

**RECORD OF REGULAR MEETING  
ELLSWORTH CITY COUNCIL**

**DATE: MAY 21, 2018**

**TIME: 7:00 PM**

**PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS**

**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE  
GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN  
HIGGINS, AND MICKI SUMPTE.**

*Call to Order.*

Chairman Blanchette called the regular meeting of the Ellsworth City Council to order at 7:00 PM.

*Pledge of Allegiance.*

All stood for the pledge of allegiance.

*Rules of Order.*

The meeting was conducted under Robert’s Rules of Order and other rules adopted at the November 13, 2017 Annual Organizational Meeting of the Ellsworth City Council. After being recognized by the Chairman, a person may speak not more than three (3) minutes on any one item on the agenda. In addition, the person may speak not more than two (2) minutes in rebuttal.

Adoption of minutes from the following meeting (s) of the Ellsworth City Council:

-  April 02, 2018 Special Meeting.
-  April 16, 2018 Regular Meeting.

*On a motion by Fortier, seconded by Moore, it was unanimously*

**RESOLVED to approve adoption of minutes from the following meeting (s) of the Ellsworth City Council April 02, 2018 Special Meeting and April 16, 2018 Regular Meeting.**

*City Manager’s Report.*

David Cole, City Manager announced Governor LePage has named Ellsworth as one of 32 Federally designated opportunity zones in the State of Maine. From Cole’s research it appears there will be certain Federal tax advantages for being located in an opportunity zone, related to investment in unrealized capital gains.

**Call to Order.**

**Pledge of Allegiance.**

**Rules of Order.**

**Approved -  
Adoption of minutes  
from the following  
meeting (s) of the  
Ellsworth City  
Council April 02,  
2018 Special  
Meeting and April  
16, 2018 Regular  
Meeting.**

**City Manager’s  
Report.**

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HIGGINS, AND MICKI SUMPTER.**

Cole thanked the Governor for this designation and stated he is looking forward to learning more about this. Prock Marine has completed the necessary work at Harbor Park and now the Park can open for the season. The City is very appreciative that Prock Marine was able to start on the project early and completed the work in a timely manner. The Water Street Parking Lot project is moving forward very nicely; the Contractor is working very well with the businesses located in that area of the City. This project is expected to be completed by early to the middle of June. The City in conjunction with the Public Works Department led by Lisa Sekulich has been working with the Green Committee on a roadside cleanup project. Over 45 huge bags of trash were collected in one area of the City; this may provide the foundation for working with volunteers for a spring cleanup project in the future. Cole thanked everyone that was involved in making that project successful. Tammy Mote will be returning to the City of Ellsworth as Deputy City Manager effective July 1, 2018.

*Committee Reports.*

➤ *Harbor Commission.* Councilor Moore was hopeful the Ellsworth residents had a chance to visit the harbor while Prock Marine was working on it. They had some very large equipment at the harbor to repair the damage from this past winter. After much research the Harbormaster and Harbor Commission has requested the City Council consider purchasing Ice Eaters to be used next winter. This will hopefully avoid costly repairs in the spring. Moore explained these are devices that are placed in the water so that the warmer water can be circulated to the surface and if they work properly it will keep ice from forming in a dangerous manner around the pilings and dock systems. The fuel tank replacement project is on hold until at least this fall or possibly into the spring of next year. The Harbor budget as submitted to the Council was flat funded. The new gazebo at the Harbor was dedicated on May 9 following the Harbor Commission monthly meeting. Members of the Elks Club built and donated the gazebo to the City.

➤ *Recreation Commission.* Councilor Fortier was not able to attend the Recreation Commission meeting this month; however, wanted to thank the Public Works Department for helping remove the ice skating rink liners from the park. They assisted with moving the benches back to Wilson Field, as well as have agreed to help install the sound curtains at the lower basketball courts sometime

**Committee Reports.**

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during the next few weeks. Fortier has not been able to secure volunteers for this project. Fortier noted the Ice Eaters mentioned during the Harbor Commission report cost approximately \$1,000 a month in electrical charges. The budget will need to include funds to cover the increase in electrical charges; he believes it is an excellent project. Thankfully, there are not many months that will require the 13 to 15 Ice Eaters to be plugged in. The City has applied for a grant from the State Department of Agriculture Conservation and Forestry to fund the Ice Eaters.

*Appointments to the EMS Committee.*

The EMS Committee was introduced last month. This month Chairman Blanchette appointed Councilors Fortier, Beathem, and Blanchette to this new Committee. Councilor Fortier explained they have had a working group conducting this same thing for approximately four or five months. He questioned if the charge to the Committee would be any different than what the working group was working on unofficially. Fortier was wondering if Blanchette still wanted the participants to review the needs of EMS in the City of Ellsworth and return to the Council with recommendations. Blanchette confirmed that would be the charge to the Committee. In addition to the three Councilors previously mentioned it will be City staff as needed/asked. Fortier inquired if this Committee was required by FOAA to post and have public meetings or with only three Councilors can this be an internal Committee who brings their recommendations to a public meeting. Blanchette stated that question will need to be forwarded to the City Attorney for clarification. The answer would also apply to a number of other Committees established within the City.

*Citizens' Comments.*

There were no citizens' comments this month.

*Presentation of Awards.*

*Jason Ingalls, for ten years of service as the Systems Administrator.*

Jason Ingalls was present to accept his service award from Chairman Blanchette on behalf of the Ellsworth citizens.

**Appointment to the  
EMS Committee.**

**Citizens' Comments.**

**Presentation of  
Awards.  
Jason Ingalls-10  
years, as the Systems  
Administrator.**

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UNFINISHED BUSINESS

*Council Order #041811, Request of the City Manager to approve the discontinuance of Lemon Street and Orange Street in the vicinity of Washington Street. (Tabled at the 4/16/2018 Council Meeting).*

There was no discussion before a motion was made.

*On a motion by Fortier, seconded by Crosthwaite, it was unanimously*

**RESOLVED to approve tabling Council Order #041811, Request of the City Manager to approve the discontinuance of Lemon Street and Orange Street in the vicinity of Washington Street.**

CONSENT AGENDA

*CONSENT AGENDA: All items with an asterisk (\*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

*Council Order #051802, Request of the Deputy Treasurer/Tax Collector to accept payments on tax- acquired timeshare units per the attached spreadsheet and to authorize the City Manager to release said properties through Municipal Quit-Claim Deeds. \**

See attachment #1 for a complete list of timeshare units that were sold during the course of the last month.

*Council Order #051802C, Request of the Deputy Treasurer/Tax Collector to accept payments on a Real Estate Purchase Installment Contract (REPIC), building located at 10 Linscott Way (Map 020 Lot 018-00N-000), and to authorize the City Manager to release said building through a Municipal Quit-Claim Deed. \**

**Unfinished Business.**

**Approved - Tabling Council Order #041811, Request of the City Manager to approve the discontinuance of Lemon Street and Orange Street in the vicinity of Washington Street.**

**Consent Agenda.**

**Approved - Consent Agenda items as read (#10 and #11) and presented this evening.**

**Approved – CO #051802, accept payments on tax-acquired timeshare units and release properties through quit-claim deeds.**

**Approved – CO #051802C, accept payments on a REPIC, release through Quit-Claim**

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HIGGINS, AND MICKI SUMPTER.**

*On a motion by Crosthwaite, seconded by Beathem, it was unanimously*

**Deed.**

**RESOLVED to approve Consent Agenda items as read (#10 and #11) and presented this evening.**

**NEW BUSINESS**

**New Business.**

*Public hearing and action on the applications for issuance for the following licenses:*

*Finn's Irish Pub, Inc d/b/a Finn's Irish Pub, 156 Main Street, for renewal of a City Class B License (Amusement, Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Malt, Spirituous, Vinous Liquor License.*

**Approved - Finn's Irish Pub, Inc d/b/a Finn's Irish Pub, 156 Main Street, for renewal of a City Class B License (Amusement, Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Malt, Spirituous, Vinous Liquor License.**

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

*On a motion by Fortier, seconded by Moore, it was unanimously*

**RESOLVED to approve the request of Finn's Irish Pub, Inc d/b/a Finn's Irish Pub, 156 Main Street, for renewal of a City Class B License (Amusement, Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Malt, Spirituous, and Vinous Liquor License.**

*Ellsworth No. 1, LLC, d/b/a Hampton Inn – Ellsworth, 6 Downeast Highway, for renewal of a City Lodging License.*

**Approved - Ellsworth No. 1, LLC, d/b/a Hampton Inn – Ellsworth, 6 Downeast Highway,**

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

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GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN  
HIGGINS, AND MICKI SUMPTER.**

Public hearing was opened.

