



Planning Office

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**Ellsworth Planning Board
CITY OF ELLSWORTH LAND DEVELOPMENT PERMIT APPLICATION**

Applications to the Planning Board shall include thirteen (13) dated, bound hard copies plus a digital copy. Applications to the Code Enforcement Officer require fewer copies. See Article 6 Site Development Plan Review, Section 602.7.

1. PROJECT CLASSIFICATION.

CHECK ALL THAT APPLY	
<input type="checkbox"/>	Major Use Site Development Plan
<input type="checkbox"/>	Minor Subdivision
<input type="checkbox"/>	Major Subdivision
<input type="checkbox"/>	New and Existing Minor Subdivision
<input type="checkbox"/>	New and Existing Major Subdivision
<input type="checkbox"/>	Revision to existing Subdivision without new lots/units
<input type="checkbox"/>	Revision to existing Subdivision with new lots/units
<input type="checkbox"/>	Mobile Home Park
<input type="checkbox"/>	Amendments

2. APPLICATION INFORMATION.

Development Name: _____

Development Address: _____

Property Owner Name: _____

Property Owner Address: _____

Applicant Name: _____

Applicant Address: _____

Applicant Telephone: () _____ Email: _____

Lead Designer Name: _____ Title: _____

Lead Designer Telephone: () _____ Email: _____

Lead Designer Maine Registration #: _____

Agent: _____

Agent Address: _____

Agent Telephone: () _____ Email: _____

3. PROJECT INFORMATION.

- a. The proposed project is located on which City Tax Map/Lot #(s)? _____
- b. How large is the subject property (in acres or square feet)? _____
- c. What is the current zoning of the property to be developed? _____
- d. What are the existing use(s) of the property? _____
- e. Is the property in the designated Ellsworth Downtown Area? _____ In the Urban Core? _____
- f. What water bodies does the parcel abut? _____
- g. Is any portion of the property within 250' of the normal high-water mark of a pond, river, or salt water body? Yes _____ No _____ or is it in Stream Protection? Yes _____ No _____
- h. Is any portion of the property within a special flood hazard area as identified by the Federal Emergency Management Agency (FEMA): _____ Yes _____ No
- i. What legal interest does the applicant have in the subject property? *[Attach document]*
____ ownership ____ option ____ purchase and sale contract ____ other: _____
- j. What legal interest does the applicant have in any abutting property? _____
- k. When was the last time that the subject property was subdivided? _____
- l. What was the nature of the last subdivision? _____ building units _____ division of land

4. DEVELOPMENT INFORMATION.

Definitions of terms used herein may be found in the Ellsworth Unified Development Ordinance.

- a. Proposed use(s) of development: _____
- b. Number of existing lots _____ Number of lots to be developed: _____
- c. Number of existing buildings _____ Number of buildings to be developed: _____
- d. Number/type of existing units _____ No./type of units to be developed: _____
- e. Existing structure footprint area: _____ Proposed structure footprint area: _____
- f. Existing building gross floor area: _____ Proposed building gross floor area: _____
- g. Existing impervious surface area: _____ Proposed impervious surface area: _____
- h. Existing developed surface area: _____ Proposed developed surface area: _____
- i. Size of disturbed area to be produced during project construction: _____
- j. What is the estimated cost of the proposed development or changes? _____
- k. What are the intended start and completion dates of the proposal? _____ to _____
- l. Does the development require extension of public infrastructure? _____ Yes _____ No
- m. What is the estimated cost for public infrastructure improvements needed to serve the project?
Water \$_____ Wastewater \$_____ Stormwater \$_____ Other (_____) \$ _____
- n. Identify method of water supply for the proposed development:
____ Individual wells _____ Central well with distribution lines
____ Public water connection _____ Other: _____

o. Identify method of sewage disposal for the proposed development:

_____ Individual septic systems _____ Central on-site disposal with distribution lines
_____ Public sewer connection _____ Other: _____

p. What is the design flow increase for public water and/or sewer usage? _____

q. Does the applicant propose to dedicate to the public any common land/area: ___ Yes ___ No

If yes, please specify all applicable:

Description of Street(s) _____ Est. length: _____

Description of Recreation Area(s) _____ Est. acreage: _____

Description of Common Land(s) _____ Est. acreage: _____

Other: _____

r. Indicate the nature of any restrictive covenants to be placed in the deeds: _____

s. Does the applicant intend to request waivers of any City ordinance provisions? ___ Yes ___ No

If yes, please list requests and state reasons for the request:

5. FIRE DEPARTMENT ACCESS AND FIRE SUPPRESSION WATER SUPPLY.

Please check all that apply to this project. Refer to Chapter 56, Article 2, Section 205.2 and Chapter 4 Fire Protection and Prevention Ordinance.

