

**RECORD OF SPECIAL MEETING
ELLSWORTH CITY COUNCIL**

DATE: MAY 1, 2017

TIME: 5:30 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

CITY COUNCIL PRESENT: BLANCHETTE, CROSTHWAITE, FORTIER, HUDSON (arrived during item #3) AND PHILLIPS.

CITY COUNCIL ABSENT: BEATHEM AND MOORE.

KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, TAMMY MOTE, MICHELE GAGNON, MICKI SUMPTER, VALERIE MOON, JEN MADORE, RICHARD TUPPER, GARY SAUNDERS, AND HEIDI GRINDLE.

Call to Order.

Chairman Phillips called the special meeting of the Ellsworth City Council to order at 5:30 PM.

Unfinished Business.

Council Order #041707, Request of the Finance Director to withdraw funds from the Rescue Tool Reserve Account to purchase a replacement breathing air compressor. (Tabled from the April 17, 2017 Regular Council meeting).

Richard Tupper, Fire Chief stated this request is to purchase a replacement breathing air compressor. The current breathing air compressor experienced a catastrophic failure. This equipment was purchased by the Hancock County Firefighters Association in the 1990's and is shared with the City of Ellsworth and other towns in the County. The Association has agreed to fund a substantial portion of the replacement equipment. Tupper felt the City should share in the expense given they use it frequently. Once the existing unit is removed from service the new unit will fit into the vacated space as it is slightly smaller than the current unit. The new compressor will hook up to the current fill station, the power supply should be identical to the existing unit. Councilor Crosthwaite inquired if the City would be paying the \$20,000 and receiving reimbursement from the Association. Tupper stated that is the current agreement, see attachment #1 for the complete agreement between the City of Ellsworth and the Hancock County Firefighters Association. Councilor Fortier asked Tupper to confirm this unit is certified on 208 volt. Fortier was concerned with protecting the warranty with regards to the existing power source.

On a motion by Fortier, seconded by Crosthwaite, it was unanimously

RESOLVED to approve Council Order #041707, to purchase one Scott Simple Air 10 Hp 208/60hz 3 phase 6000 psi breathing air compressor with CO monitor from Industrial Protection Services (IPS) for the sum of \$20,970.00 and to authorize the Finance Director to withdraw \$5,000 from the Rescue Tool Reserve account for the purchase.

Call to Order.

Unfinished Business.

Approved - Council Order #041707, to purchase one Scott Simple Air 10 Hp 208/60hz 3 phase 6000 psi breathing air compressor with CO monitor from Industrial Protection Services (IPS) for the sum of \$20,970.00 and to authorize the Finance Director to withdraw \$5,000 from the Rescue Tool Reserve account for the purchase.

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New Business.

Public Hearing and consideration to accept a Housing Assistance CDBG Grant in the amount of \$300,000.

Michele Gagnon, City Planner explained the City applied for \$500,000 in housing funds and received \$300,000. Attachment #2 contains the Program Guidelines as provided to the Council prior to the meeting. Within the guidelines Gagnon is proposing to cut off multi-unit rentals, which is a change from the initial proposal; however, is necessary due to the lack of available funding. The guidelines as presented are for single family owned properties and single family rental units. Gagnon made a change to 1B as there was a capital D in the middle of the second sentence and has since been removed. The other change is to Section 16, the Complaint Policy. The word “complainer” has been replaced with the word “complainant”. Gagnon is requesting the Council approve the guidelines as well as the attached Resolution (see attachment #2) as it allows her to submit the paperwork for phase two and phase three. Chairman Phillips noted a draft of the guidelines was provided to the Council last week. Councilor Crosthwaite recognized the Ellsworth Business Development Corporation Board of Directors who were present at the meeting and inquired if Gagnon could give a brief overview of this project including how it will be implemented. The Board of Directors have been very instrumental in following this topic as well as encouraging the program along the way. Gagnon explained the City will recommend this project be administered by WHCA. There will be an application process in order to apply and a committee will score the project according to a scoring table. Properties have been targeted within the Downtown Area through a windshield survey with certain clusters being identified where assistance would make a difference. If a property is located within one of those priority areas they will receive more points. It has been recognized that \$300,000 will not extend that far. These funds will be matched by monies from WHCA’s repair network, weatherization program and other similar programs. In some rare cases applicants may benefit from a replacement home; through the use of a different program along with CDBG funds. Once a home is entered the entire home will need to be brought into compliance. The amount of project money invested cannot be larger than what the house is worth. This program is a zero percent deferred loan. Gagnon explained how the five, ten and fifteen year loan term works. Gagnon stated the program includes a creative way to assist with cleaning up yards as well. WHCA will ensure the projects comply with the NFPA Codes and Building Codes and the City of Ellsworth will verify all the CDBG

New Business.

- (1)
Approved -
Guidelines as
presented with
amendments noted
this evening
(attachment #2).**
- (2)
Approved - Resolve
as printed and
distributed to the
Council (attachment
#3).**

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requirements are met. The Committee will select the projects. David Cole, City Manager noted that only three projects in the State of Maine were funded under this program. There was a highly competitive environment for receiving funds. Cole congratulated everyone involved in this process. If this program is successful additional funds can be applied for to extend the program.

Public hearing opened.

There were no comments.

Public hearing closed.

On a motion by Blanchette, seconded by Crosthwaite, it was unanimously

RESOLVED to approve the guidelines as presented with amendments noted this evening (attachment #2).

On a motion by Fortier, seconded by Blanchette, it was unanimously

RESOLVED to approve the Resolve as printed and distributed to the Council (attachment #3).

Adjournment.

On a motion by Fortier, seconded by Crosthwaite, it was unanimously

RESOLVED to approve adjournment at 5:45 PM.

A TRUE COPY

**ATTEST: _____
HEIDI-NOËL GRINDLE**

**Approved -
Adjournment at 5:45
PM.**