There were no comments.

Public hearing was closed.

*On a motion by Hamilton, seconded by Crosthwaite, it was unanimously*

***RESOLVED to approve the request of Ellsworth No. 1, LLC, d/b/a Hampton Inn  
– Ellsworth, 6 Downeast Highway, for renewal of a City Lodging License.***

*Ellsworth RI, LLC, d/b/a Ellsworth Ramada, 215 High Street, for renewal of a City  
Lodging License.*

The staff reports the premises are in compliance with required codes and  
ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

*On a motion by Fortier, seconded by Hamilton, it was unanimously*

***RESOLVED to approve the request of Ellsworth RI, LLC, d/b/a Ellsworth  
Ramada, 215 High Street, for renewal of a City Lodging License.***

*Brian Langley d/b/a Union River Lobster Pot, 8 South Street, for renewal of a City  
Class C License (Victualer and Liquor) and renewal of a State Restaurant (Class I,  
II, III, IV) Malt, Spirituous and Vinous Liquor License.*

The staff reports the premises are in compliance with required codes and  
ordinances necessary to issue the requested licenses.

Public hearing was opened.

for renewal of a City  
Lodging License.

Approved -  
Ellsworth RI, LLC,  
d/b/a Ellsworth  
Ramada, 215 High  
Street, for renewal  
of a City Lodging  
License.

Approved - Brian  
Langley d/b/a Union  
River Lobster Pot, 8  
South Street, for  
renewal of a City  
Class C License  
(Victualer and  
Liquor) and renewal

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GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN  
HIGGINS, AND MICKI SUMPTER.**

There were no comments.

Public hearing was closed.

*On a motion by Moore, seconded by Fortier, it was unanimously*

***RESOLVED to approve the request of Brian Langley d/b/a Union River Lobster Pot, 8 South Street, for renewal of a City Class C License (Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Malt, Spirituous and Vinous Liquor License.***

*Cresswell Investments, LLC d/b/a Airline Brewing Company, 173 Main Street, for renewal of a City Class B License (Victualer, Liquor, and Amusement) and renewal of a State Restaurant (Class III and IV) Malt and Vinous Liquor License.*

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

*On a motion by Beathem, seconded by Fortier, it was unanimously*

***RESOLVED to approve the request of Cresswell Investments, LLC d/b/a Airline Brewing Company, 173 Main Street, for renewal of a City Class B License (Victualer, Liquor, and Amusement) and renewal of a State Restaurant (Class III and IV) Malt and Vinous Liquor License.***

*Shinbashi Inc. d/b/a Shinbashi Restaurant, 139 High Street, for renewal of a City Class C License (Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Malt, Spirituous and Vinous Liquor License.*

of a State  
Restaurant (Class I,  
II, III, IV) Malt,  
Spirituous and  
Vinous Liquor  
License.

Approved -  
Cresswell  
Investments, LLC  
d/b/a Airline  
Brewing Company,  
173 Main Street, for  
renewal of a City  
Class B License  
(Victualer, Liquor,  
and Amusement)  
and renewal of a  
State Restaurant  
(Class III and IV)  
Malt and Vinous  
Liquor License.

Approved -  
Shinbashi Inc. d/b/a  
Shinbashi  
Restaurant, 139

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GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN  
HIGGINS, AND MICKI SUMPTEP.**

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

*On a motion by Hamilton, seconded by Moore, it was unanimously*

**RESOLVED to approve the request of Shinbashi Inc. d/b/a Shinbashi Restaurant, 139 High Street, for renewal of a City Class C License (Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Malt, Spirituous and Vinous Liquor License.**

*Rockbound Management LLC, d/b/a Twin Hills Cottages of Acadia, 210 Twin Hill Road, for a new City Lodging License.*

Tara Clark was present, as it was required by the Licensing Ordinance in regards to new businesses.

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

*On a motion by Moore, seconded by Crosthwaite, it was unanimously*

**RESOLVED to approve the request of Rockbound Management LLC, d/b/a Twin Hills Cottages of Acadia, 210 Twin Hill Road, for a new City Lodging License.**

**High Street, for renewal of a City Class C License (Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Malt, Spirituous and Vinous Liquor License.**

**Approved - Rockbound Management LLC, d/b/a Twin Hills Cottages of Acadia, 210 Twin Hill Road, for a new City Lodging License.**



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**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN HIGGINS, AND MICKI SUMPSTER.**

*Luhrs Empire Inc. d/b/a DragonFire, 248 State Street, for a new City Class B License (Victualer, Liquor, and Arcade < 12 devices) and a new State Restaurant (Class III and IV) Malt and Vinous Liquor License.*

Harry Luhrs was present, as it was required by the Licensing Ordinance in regards to new businesses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

Councilor Fortier inquired if there should be a suite number notated for the record. He asked the applicant if they were taking over an existing space or if they have provided him with a suite number yet. Luhrs replied he believes it will be Suite 5; however, that has not been finalized yet. This is a new space and has not previously been occupied by a restaurant.

*On a motion by Fortier, seconded by Moore, it was*

**RESOLVED to approve the request of Luhrs Empire Inc. d/b/a DragonFire, 248 State Street, for a new City Class B License (Victualer, Liquor, and Arcade < 12 devices) and a new State Restaurant (Class III and IV) Malt and Vinous Liquor License.**

Before a vote was taken, Councilor Crosthwaite inquired for the record if this would be conditional on the Certificate of Occupancy Permit being issued. Once the Certificate of Occupancy Permit is issued the business license will be provided to the applicant.

**A final vote was taken on the above motion with all members voting unanimously in favor.**

*The Mex Inc. d/b/a The Mex, 191 Main Street, for renewal of a City Class C License (Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Malt,*

**Approved - Luhrs Empire Inc. d/b/a DragonFire, 248 State Street, for a new City Class B License (Victualer, Liquor, and Arcade < 12 devices) and a new State Restaurant (Class III and IV) Malt and Vinous Liquor License.**

**Approved - The Mex Inc. d/b/a The Mex,**

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**CITY COUNCIL ABSENT: HUDSON**

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*Spirituos and Vinous Liquor License.*

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

*On a motion by Moore, seconded by Hamilton, it was unanimously*

**RESOLVED to approve the request of The Mex Inc. d/b/a The Mex, 191 Main Street, for renewal of a City Class C License (Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Malt, Spirituous and Vinous Liquor License.**

*Briefing from MaineDOT on reactivation of rail crossings in Ellsworth.*

David Cole, City Manager noted that improvements are underway to the rail line in the Northerly direction which will extend the line across the Union River and beyond. Representatives from MaineDot and the Downeast Scenic Railroad which operates the line were invited to the meeting this evening to brief the public and Council on the plans to reactivate two crossings at Lakes Lane and Rte. 179. Brian Reeves the Rail Manager for MaineDot introduced his colleagues Tom Testa and Leverett Fernald from the Downeast Scenic Railroad. The work being conducted on the Union River Bridge as well the track improvements have been part of the long term goals for a little while. The intent is for within the next year or so to start using the Lakes Lane and the Rte.179 crossing again. This presentation is mostly for the public to learn what they are doing and how they are progressing on this project. The signage is in place for the operations to proceed with the crossings, this will be confirmed before they are actually used. Councilor Fortier inquired if the project would extend further North to include crossing Rt. 180. It was noted in the future that would be the goal. The standards were explained as they relate to requirements of Rte. 179/180 compared to the new high school entrance road.

