

Projects must protect, restore, enhance or preserve the quality of groundwater resources and drinking water supplies, generally, from pollution.

For assistance in filling this form or to confirm eligibility contact City Planning at: 669-6608, toleksiw@ellworthmaine.gov. or 669-6615, ktaylor@ellsworthmaine.gov .

A. Applicant Information

| | |
|--------------------------------|--|
| Applicant's Name: | |
| Business Name (if applicable): | |
| Mailing Address | |
| Email address: | |
| Telephone number: | |

B. Project Information

| | |
|--|--|
| Location of project: | |
| Land Owner: (if different from applicant) | |

Please explain the relationship of the land owner to the applicant if they are not the same.

Please mark the approximate location of the project on the attached map and check which of the following apply, referring to the map.

The project is located in the watershed of: Branch Lake Green Lake
 Graham Lake Patten Pond Card Brook other not sure

Is the project located over a Sand & Gravel Aquifer? YES NO

Is the project located within a Public Water Supply Source Protection Area? YES NO

Is the project located within 100 feet of a drinking water well? ? YES NO

Is the project served by a public water system? YES NO

C. Project Description. *The proposed project must provide for cost effective and proactive protection of groundwater or surface water resources meaning activities such as, but not limited to, restoration, establishment, enhancement, and/or preservation of water resources.*

Responses to questions #1 and #2 below can be provided on a separate, attached page.

1. Describe the problem situation and its impacts on water resources.

2. Explain the proposed solution to the above problem.

3. Attached a site plan, sketch and/or photos if desired to help illustrate 1 & 2.

4. Itemized Budget:

| Activity Descriptions | Cost (\$) | Reserved Section |
|---|-----------|--|
| a. | | |
| b. | | |
| c. | | |
| d. | | |
| e. | | |
| f. | | |
| Project Total | | <i>Prelim. Estimate</i> |
| <i>While not mandatory, a contribution from the owner/applicant of 25% or more of the Project Total is expected in most situations.</i> | | <i>Enter 25% of Total = Expected "Match"</i> |
| How much of your own money are you contributing? | | <i>Proposed match</i> |
| How much money are you seeking from the Grant Program? | | <i>Total minus match</i> |
| If match amount is less than 25%, please explain why. | | |

| | |
|---|------------------|
| D. Schedule. | |
| Please provide a project schedule with proposed start and end dates. | Reserved Section |
| E. Skip – This is reserved for city use. | |
| Is the project consistent with an approved/recognized plan including but not limited to Comprehensive Plan, Economic Development Plan, etc.? ___ Yes. ___ No. If no, explain why not. | |
| F. Other* The information in this section will remain confidential. | |
| Is the Owner/Applicant up to date on real estate taxes for the subject property? <input type="checkbox"/> YES <input type="checkbox"/> NO | |
| If you answered NO to the previous question and this is a residential project please provide the following information: Number of people in the household? _____ Numbers of children under 18 years of age? _____ Number of people of 62 years of age or older? _____ Total household income for last year? _____ | Reserved Section |
| G. Certification | |
| <i>By signing below I certify that this application and all information provided are accurate to the best of my knowledge.</i> | |
| Owner or Authorized Representative Signature: _____ Date: _____ | |
| H. Comments - Reserved | |
| | |

Enviro-Grant Application Form

IMPORTANT

4

Please take the time to read through the following program rules.

- a. The City has the authority to determine the eligibility or ineligibility of all proposed projects.
- b. The City will receive and review each application. Upon determination that an application is complete, the Ellsworth City Planner will submit the application to the Enviro-grant Committee for review.
- c. The City reserves the right to reject any and all applications or to request more information from an applicant when it is determined that it is in the best interest of the City to do so.
- d. After initial selection and before receiving final approval, the applicant may be required to provide more information.
- e. Upon completion of the work and certification from the Ellsworth City Planner or designee that the work has been completed consistent with the application, the recipient shall submit a request for reimbursement along with paid bills/invoices for the approved work to the City Planner. In some cases, the City may make an exception and pay the contractor directly.
- f. The purpose of the Program is NOT to improve properties with the intent of resale at a higher price, but to provide incentive to improve properties for the protection of water resources. Therefore, if the subject property is sold within five years of project completion, the owner shall pay the City the following amount back:
 - Within 1 year → Owner pays back 100% of grant award to City
 - Within 2 years → Owner pays back 80% of grant award to City
 - Within 3 years → Owner pays back 60% of grant award to City
 - Within 4 years → Owner pays back 40% of grant award to City
 - Within 5 years → Owner pays back 20% of grant award to City
 - After 5 years → there is no repayment.
- g. **Procurement Standards.** Competitive procurement of supplies and of services applies to all program activities. This means that a grantee will have to obtain and document price quotes from at least three vendors for supplies and/or at least three contractors for services for purchases between \$500 and \$10,000. Purchases of more than \$10,000 shall use a formal bid process as stringent as the City of Ellsworth bid process.
- h. **Permit Requirements.** The grantee will be responsible for securing all required construction, electrical and other permits from the local government, and from State or Federal agencies.
- i. **Equal Employment Opportunity.** The grantee shall comply with all applicable regulations concerning equal employment opportunities for persons engaged in program work undertaken in connection with program assistance
- j. **Records.** The grantee shall keep such records as may be required by the City in connection with the work to be assisted.
- k. **Civil Rights.** The grantee shall not discriminate upon the basis of race, color, sex, marital status, handicap, religion or national origin in the sale, lease, rental, use or occupancy of the property to be assisted.
- l. **Interest of Public Body.** The grantee shall allow no member of the Ellsworth City Council and no employees of the City of Ellsworth to have any interest, direct or indirect, in the proceeds of any grant or in any contract interest into the grantee for the performance of work financed, in whole or in part, with the proceeds of the grant.
- n. **Displacement of Tenants.** No financial assistance will be provided if the project involves the permanent and involuntary displacement of tenants unless the grantee agrees to provide financial assistance to the tenants at levels consistent with the Federal Relocation and Real Property Acquisition Act. Such assistance granted will not, however, be counted in the private match requirements.

