

**RECORD OF SPECIAL MEETING
ELLSWORTH CITY COUNCIL**

DATE: SEPTEMBER 02, 2016

TIME: 8:00 AM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,
FORTIER, MOORE, PHILLIPS.**

CITY COUNCIL ABSENT: ONE VACANT SEAT

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, TAMMY MOTE,
HAROLD "PETE" BICKMORE AND STEVE JOYAL.**

Call to Order.

Chairman Crosthwaite called the special meeting of the Ellsworth City Council to order at 8:00 AM.

Unfinished Business.

Council Order #081607, Request of the Public Works Director to award the hot bituminous asphalt contract for maintenance paving. (Tabled from 8/15/2016 Regular Council meeting.)

David Cole, City Manager noted the Public Works Director was away on vacation at the time of this meeting. The bid results were presented to the Council within attachment #1, the results were very favorable as compared to previous estimates. Lane Construction was the low bidder with a bid amount of \$186,530. Following the receipt of bids the unit prices came in much lower than budgeted; therefore the Public Works Director would like permission to add additional work, not to exceed \$300,000. This would allow necessary repairs to be completed this fiscal year while the unit pricing is low compared to previous years.

On a motion by Phillips, seconded by Moore, it was

RESOLVED to approve Council Order #081607, Request of the Public Works Director to award the 2016 Maintenance Paving bid to the lowest bidder, The Lane Construction Corp., at the unit pricing not to exceed \$300,000. Contract to be funded from the Local Roads Capital Improvement Account.

Before a vote was taken on the above motion, Councilor Fortier inquired who would be making the final decision on what other projects would be included with this funding. Fortier felt the list of additional projects should be presented to the Finance Committee for final approval.

A final vote was taken on the above motion with all members voting unanimously in favor.

New Business.

Call to Order.

Unfinished Business.

Approved - Council Order #081607, Request of the Public Works Director to award the 2016 Maintenance Paving bid to the lowest bidder, The Lane Construction Corp., at the unit pricing not to exceed \$300,000. Contract to be funded from the Local Roads Capital Improvement Account.

New Business.

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Council Order #091600, Request of the Public Works Director to award a contract to Dirigo Slipform for sidewalk repairs on State Street and Franklin Street.

David Cole, City Manager explained the quote before the Council (attachment #2) from Dirigo Slipform includes three sections to be funded. The first two sections would proceed immediately. The third section would be optional pending the approval of the Franklin Place project. The first two sections of the project involve reconstructing the sidewalk at the intersection of Church and State Streets and the stretch of sidewalk in front of the Court House. The cost of section one, the sidewalk at the intersection of State and Church Streets is \$3,452.50. Section two, the reconstruction of the sidewalk in front of the Court House would cost \$15,864.25. This part of the quote has been planned for and is ready to move forward this fall, thus the reason for a special council meeting. Cole explained the third section of the quote relates to the Franklin Place project, a proposal by a local contractor to build a six unit apartment house. The City Code requires a sidewalk in front of that new structure. Once this project is completed and the required sidewalk is installed there will be a gap in the sidewalk from this project to Pine Street. Cole is proposing at a cost of \$9,211.50 to install a sidewalk connecting this area. This is an optional element as the City would not move forward with this section of the sidewalk unless the development moves forward. Councilor Blanchette inquired whether the sidewalk in front of the Court House would extend to the existing cement sidewalk that was installed several years ago. Cole stated that was the intention as the quote reflects concrete and granite matching the current materials located in that area. During the planning stages for this sidewalk improvement, Cole confirmed this will be ADA compliant. There was a lengthy discussion concerning the design of the section of sidewalk to be reconstructed in front of the Court House. Cole reminded the Council, approval would be based on unit pricing to allow for adjustments as needed. The unit prices as quoted are in line with the figures that were discussed during the budget workshops. Councilor Fortier mentioned it would be very helpful in the future, if a small diagram could be included with similar requests. This would help answer some of the questions as well as to envision the project. Councilor Moore noted the quote includes a 10% discount if all the sections are approved. It was noted section three was an alternate and therefore the 10% discount cannot be honored.

On a motion by Phillips, seconded by Blanchette, it was

RESOLVED to approve Council Order #091600, Request of the Public Works

Approved - Council Order #091600, Request of the Public Works Director to award the contract to Dirigo Slipform for sidewalk repairs/installation. Contract to be funded from the Local Roads Capital Improvement Account.

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Director to award the contract to Dirigo Slipform for sidewalk repairs/installation. Contract to be funded from the Local Roads Capital Improvement Account.

Before a vote was taken on the above motion, Councilor Beatham inquired if "all other work" would be completed by the City Public Works Department. Cole stated it would be completed by Dirigo Slipform. Beatham explained there are other items necessary that are not included within the quote such as removal of the existing pavement and fine grade. Cole thought that work would likely be completed by the City Public Works Department. The only quote received for this project is contained in attachment #2 and at this time there have not been any other quotes provided for the remaining work. There was a short discussion concerning the optional sidewalk on Franklin Street, more details are needed from the Public Works Director to answer all the questions. The request is to approve the unit pricing, which will allow some flexibility as the final answers are provided.

A final vote was taken on the above motion with all members voting unanimously in favor.

Council Order #091601, Request of the Maintenance Supervisor to accept a proposal for the replacement of two rubber roofs on the Ellsworth City Hall.