**191 Main Street, for renewal of a City Class C License (Victualer and Liquor) and renewal of a State Restaurant (Class I, II, III, IV) Malt, Spirituous and Vinous Liquor License.**

**Presentation only, no action taken or required this evening.**

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HIGGINS, AND MICKI SUMPTER.**

Some Federal Highway Crossing funds were contributed toward the Ellsworth High School entrance road crossing signal project. Generally crossings are required in situations where public safety is a concern. Based on the number of crossings at the School, even though the majority of them are not during the hours of operation for the railroad may have contributed to the need for a crossing at this location.

Councilor Beatham noted that when the High School was constructed at the current location behind the railroad, the City agreed to install a complete crossing signal in the event the train became operational again. This is the ninth year the railroad has been operating on the rails. Fortier inquired if consideration could be given to improving the appearance of the bank located behind the wall by Beals Avenue and across the street from the Irving and Denny's businesses. Chairman Blanchette inquired if the crossings would be manned or have a whistle notification system, when the service extends to Lakes Lane and RT. 179. Reeves noted both crossings will be whistle crossings. Cole asked Reeves to clarify the bridge project currently under construction. The public often thinks that is a City project; therefore, Cole thought it might be helpful to clarify who owns what in that area. MaineDot is the owner of the entire line as it was formerly known as the Calais Branch. A portion of that has become the Calais Trail and the other portion is leased by the Downeast Scenic Railroad. As part of the lease the Downeast Scenic Railroad is generally responsible for the track maintenance and MaineDot is responsible for structures. The Union River Bridge is a project Reeves started in his role of Rail Engineer before he took the Rail Manager position. That project is being conducted in cooperation with the Downeast Scenic Railroad who will be responsible for replacing the bridge timbers. Once those are replaced the bridge will become operational again. The work is being completed with MaineDot funds for the State portion and private donor funds for the Downeast Scenic Railroad portion. Cole inquired whether it would be possible to convert Spring Street into a pedestrian walkway or at least a portion into a pedestrian bikeway as it runs parallel to the tracks. In Cole's research it appears to be a combination of ownership between the City and the Railroad. Cole was wondering if the MaineDot and the Downeast Scenic Railroad would be interested in discussing that possibility. A portion of that street is used by some residents as their driveway access. They would need to be accommodated within any future plans. This road is redundant to other streets and might be better utilized as a pedestrian bike way. Reeves stated they would be interested in discussing this concept further there are many different land agreements that can be considered in cases like this. Blanchette noted it would

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**PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS**

**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE  
GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN  
HIGGINS, AND MICKI SUMPTER.**

allow the current walking path to be extended to Main Street. Blanchette asked Tom Testa to provide an update on the 470 project. Leverett Fernald explained currently they are in the process of completing the building which will house the unit. Later this year, already secured grant money will be used to rebuild the tender. The goal would be to secure \$100,000; currently they have \$83,000 toward this project. He explained exactly what would be built once they meet their financial goal. Best guess this project will not be completed for at least 10 years. Once the steam engine is operational in Ellsworth it is expected to draw a lot of attention to the area.

*Presentation only, no action taken or required this evening.*

*Public hearing and action on Council Order #051803, the Ellsworth School Budget Resolutions for FY 2019.*

See attachment #2 for the Notice of Amounts Adopted by Ellsworth City Council, Ellsworth School Department Budget FY19 Council Orders, and Ellsworth School Department Budget 2018-19 financial report.

**ORDER APPROVING STATE/LOCAL EPS FUNDING ALLOCATION FOR  
PUBLIC EDUCATION FROM KINDERGARTEN TO GRADE 12 FOR  
ELLSWORTH SCHOOLS FOR FY 2019**

**School Administrative Unit Contribution to Total Cost of Funding Public Education from Kindergarten to Grade 12 (as required by Maine Revised Statutes, Title 20-A, §15690(1 A-B)):**

**City Council Order #051803:** ORDERED that the City will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$8,868,483.75**) and to see what sum the municipality will raise as the municipality's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

**The School Board Recommends \$8,868,483.75**

**Approved - School Board's recommendation of \$8,868,483.75.**

**RECORD OF REGULAR MEETING  
ELLSWORTH CITY COUNCIL**

**DATE: MAY 21, 2018**

**TIME: 7:00 PM**

**PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS**

**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE  
GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN  
HIGGINS, AND MICKI SUMPTER.**

Councilor Hamilton went on record as stating his wife works for the School Department; however, he does not feel like there is a conflict pertaining to his ability to vote on this agenda item. Hamilton inquired if Dan Higgins, Ellsworth School Department Superintendent had any more information to provide concerning the inaction by the State Legislature on pending action required by them that impacts school budgets. Higgins explained there is a legislative correction to ensure the school funding will flow; currently this is in the Governor's hands. Higgins believes if the Legislature does not come back into session to vote this particular bill, school funding will be dispersed per the ED 279. Fortier noted there are a few spelling mistakes that should be corrected next year within the Council Orders. Councilor Crosthwaite inquired if the State commitment comes through will it impact the numbers before the Council this evening and if so, by how much. Higgins stated if the State comes through whether it is by a vote of the Legislature or action by the Governor the figures before the Council this evening are the numbers moving forward. There is one bill still pending which may or may not be heard at the Legislative level and could add 2 ½ million to 5 million dollars into the General Purpose Aid account for the entire State of Maine. If that bill were to pass there could be a reduction in the amount being requested within the first Article. It would be a small adjustment; however, would be to the benefit of the City.

Public hearing opened.

There were no comments.

Public hearing closed.

*On a motion by Fortier, seconded by Moore, it was*

**RESOLVED to approve the School Board's recommendation of \$8,868,483.75.**

Before a vote was taken on the above motion, Higgins noted this amount of money must be raised locally in order to receive full State funding. Hamilton pointed out this item will go out to the voters in June and encouraged everyone to look at the details behind the budget. Hamilton noted funds are included within this budget for safety measures which are extremely important in light of situations that have taken place both locally and nationally this past year. Hamilton felt it was important to go

**RECORD OF REGULAR MEETING  
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**DATE: MAY 21, 2018**

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**CITY COUNCIL PRESENT: BEATHEM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE  
GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN  
HIGGINS, AND MICKI SUMPTER.**

on record encouraging voters to look behind the numbers and research the details prior to the vote.

**A final vote was taken on the above motion with all members voting  
unanimously in favor.**

**ORDER APPROVING NON-STATE FUNDED SCHOOLS  
CONSTRUCTION DEBT SERVICE FOR ELLSWORTH SCHOOLS  
FOR FY2019**

**City Council Order #051803:** ORDERED that the City will raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, or non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12.

**The School Board Recommends \$86,548.49**

Public hearing opened.

There were no comments.

Public hearing closed.

*On a motion by Beathem, seconded by Fortier, it was*

**RESOLVED to approve Council Order #051803, this is the overage the City is responsible for in regards to the auditorium; the School Board Recommends \$86,548.49**

Before a vote was taken on the above motion, Councilor Fortier noted the way the motion was worded moves the entire order and not just this one portion. Fortier suggested adding the dollar amount as recommended by the School Board.

