plan that includes the buildings and exterior features as they now exist, as well as the proposed alterations. Please provide a photograph of the structure.

8. In the case of a sign, the applicant must submit a photograph of the whole building indicating where the sign will be placed, and a scale drawing of the sign, including lettering.

**Application to be returned to the Ellsworth Historic Preservation Commission, Ellsworth City Hall, 1 City Hall Plaza, Ellsworth, ME 04605. The Commission will meet to discuss the application within 60 (sixty) days, and may request a meeting with the applicant.**

Signature of Applicant: \_\_\_\_\_

Date received: \_\_\_\_\_ Action taken by Commission: \_\_\_\_\_