Steve Joyal, Facilities Manager stated three bids were received on this project. See attachment #3 for a complete list. G.R. Roofing Co., Inc. was the low bidder at a price of \$16,480. Joyal is recommending the low bidder of G.R. Roofing Co., Inc. with the addition of \$3,000 for removing the skylights. The final amount for approval would be \$19,480. G.R Roofing is a reputable company out of Brewer that has been in business for 27 years. They have a solid reputation, no reports filed with the Better Business Bureau and they have completed work for the City in the past. Councilor Blanchette inquired who would be completing the interior finish work for this project. Joyal stated that work would be completed in-house. There was a short discussion on the concept of decking the skylights over and the additional work required on the interior. There was some discussion concerning the specifications for insulation within the requests for proposals. Joyal left those details up to the contractors. Councilor Fortier requested Joyal obtain a price from G.R. Roofing for the additional insulation as suggested by the Council.

On a motion by Fortier, seconded by Phillips, it was

Approved - Council Order #091601, Request of the Facilities Manager to award a contract to G.R. Roofing Co., Inc. in the amount of \$19,480 for the replacement of two rubber roofs and removal of two skylights at City Hall. Funding to come from the City Hall Capital Improvement Account.

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RESOLVED to approve Council Order #091601, Request of the Facilities Manager to award a contract to G.R. Roofing Co., Inc. in the amount of \$19,480 for the replacement of two rubber roofs and removal of two skylights at City Hall. Funding to come from the City Hall Capital Improvement Account.

Before a vote was taken on the above motion, Blanchette questioned the way Roof Systems of Maine indicated the price was \$15,990 each. After a clarification by Joyal, Blanchette was satisfied with the price as quoted by G.R Roofing Co., Inc.

A final vote was taken on the above motion with all members voting unanimously in favor.

Council Order #091602, Request of the Maintenance Supervisor to accept a proposal for the replacement of the Union River Center for Innovation (URCI) roof.

Steve Joyal, Facilities Manager stated six bids were received on this project. See attachment #4 for a complete list. Quotes were requested for replacing the shingles as well as for installation of a metal roof. Joyal wanted to compare which option would be cost effective. The lowest quote to replace the shingles was \$22,560 by Middletree Construction. The lowest quote to replace the current shingles with a metal roof was \$10,800 from Martinez Metal Roofing. This option would cost significantly less than replacing the shingles. Joyal is recommending awarding the bid to Martinez Metal Roofing for a metal roof, following a review of four references. All the references reported excellence in this field and there were no reports filed with the Better Business Bureau. Joyal stated he believes the reasons this bid is significantly lower than the others is due to very low overhead expenses and better access to materials through their associated partners located in Pennsylvania. The reason this request was on a special council meeting was to ensure the roof could be replaced before winter. Chairman Crosthwaite inquired if the snow guards should be added on the parking area side. Joyal stated that option was considered; however, decided it would be best if the snow could fall off the roof rather than block it with snow guards. Councilor Phillips felt it would be best to add the snow guards, this would allow the snow to fall off just in smaller chunks. Adding 10 snow guards to the parking lot side would increase the quote by \$1,200.

On a motion by Phillips, seconded by Blanchette, it was unanimously

RESOLVED to approve Council Order #091602, Request of the Facilities Manager to award the contract for replacing the Union River Center for

Approved - Council Order #091602, Request of the Facilities Manager to award the contract for replacing the Union River Center for Innovation (URCI) roof to Martinez Metal Roofing in the amount of \$10,800 and including the addition of 10 snow guards for an extra \$1,200. This makes the total bid for this project \$12,000. Funding for this project with come out of the Collier/CHCS Property line, 15-50782.

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Innovation (URCI) roof to Martinez Metal Roofing in the amount of \$10,800 and including the addition of 10 snow guards for an extra \$1,200. This makes the total bid for this project \$12,000. Funding for this project will come out of the Collier/CHCS Property line, 15-50782.

Council Order #091603, Request of the Police Chief to purchase equipment for the (4) four new 2017 police cruisers awarded at the August 15, 2016 Council Meeting.

Harold "Pete" Bickmore, Police Chief recapped that on August 15, 2016 the Council awarded Quirk Ford the bid on four (4) police cruisers. Each vehicle is a basic model and needs additional equipment such as consoles, storage panels, bumpers, gun racks, and light bars. Bickmore requested permission to purchase those additional items from a specialized vendor. See attachment #5 for a quote on those additional items from Adamson Industries in the amount of \$16,390. Councilor Fortier questioned why the equipment list on the quote does not match up to the number of new cruisers. Bickmore explained that some of the current equipment is being transferred to the new cruisers. This request covers only the equipment; the installation/removal fees of the current equipment will be invoiced separately. Chairman Crosthwaite stated the quotes included in attachment #5 add up to \$16,590. After a short recalculation period, the request was amended to \$16,590 to include the shipping fee for the gun racks.

On a motion by Fortier, seconded by Moore, it was

RESOLVED to approve Council Order #091603, Request of the Police Chief to purchase equipment for the four (4) new 2017 police cruisers from Adamson Industries in the amount of \$16,590; to be funded from the Police Cruiser Capital Improvement Account and bank financing.

Before a vote was taken Crosthwaite inquired when the new cruisers would be in circulation. It was believed the cruisers would arrive in 60 to 90 days and then an additional week or two for equipment installation. The new cruisers should be phased into the fleet by the end of the year.

A final vote was taken on the above motion with all members voting unanimously in favor.

Adjournment.

Approved - Council Order #091603, Request of the Police Chief to purchase equipment for the four (4) new 2017 police cruisers from Adamson Industries in the amount of \$16,590; to be funded from the Police Cruiser Capital Improvement account and bank financing.

**Approved -
Adjournment at 8:35**

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On a motion by Fortier, seconded by Beatham, it was unanimously

AM.

RESOLVED *to approve adjournment at 8:35 AM.*

A TRUE COPY

ATTEST: _____
HEIDI-NOËL GRINDLE