**A final vote was taken on the above motion with all members voting  
unanimously in favor.**

**Approved - Council Order #051803, this is the overage the City is responsible for in regards to the auditorium. The School Board Recommends \$86,548.49**

**RECORD OF REGULAR MEETING  
ELLSWORTH CITY COUNCIL**

**DATE: MAY 21, 2018**

**TIME: 7:00 PM**

**PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS**

**CITY COUNCIL PRESENT: BEATHEM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE  
GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN  
HIGGINS, AND MICKI SUMPTER.**

**ORDER RAISING AND APPROPRIATING ADDITIONAL LOCAL FUNDS  
FOR ELLSWORTH SCHOOLS FOR FY2019**

**City Council Order #051803:** ORDERED that the City of Ellsworth raise and appropriate \$2,103,782.14 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$2,103,782.14 as required to fund the budget recommended by the school board?

The School Board recommends \$2,103,782.14 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$2,103,782.14. This amount is needed to cover the School Department's expenses that are not recognized or fully funded by the State's funding model: Facilities/Maintenance costs, Special Education costs, Technology costs, Transportation costs, Professional Development costs, and System Administration costs.

Councilor Hamilton inquired in regards to technology costs and professional development costs if there was a significant amount of this allocation related to the proficiency based system and the back and forth of that system as new curriculum is introduced. Dan Higgins, Ellsworth School Department Superintendent noted a large percentage of the professional development costs are directly associated with the transition to the proficiency based model. There was a lengthy discussion on the potential movement throughout the State to move away from this model. Currently, the State Law still requires the proficiency based diploma. There are still several bills before the Legislature that deal with this topic one even seeks to repeal this requirement, while another promotes amending it. Higgins does not believe the requirement will go away; he explained how this model is being implemented on a local level.

Public hearing opened.

There were no comments.

Public hearing closed.

Approved - Council  
Order #051803,  
appropriation of  
additional local  
funds in the amount  
of \$2,103,782.14.

**RECORD OF REGULAR MEETING  
ELLSWORTH CITY COUNCIL**

**DATE: MAY 21, 2018**

**TIME: 7:00 PM**

**PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS**

**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE, FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN HIGGINS, AND MICKI SUMPSTER.**

*On a motion by Moore, seconded by Fortier, it was*

**RESOLVED to approve Council Order #051803, appropriation of additional local funds in the amount of \$2,103,782.14.**

Before a vote was taken Councilor Crosthwaite noted as it is an election year, it is unlikely the Legislature will return to session. Higgins explained the relationship between the additional local amount and the original essential programs and services funding model. Initially that model was designed to replicate what high performing districts were spending as a baseline. Along with Legislation for LD 1 it moved from being a baseline expenditure model to a capped expenditure model. Higgins noted this amount is insufficient for funding public education in many local districts, which also explains why there is a request for additional funds.

**A final vote was taken on the above motion with all members voting unanimously in favor.**

**ORDER APPROVING TOTAL SCHOOL OPERATING BUDGET FOR  
ELLSWORTH SCHOOLS FOR FY2019**

**Total Budget Article (as required by Maine Revised Statutes, Title 20-A, §15690 (4A)) :** *(A school administrative unit must include a summary article indicating the total annual budget for funding public education from kindergarten to grade 12 in the school administrative unit. The amount recommended must be the gross budget of the school system. This article does not provide money unless the other articles are approved.)*

**City Council Order #051803:** ORDERED that the City of Ellsworth will authorize the School Board to expend for the fiscal year beginning July 1, 2018 and ending June 30, 2019 from the school administrative unit's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

**Recommend \$21,165,514.73**

**Approved - Council Order #051803, total budget article recommended amount \$21,165,514.73.**



**RECORD OF REGULAR MEETING  
ELLSWORTH CITY COUNCIL**

**DATE: MAY 21, 2018**

**TIME: 7:00 PM**

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**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
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GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN  
HIGGINS, AND MICKI SUMPTER.**

Councilor Beatham noted the budget this year is \$768,000 higher than the budget last year. This is a lot of money; however, it has been reduced significantly since the first budget workshop. This is still a large budget and Beatham wondered how far the taxpayer was willing to allow the budget to go before they voted against it. Beatham recognized education is very important; however, a \$700,000 increase is a very substantial number and he feels the voters need to speak on this. He questioned whether the voters would understand the budget and what it is supposed to do. At this time Beatham will support the rest of the budget as proposed. Councilor Hamilton agreed, he is hopeful the voters will take the time to learn more about the budget and costs that make up the figures. Hamilton noted some of the budget costs are due to the projected increases with the enrollment figures next year. He believes it is helpful to understand per pupil costs and how this impacts the budget. Improved security measures were included in the budget following a public forum on the topic of security within the schools, which Hamilton felt were a needed addition. A clear understanding of the budget is necessary to arrive at a sustainable budget long and short term. Hamilton would like to see a reasonable budget where attention is spent on the necessary costs while keeping those realistic. Dan Higgins, Ellsworth School Department Superintendent gave a brief presentation on the process used to arrive at the budget that was placed before the Council this evening. This is the same process that has been used since 2014, which was the first year of operation as Ellsworth once again. Higgins explained how this budget is consistent with the mission, vision and goals of the School Department. The proposed budget does not address all of the School Department's priorities. The initial draft of the budget which included all the requests from every department proposed a 7.22% increase or \$1.48 million dollars which translates into an increase in the local appropriation of almost 10%. The School Department realized that resources are finite and that not all of the needs could be addressed in a single budget cycle. In order to present a more fiscally responsible budget the School Department worked to prioritize and find efficiencies in proposed expenditures to strike a balance of adequately and appropriately funding public education in a fiscally responsible manner. In addition to funding programs to meet identified priorities, for example, school safety there are a number of other requests. Some of these include hiring a licensed clinical social worker at the Middle School which has 800 students with one guidance counselor currently, hiring two individuals to monitor the entrances at the Ellsworth Elementary/Middle and High School from 3 PM to 6 PM every day, enhancing the security at the High School so

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**CITY COUNCIL PRESENT: BEATHEM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
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in the event of a lockdown the hallways can be addressed in a more efficient and effective manner. The enrollment trends are being reviewed and currently a good sized kindergarten class is being expected, a new fourth grade teacher is needed, and for the last three years the School Department has been advocating for a teacher who can service students eligible under the Federal Law 504. This law covers students who are in need of accommodations; the special education staff has been managing those students for the past ten years. The School has demonstrated for the past four years they can be fiscally responsible and are doing their best to be sure the budget is appropriate and not an excessive burden on the taxpayers. The last three approved budgets, including the successful adult education program, have been FY2016 a 2.2% increase on the overall gross budget, FY2017 a 2.64% increase in the overall budget, FY2018 had a 1.76% increase and in FY2019 a little over 3% increase is being proposed in the overall budget. Higgins noted a 3% increase is not generally seen as a large increase when considering school budgets. Higgins listed a few other additions that have been advocated for during the last few years and have been removed from the past budgets in order for the budget to be fiscally responsible. Special Instruction, 5 new Ed-Tech teachers are needed to address the needs of incoming students (required by Federal Law). In the Career and Technical Education Program there is a decrease in request by approximately \$43,000. The decrease is because last year in order to start the Biomedical Program a significant amount of money was needed to retrofit the Hancock County Technical Center both in equipment and laboratory space at a cost of \$185,000. Those pieces are not in the budget this year as the funds were not needed again this year and thus have been removed from the proposed budget. Other components of the budget involve summer and afterschool services for students, giving students extra opportunities to master standards they are tasked with meeting. The budget also proposes providing athletic training services at both the Middle and High Schools as well as taking over control of the Football Program. There are a number of new positions within the guidance, health and technology departments. Through a grant there will be approximately 300 additional laptop computers within the school system making it impossible for the existing technology staff to manage supporting the units without additional staff. Within the Proficiency Based Instruction, a ½ time instructional coach is being budgeted for to help teachers improve their skills as they move toward the new instructional model. To ensure the data is good based on increased demands coming from Augusta which often translates into funding, a ½ time data staff employee has been added to be shared with the existing ½ time

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**CITY COUNCIL PRESENT: BEATHEM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
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HIGGINS, AND MICKI SUMPTER.**

position making a full time position. Another area where a significant amount of money is contained within the budget is within Facilities and Maintenance. One particular project involves repairing a leaking skylight that has been in the gymnasium at the High School since the year it was originally built, this has been leaking for the past two years. There are several items similar to this one that are needed and are not frivolous or luxury items. Higgins encouraged citizens who would like this information in writing or that might have questions or concerns to contact him or to check the School website. In FY2016 there was a \$900,000 increase in local appropriation, FY2017 had a zero increase in local appropriation, FY2018 had a \$53,000 increase in local appropriation, and the budget being proposed for FY2019 has a \$272,711 increase in local appropriation and an increase of \$700,000 on the expenditure side.