Met with the Ellsworth Fire Department Date: _____

Reviewed City of Ellsworth Fire Protection and Prevention Ordinance

Regarding Fire Protection and Prevention Ordinance Article II NFPA 1:

Occupancy Type: _____

Mixed-Occupancy: _____

Multiple-Occupancy: _____

No. Stories Above Grade: _____ No. Stories Below Grade: _____

Minimum Construction Requirements: Rated Walls: 1-Hr: ____ 2-Hr: ____ 3-Hr: ____

Hazard and Utility Areas:

Trash Compactors/Dumpsters (Show with narrative on the site plan drawings) N/A: ____

Electrical Utilities locations (Show with narrative on the site plan drawings) N/A: ____

Fuel/Propane tank locations (Show with narrative on the site plan drawings) N/A: ____

Underground Tank locations (Show with narrative on the site plan drawings) N/A: ____

Fire Protection and Prevention Ordinance Article VI & VII :

Underground Fire Protection Piping (test certificate required prior to C/O issuance) N/A: ____

Hydrant Location(s) (NFPA 1-18) (Show with narrative/distances on the site plan) N/A: ____

Sprinkler System: __ Yes __ No Type: __13 / __13D/ __13R/ __ Other: _____

New sprinkler systems must be monitored by an addressable fire alarm system N/A: ____

Fire Protection for Subdivisions: A fire protection option shall be decided upon and that option shall be recorded and identified on the final Mylar drawings to be signed by the Planning Board. **(see Article VII Sec. 7.5) (narrative to be on site plan drawings)**

Aboveground Fire Protection Piping (test certificate required prior to C/O issuance) N/A: ____

FD Connection (location to be determined by Ellsworth Fire Department) N/A: ____

Fire Department Access (NFPA 1-18):

Building Access Door Locations (Show with narrative on the site plan drawings.)

Roads for FD access (public/private) 20ft minimum width: (Show with narrative on site plan.)

FD Apparatus Turning Radius 35-foot minimum. (Show with narrative on the site plan.)

FD Apparatus "T" or "Y" turning Locations (Show with narrative on the site plan.)

Snow Removal Area(s): (Show with narrative on the site plan drawings.)

Fire Protection and Prevention Ordinance Article III (Requirements to be discussed at the preconstruction meeting with the Developer or Agent)

Building Numbering Signage Locations:

Door Numbering Signage Locations:

Building Truss Identification Signage Location:

Documentation Cabinet and Wall Diagrams for Fire and Life Safety Systems

Documents that will be required to be submitted for document cabinet

Knox Box Location(s): (number of Knox boxes to be determined)

6. COMPLIANCE WITH ORDINANCES.

- a. Is this an allowed use in the zone(s)? _____
- b. To receive final Planning Board Approval, you need to provide a narrative explaining how the proposed project complies with Chapter 56 Unified Development Ordinance and its standards including but not limited to:
 - 1) Article 6 Site Development Review section 607 Standards and Criteria Governing Site Development Plan Review – Final Plan Meeting;
 - 2) Article 8 Performance Standards;
 - 3) Article 9 Street Design and Construction Standards;
 - 4) Article 10 Stormwater Management and Construction Standards; and
 - 5) Article 11 Parking Standards
- c. To receive final Planning Board Approval for a subdivision, you must provide a narrative explaining how the proposed project complies with Chapter 28 Subdivision Ordinance.

7. OTHER.

To the best of my knowledge, all of the information submitted in this application is true and correct.

_____ Printed name	_____ Signature of Applicant or Authorized Agent	_____ Date
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