Public hearing opened.

There were no comments.

Public hearing closed.

*On a motion by Beathem, seconded by Moore, it was*

***RESOLVED to approve Council Order #051803, total budget article recommended amount \$21,165,514.73.***

Before a vote was taken Councilor Crosthwaite asked Higgins to explain why the budget appears to be very large and keeps increasing each year; however, when the year ends there is generally a very large fund balance remaining. For example, this year there is approximately \$900,000. He was looking for a way to explain to the general public why there will still be an increase of \$700,000 in expenditures in light of the \$900,000 fund balance. Higgins explained in the simplest terms the majority of the \$700,000 is in salary increases. Over the last two years there has been a zero percent increase in insurance premiums. Higgins provided an explanation on how salaries are budgeted and how the budgeted figures are impacted when staff members retire. No more than 3% of the gross budget should be carried forward as a fund balance; based on the current proposed budget the School should not be carrying a fund balance of more than \$600,000. They have

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**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE  
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HIGGINS, AND MICKI SUMPTE.**

been trying to cautiously bring that down; the problem is when there is a fund balance available and too much is applied in one budget year, two years down the road you are starting out that much further behind. It would have a greater impact on the taxpayers the year after than it would be next year. Councilor Fortier inquired how many new fulltime employees are being included within this proposed budget. Higgins stated when looking at all departments there would be 15. Hamilton encouraged the public to research what the new positions are and what they relate to within the larger scope of enrollment. Chairman Blanchette inquired of the 15 new fulltime employees how many are required by Federal and/or State Law. Higgins stated within the special education area, five are required by law. Special Education has funding available to support it whereas the 504 Section requirements do not come with funding assistance; however, the 504 requirements are a sister law to special education. There are over 100 students in the School System that are eligible under this title and are being serviced by the current Special Education teaching staff. Currently, it is an unfair burden to this staff. Although it is not required, the School Department feels it is necessary to have an employee in that position to perform the case management.

**A final vote was taken with all members voting unanimously in favor.**

**ORDER APPROPRIATING AND RAISING FUNDS FOR ADULT  
EDUCATION FOR FY2019 AS REQUIRED BY THE MAINE REVISED  
STATUTES, TITLE 20-A M.R.S.A. §8603-A(1)**

**Adult Education as required by Maine Revised Statutes, Title 20-A, §8603-A  
(1):**

**City Council Order #051803:** ORDERED that the City of Ellsworth appropriate \$206,176.13 for Adult Education and raise \$206,176.13 as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

Public hearing opened.

Dan Higgins, Ellsworth School Department Superintendent noted there is a reduction of \$22,398 in the local appropriation request; this is contributed to using

**Approved -  
\$206,176.13 to fund  
Adult Education for  
FY2019.**

**RECORD OF REGULAR MEETING  
ELLSWORTH CITY COUNCIL**

**DATE: MAY 21, 2018**

**TIME: 7:00 PM**

**PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS**

**CITY COUNCIL PRESENT: BEATHEM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
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HIGGINS, AND MICKI SUMPTER.**

their fund balance responsibly.

Public hearing closed.

*On a motion by Fortier, seconded by Crosthwaite, it was unanimously*

**RESOLVED to approve \$206,176.13 to fund Adult Education for FY2019.**

**ORDER TO RAISE LOCAL FUNDS FOR FOOD SERVICE IN THE  
ELLSWORTH PUBLIC SCHOOLS FOR FY2019**

**City Council Order #051803:** ORDERED that the City authorizes that the sum of **\$128,497.18** is hereby raised for All Other Expenditures (the Food Service Program) for Fiscal Year 2018-19; and that the Ellsworth School Department is authorized to expend any unexpended balances, and additional, incidental, or miscellaneous receipts in the interest and for the well-being of the food service program.

Public hearing opened.

There were no comments.

Public hearing closed.

*On a motion by Fortier, seconded by Beathem, it was unanimously*

**RESOLVED to approve \$128,497.18 to fund the food service, local funds for food service in FY2019.**

**ORDER TO AUTHORIZE EXPENDITURE OF GRANTS AND OTHER  
RECEIPTS FOR SCHOOL DEPARTMENT PROGRAMS**

**City Council Order #051803:** ORDERED that in addition to amounts approved for the Fiscal Year 2018-19 School Operating Budget, the School Board be hereby authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for school purposes,

**Approved -  
\$128,497.18 to fund  
the food service,  
local funds for food  
service in FY2019.**

**Approved - Order  
To Authorize  
Expenditure of  
Grants and Other  
Receipts for School  
Department  
Programs.**

**RECORD OF REGULAR MEETING  
ELLSWORTH CITY COUNCIL**

**DATE: MAY 21, 2018**

**TIME: 7:00 PM**

**PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS**

**CITY COUNCIL PRESENT: BEATHAM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
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HIGGINS, AND MICKI SUMPSTER.**

provided that such grants, programs or other sources do not require the expenditure of other funds not appropriated for the School Operating budget?

Public hearing opened.

There were no comments.

Public hearing closed.

*On a motion by Fortier, seconded by Moore, it was unanimously*

*RESOLVED to approve Order To Authorize Expenditure of Grants and Other Receipts for School Department Programs.*

**ORDER AUTHORIZING DISPOSITION OF ADDITIONAL STATE  
SUBSIDY**

**City Council Order #051803:** ORDERED that in the event the Ellsworth School Department receives more state education subsidy than the amount included in its budget, the School Board be authorized to use all or part of the additional state subsidy to increase expenditures for school purposes in cost center categories approved by the School Board, increase the allocation of finances in a reserve fund approved by the School Board, and/or decrease the local cost share expectation, as defined in Title 20-A, section 15671-A(1)(B), or local property taxpayers for funding public education as approved by the School board.

Councilor Fortier offered an alternative; he suggested any additional State subsidy the School Department receives be submitted to the City Treasurer to reduce local property taxes.

Public hearing opened.

There were no comments.

Public hearing closed.

**Approved - Any additional State subsidy the School Department receives be submitted to the City Treasurer to reduce local property taxes.**

**RECORD OF REGULAR MEETING  
ELLSWORTH CITY COUNCIL**

**DATE: MAY 21, 2018**

**TIME: 7:00 PM**

**PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS**

**CITY COUNCIL PRESENT: BEATHEM, BLANCHETTE, CROSTHWAITE, FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN HIGGINS, AND MICKI SUMPSTER.**

*On a motion by Fortier, seconded by Beathem, it was unanimously*

**RESOLVED to approve any additional State subsidy the School Department receives be submitted to the City Treasurer to reduce local property taxes.**

*Council Order #051804, Request of the City Manager to negotiate heating fuel and propane prices and to execute necessary agreements on behalf of the City Council.*

David Cole, City Manager reminded the Council that last year they granted the Manager authority to negotiate and execute fuel contracts in anticipation of the current season we are now in. The market conditions can change very quickly and often the prices can only be held for 24 hours. Cole proposed once again this year that the Council authorize the Manager to do likewise and in turn Cole will work with the Council Chair and inform the entire Council through email if the contract is being negotiated. He will also work with the Finance Committee. Cole has been advised it may be time to consider negotiating the heating fuel and propane prices in order to capture the best prices in the market.

*On a motion by Moore, seconded by Crosthwaite, it was unanimously*

**RESOLVED to approve Council Order #051804, Request of the City Manager to negotiate heating fuel and propane prices and to execute necessary agreements on behalf of the City Council.**

Before item #16 was read into the record, Michele Gagnon, City Planner requested item #20 be taken out of order as the presenter has been waiting a long time.

*On a motion by Fortier, seconded by Crosthwaite, it was unanimously*

**RESOLVED to approve suspending the rules and taking item #20 out of order before the Council moves onto item #16.**

*Council Order #051805, Authorization for the City Manager to enter into an agreement with A Climate To Thrive for installation of an electric vehicle charging station as part of a pilot project.*

**Approved - Council Order #051804, Request of the City Manager to negotiate heating fuel and propane prices and to execute necessary agreements on behalf of the City Council.**

**Approved - Suspending the rules and taking item #20 out of order before the Council moves onto item #16.**

**Approved - Council Order #051805, Authorize the City Manager to enter**

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ELLSWORTH CITY COUNCIL**

**DATE: MAY 21, 2018**

**TIME: 7:00 PM**

**PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS**

**CITY COUNCIL PRESENT: BEATHEM, BLANCHETTE, CROSTHWAITE,  
FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE  
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HIGGINS, AND MICKI SUMPTER.**

Steve Fuller, Assistant City Planner introduced the proposal for the installation of an electric vehicle charging station in Ellsworth. The proposal in attachment #5 was submitted by A Climate to Thrive. Gordon Beck, representing A Climate to Thrive was present at the meeting to answer questions or address concerns. Micki Sumpter, Economic Development Director along with Fuller have been working with Beck over the past few months on this proposal. The Council has in their packet details on this proposal as a well as the information on the entire project. See attachment #5 for this information. Fuller explained A Climate to Thrive approached the City earlier this year with a proposal to install a charging station in Ellsworth using grant funds they had been awarded. They have worked with other communities on similar projects throughout the State of Maine. They have either already installed or are in the process of installing charging stations in Eastern Maine, some towns within Hancock County, and the Downeast Region. Several locations within the City were considered for this charging station; ultimately it was decided to install a two vehicle charging station in the municipal lot located on Franklin Street. The general concept plan was discussed previously at a Finance Committee meeting. This proposal and location were also discussed at an Ellsworth Traffic Safety Committee meeting. Councilor Fortier was very helpful in locating this spot based on his electrical knowledge of this location. This area made the most financial and logical sense in regards to installing the necessary electrical connections. Fuller further explained if the Council supports this concept the proposal does require the City to pay for electricity at the charging station for a period of 18 months. Following the 18 months the City could review the amount of usage at this location and decide if they wanted to continue funding the electricity or they could upgrade to a model that requires the user to pay for the electricity. Fortier noted they have identified a couple of locations that are possible; the location that has been chosen is likely the best choice. The Merrill Lot on Franklin Street currently has 100 amp electric service installed with six parking lot lights. This will be adequate amps and will not require a new service to be set. Part of the agreement involves upgrading the panels so there is room for these. Fortier has suggested as an in-kind partnership the Council authorize the Public Works Director to take care of the digging with the mini excavator, this makes sense as it is located on City property and staff is knowledgeable of where the service is located. If this is not possible A Climate to Thrive will adjust the figures and hire this work to be completed. Fortier felt this was a great way for the City to demonstrate a partnership with A Climate to Thrive and allow the grant funds to extend further on

**into an agreement with A Climate To Thrive for installation of an electric vehicle charging station in the municipal parking lot on Franklin Street as part of a pilot project.**



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other projects. This will be located within walking distance to Main Street which will encourage users of the charging station to explore and take in all of what Main Street has to offer while waiting for their car to charge. There are currently discussions being held on where in the City a rapid charger might be of use; once some of the details are worked out on this project a proposal will come before the Council. Councilor Moore noted this is a very interesting pilot project and supported it entirely. Chairman Blanchette inquired if this would be a level 2 charger. Beck explained it would be (2) independent level 2 chargers at each station. Moore inquired if the units being installed could be converted to the rapid charging units; Beck explained it requires a completely different system. The rapid charging stations require a much higher voltage and different connectors. There was a technical discussion on the differences between level 2 and rapid chargers. Councilor Hamilton asked for a breakdown of who was absorbing which fees associated with this project. Beck explained A Climate to Thrive will reimburse the City for all the costs of the equipment, hardware, the protective pedestal, and the installation costs other than the Public Works Department doing the actual excavation work. There is no cost to the City other than in-kind as described with the excavation work. Once the chargers are installed and operating it will be wired into the existing Emera account that services the electrical panel. The ongoing cost would be any electricity that is used to charge the cars. There is really no way of projecting that cost other than some limited data collected over the past few years. This number varies depending on the type of vehicle, the electricity rate, and how often; all of these factors determine what the cost of electricity will be. The expectation is during the first season or two the actual use will be relatively moderate. It is estimated the electricity will be approximately \$200 - \$300 the first year with the electricity usage increasing slightly in the following year. It is estimated to cost hundreds of dollars not thousands. Hamilton was curious about the electrical costs associated with the project as he related it to the new electrical costs at the Harbor; noting the Council needs to be mindful of increased electrical liability and budget for those additional expenses. Fortier noted that after the initial 18 months if there has been a good amount of usage the City could upgrade to the credit card style where the user pays for the service. The problem with starting at that level is the projections of usage would not sustain the upgrade fees and licensing fees to operate the credit card machine. The fees would likely be more than the electricity charges. This appeared to be a great starting point with the potential to upgrade at the time when the usage warrants it. David Cole, City

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**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN HIGGINS, AND MICKI SUMPTER.**

Manager noted they are working on a contribution method where users might be given the opportunity to give a donation after charging. Some additional money is being budgeted to cover the extra electricity charges; however, they are not expected to be significant. At this point it does not make sense to meter the usage. If it gets to that point that is a good thing because it indicates the project is successful.

*On a motion by Moore, seconded by Fortier, it was unanimously*

**RESOLVED to approve Council Order #051805, Authorize the City Manager to enter into an agreement with A Climate To Thrive for installation of an electric vehicle charging station in the municipal parking lot on Franklin Street as part of a pilot project.**

*Presentation by the City Planner of:*

- a. Proposed amendments to the Ellsworth Code of Ordinances, Chapter 56, Unified Development Ordinance Article 3, Zoning Districts; Article 8, Performance Standards; and Article 14, Definitions pertaining to the siting of facilities posing risks to drinking water, lighting standards, medical marijuana primary caregiver operations and allowable home occupations in zoning districts.*

Michele Gagnon, City Planner stated she would be explaining this in sections and may go back and forth on the different topics. Articles 3, 8, and 14 will be discussed during this portion of the meeting. See attachment #3 for the complete request, draft minutes from the May 2, 2018 Ellsworth Planning Board Meeting, draft copy of Article 3 Zoning Districts, draft copy of Article 8 Performance Standards, draft copy of Article 14 Definitions. Gagnon started with the Medical Marijuana topic which is a separate item from recreational marijuana. There is currently a moratorium in place, which has been extended once, and now that 6 month extension is nearing the expiration date. The Council would need to consider extending that moratorium a third time or making the requirements found within the moratorium part of the Ordinance permanently. Gagnon is proposing this evening to incorporate the moratorium language into a permanent Ordinance structure. The moratorium language pertains to the medical marijuana primary caregiver operations; the language that is proposed for incorporation into the Ordinance is

**Presentation Only.**

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**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
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found within Article 3: Land Use Table (see attachment #3). The primary caregiver operation would be restricted or prohibited in all zones, as a stand - alone commercial business. The proposed amendment for Article 8 considers the caregiver operation as a home occupation. This type of occupation is allowed in all the zoning districts which is consistent with State Law. There is also a small change within 18.10 which is on safe home occupations. This would allow the Police to handle any issues or concerns as required by State Law. The Code Enforcement Officer cannot enforce this portion of the Ordinance. Gagnon noted she is recommending making a small change in the table numbered 8.8.6 by deleting a sentence at the end which reminds the reader that a home occupation may also have to comply with the Code of Ordinances Chapter 4: Fire Protection and Prevention. Following the Planning Board meeting there was a separate meeting with the Fire Chief and Fire Inspector where there was a request to consider making a non-substantial change of removing this sentence from the Ordinance. This advice would be placed in an unnumbered box which is not considered part of the Ordinance but is just a reminder that it may apply. The reason there is a request to remove this language from the section is for clarification, the intent was to make the language clearer in regards to medical marijuana where the Ordinance pertains to multi-unit, being 3 or more; however, does not cover single family dwellings of one attached or two attached. Moving this language does not take away from the requirement that in certain instances they may still need to comply with Chapter 4 if it is triggered, regardless of the home occupation not just for medical marijuana. Gagnon asked for comments on this topic before moving on to discuss other portions of this agenda item.

The other changes being proposed this evening are lighting ratio standards which are also referred to as the "Wilson lighting ratio standards". This is found in Article 8, page 10 mostly at the bottom of the table. This adds language in the event a project has trouble meeting the minimum at any point or the average maximum at any point, through the use of a ratio then it may be accepted. The concept behind the ratio is that you try not to have super bright light with super dark light. The goal is to have a progressive contrast. The two ratios that have been in practice are the 20 to 1 and 4 to 1 for years now; this request is just to add the current practice to the Ordinance. The Planning Board has recommended adding the word "contrast" in front of the existing word "ratio". There was also a discussion of adding a definition for "contrast ratio"; however, Gagnon is unable to locate a definition of

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“contrast ratio” as it pertains to lighting ordinances within a municipality. There is some wording available as it relates to photography; however, it does not necessarily apply. Gagnon did not see the need to add a definition. Councilor Fortier noted the idea Darrell Wilson had concerning this concept is based on common sense; Gagnon agreed it was an excellent idea.

Gagnon explained USD’s and ASD’s as they pertain to underground storage tanks and above ground storage tanks. This concept is addressed in Article 3 page 8; there was a definition that dealt with a distance between tanks and lot lines. This definition did not make sense because it did not consider the distance between a tank and a well. This is really what the intent was in regards to protecting in regards to tanks. Gagnon believes this language has been carried forward since approximately 1990, possibly even longer. The current language is not even consistent with State Law; the recommendation is to remove this language completely. Gagnon explained a reference to the two applicable laws be added. This appears to be the appropriate place within the Ordinance for the language so that it acts as a reminder for the Planning Department that those State Laws exist. There will also be an unnumbered aid which is the square box on the right hand side. The unnumbered aid is not considered part of the Ordinance but explains to the reader what the section is all about. For example, for the protection of ground water verify if tanks will be located in this area they meet State Law. If there are wells or public wells than there are certain distances that must be maintained to protect the water quality of those wells.

Gagnon explained two definitions are being amended to maintain consistency throughout the Ordinance. The definitions that are being proposed for removal are duplicated right next to each other within the Ordinance.

Gagnon has recommended two motions this evening. One to approve the amendments as presented this evening in attachment #3; in addition to those changes adding the word “contrast” to ratio as recommended by the Planning Board. Taking the line pertaining to Chapter 4 out and just adding the unnumbered aid or box as the Planning Board calls it.

Councilor Hamilton inquired if adding that one word within the table would really clarify this issue. The presentation indicated there was currently confusion with

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this. Gagnon felt the word would not really change anything, it just helps people understand the goal behind the use of ratios. The way it is now being presented will help developers, regardless of whether the word “contrast” is added or not.

Councilor Moore noticed within the backup material it was referred to as “contrast ration” rather than “ratio”. Gagnon will edit that on the final version.

- a. Proposed repeal of the City of Ellsworth Emergency Moratorium Ordinance on Primary Caregiver Operations Outside the Primary Residence.*

Gagnon briefly touched on this concept initially under her earlier explanation of amendments. Basically, the current Moratorium language and explanation is found within attachment #3 and if the complete language is passed tonight as proposed this Moratorium would need to be repealed. If the entire language is not approved this evening there will need to be a discussion on how the amendments will be sectioned out, if not it could have a domino result in some areas.

**Presentation only.**

*Public hearing and consideration to amend the Ellsworth Code of Ordinances, Chapter 56, Unified Development Ordinance, Article 3, Zoning Districts; Article 8, Performance Standards; and Article 14, Definitions.*

Public hearing opened.

There were no comments.

Public hearing closed.

*On a motion by Fortier, seconded by Beatham, it was*

**RESOLVED to approve the proposed amendments to the Unified Development Ordinance, Chapter 56, Articles 3, 8, 14 including the non-substantial changes recommended by the Fire Department pertaining to Chapter 4 and by the Planning Board pertaining to changing the word “ratio” to “contrast ratio” (with the exception of not adding a definition for “contrast ratio”) as presented in this**

**Approved - Proposed amendments to the Unified Development Ordinance, Chapter 56, Articles 3, 8, 14 including the non-substantial changes recommended by the Fire Department pertaining to Chapter 4 and by the Planning Board pertaining to changing the word “ratio” to “contrast**

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**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN HIGGINS, AND MICKI SUMPTER.**

*memo and in related attachments (attachment #3) See attachment #3A for a clean copy of Articles 3, 8, and 14 with amendments as approved this evening.*

**A final vote was taken with 5 members voting in favor (Beathem, Blanchette, Fortier, Hamilton, and Moore) and 1 member voting in opposition (Crosthwaite).**

*Public hearing and consideration to repeal the City of Ellsworth Emergency Moratorium Ordinance on Primary Caregiver Operations Outside the Primary Residence.*

Councilor Fortier noted the Council had already heard the explanation on this item in the earlier presentation this evening. The Council just approved the replacement language and was now ready to hold the public hearing on this agenda item.

Public hearing opened.

There were no comments.

Public hearing closed.

*On a motion by Fortier, seconded by Hamilton, it was*

**RESOLVED to approve repealing the City of Ellsworth Emergency Moratorium Ordinance on Primary Caregiver Operations Outside of the Primary Residence.**

**A final vote was taken with 5 members voting in favor (Beathem, Blanchette, Fortier, Hamilton, and Moore) and 1 member voting in opposition (Crosthwaite).**

*Public hearing and action on amendments to the Ellsworth Code of Ordinances Chapter 3, Harbor Ordinance.*

Mark Remick, Harbor Commission Chair explained prior to the meeting this evening he had a conversation with Councilor Fortier. As a result of this conversation Remick has a few additional amendments. See attachment #4 for the

ratio” (with the exception of not adding a definition for “contrast ratio”) as presented in this memo.

**Approved - Repealing the City of Ellsworth Emergency Moratorium Ordinance on Primary Caregiver Operations Outside of the Primary Residence.**

**Approved - Amendments to the Ellsworth Code of Ordinances Chapter 3, Harbor Ordinance as**

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**CITY COUNCIL ABSENT: HUDSON**

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complete request as supplied to the Council in the packets, as well as a copy of the Ordinance with amendments, and a clean copy of the Ordinance. Remick directed the Council's attention to Section 5 subparagraph 4 letter B the request is to omit the City Manager from those individuals that have the authority to call a Special Meeting. In the same section letter E, the proposal is to add verbiage that would mandate the minutes, correspondence and notes of the Commission be forwarded to the City Clerk. Councilor Fortier noted reading through the Ordinance that he has not seen any other Committee, Commission or even this Council give the City Manager and in this case the Harbormaster authority to call a Special Meeting. It is always the Chair or a majority of the full time members requesting a Special Meeting be called. Fortier's goal was to maintain consistency with all the other Commissions and Ordinances that the City has. He was also concerned for the sake of maintaining the history that once the minutes are kept and approved, they be filed with the City Clerk. This will allow for the material to be stored on the Laserfische program or on the network so that years later the personal property of the person who kept the minutes (in an informal record keeping method) would not need to be searched in order to figure out what the discussions and decisions were at the time. This is a topic that has already been discussed with the City Clerk and a majority of the older records have been compiled and are being submitted to the Clerk. Fortier was also concerned with Article 4, Section 2: Launching and Recovery of Vessels. Section 2 requires blocking of at least one of the rear wheels when launching a boat. The problem is 95% of the boats that are launched at the Harbor have both rear wheels and half of the truck located under water. Fortier asked Remick to consider this practice and how it is currently enforced and does it make sense to have a rule in the Ordinance that cannot be enforced. It would be very difficult for a block to be placed three feet under the water. Remick noted that was an important point and Fortier is correct the rear wheels are not blocked currently. He felt mandating a forward tire must be blocked would be appropriate. Councilor Hamilton was unclear on what had already been proposed and what is being amended. Remick stated the amendments included putting back into the Ordinance a couple of sections that were omitted during an earlier repeal and replacement of the Ordinance; these amendments were provided to the Council within their packets this evening. In addition to the amendments provided in attachment #4, there are a couple of minor revisions being proposed this evening to be consistent with the rest of the City's Ordinances, Boards, and Commissions, and the topic of blocking tires which is specific to one function in the Harbor. The three additional amendments

**presented this evening in addition Section 5.4.b add verbiage and remove verbiage that a Special Meeting can be called by a majority of full time members and remove the authority of the City Manager and the Harbormaster to call the Special Meeting. Section 5.4.e at the end of that statement for the records of the Commission shall be filed with the City Clerk upon approval by the Commission. Article 4 Section 2 remove the requirement of blocking the rear wheels on the launch ramp. See attachment #4A for a complete copy of the Ordinance containing all the approved amendments.**

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**CITY COUNCIL ABSENT: HUDSON**

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being proposed this evening are who can call a Special Meeting, notes and minutes being provided to the City Clerk for historical storage and removing the blocking of a rear wheel while launching a boat.

Public hearing opened.

There were no comments.

Public hearing closed.

*On a motion by Fortier, seconded by Hamilton, it was unanimously*

**RESOLVED to approve the amendments to the Ellsworth Code of Ordinances Chapter 3, Harbor Ordinance as presented this evening. In addition Section 5.4.b add verbiage and remove verbiage that a Special Meeting can be called by a majority of the full time members and remove the authority of the City Manager and the Harbormaster to call the Special Meeting. Section 5.4.e at the end of that statement for the records of the Commission shall be filed with the City Clerk upon approval by the Commission. Article 4 Section 2 remove the requirement of blocking the rear wheels on the launch ramp. See attachment #4A for a complete copy of the Ordinance containing all the approved amendments.**

*Council Order #051806, Discussion and action on allowing the use of alcohol during events at Knowlton Park.*

Micki Sumpter, Economic Development Director requested a discussion of the Council on the issue of allowing alcohol during events at Knowlton Park. See attachment #6 for the complete request. There have been outside residents asking if they can have a bartender at the Park and meet all State mandated requirements at functions that include alcohol. The last time alcohol was allowed at a function was before the Park was totally completed. The alcohol area was designated by a roped off section and was under a tent. Councilor Hamilton did not understand the need for alcohol at this location especially in light of that being a park for kids. Currently, a section of the park cannot be reserved; if there is an event taking place with alcohol kids can still enter that section of the Park. Hamilton felt this causes a safety hazard for kids regardless of how controlled the area is. He did not feel it

**Approved - Council Order #051806, Advise the Economic Development Director that the rules of Knowlton Park at this time prohibit alcohol usage.**



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FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY  
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HIGGINS, AND MICKI SUMPTER.**

was the correct setting to allow this activity within the City. There are plenty of other venues within the City alcohol can be offered instead. Hamilton was opposed to the idea. Councilor Moore agreed with Hamilton. Councilor Beathem agreed with Hamilton's thoughts on the topic. Councilor Fortier agreed in general with the statements, it is a place for park activities and kids. There are some places in the public that allows alcohol only with Council approval. Fortier was wondering if the Council wanted to have a blanket statement not allowing it and then take the chance of missing out on an opportunity to hold an event at the Park because the Ordinance prohibits the Council from doing it. Fortier can support voting no; however, was just trying to look ahead. Chairman Blanchette for the most part felt it was correct to say no; however, he feels there could be occasions of a public/private nature where the Council should have authority to grant permission to allow alcohol under guidelines. Sumpter felt if the rules are changed in the future to allow for private parties at the Park rather than keeping it as an open park than it could be reconsidered. She felt it was safer to prohibit alcohol because of the lack of controls. Fortier inquired who developed and passed those rules; Sumpter stated the Knowlton Park Committee did. Fortier noted the Council trumps the Committee and therefore can change the rules to allow roping off a section of the Park for a special event and allow a licensed alcohol vendor. The Council would have the authority to do that. Fortier felt if a request came to the Council level, then they would have the opportunity to review the appropriateness, security of the event in conjunction with the Fire and Police, possibly even issue a mass gathering permit together with those requirements. This would be at a different level than just using the park on a day to day basis. Fortier felt if it was a Council approved use of the Park and the Council closed it for safety reasons; it should be looked at. He was uncomfortable shutting it off completely. It was noted a lot of donors like to have a glass of wine. Blanchette inquired if there was a need for a motion. Sumpter stated there was a need for some direction because a lot of people are calling and requesting this type of event. David Cole, City Manager noted staff has a sense of how the Council feels tonight; however, wondered if it made sense from a staff level at this point to not allow it. It is still an open question under what circumstances it may or may not be allowed and certainly nothing would happen without Council approval or adoption of a further policy. Fortier suggested currently it is not allowed as it is a public park. Fortier was looking to massage the rules that the Committee has set by allowing the Council under special circumstances to override this rule. Fortier was comfortable with the status quo

**RECORD OF REGULAR MEETING  
ELLSWORTH CITY COUNCIL**

**DATE: MAY 21, 2018**

**TIME: 7:00 PM**

**PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS**

**CITY COUNCIL PRESENT: BEATHEM, BLANCHETTE, CROSTHWAITE, FORTIER, HAMILTON, AND MOORE.**

**CITY COUNCIL ABSENT: HUDSON**

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, KELLY HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN HIGGINS, AND MICKI SUMPSTER.**

until there are new rules in order, if that is what the Council would like to do.

*On a motion by Fortier, seconded by Beathem, it was*

**RESOLVED to approve Council Order #051806, Advise the Economic Development Director that the rules of Knowlton Park at this time prohibit alcohol usage.**

There was a short discussion following the motion. Currently, it is unclear if it is or is not allowed. Beathem pointed out this motion at least makes it clear that alcohol is not allowed until the Council makes a final decision. Councilor Crosthwaite pointed out the motion is out of order because it sets a precondition for another future motion. This commits the Council to something that may not have any traction at all. Hamilton offered a friendly amendment of stopping the motion at what the Committee has already established, that it is prohibited. Any future action the Council wants to take they can, but it doesn't have to be tied to the motion or should it be. Hamilton agreed with Crosthwaite. Fortier accepted that and Beathem seconded the friendly amendment. Fortier clarified with the understanding that the Council actively review it and not just let it sit on a shelf.

**A final vote was taken with all members voting unanimously in favor.**

*Council Order #051807, Voluntary recognition of new Union Representation for Highway Department.*

There was no discussion before a motion was made. See attachment #7 for the complete request.

*On a motion by Fortier, seconded by Hamilton, it was*

**RESOLVED to approve Council Order #051807, voluntary recognition of the Massachusetts and Northern New England Laborers District Council with the Maine Labor relations Board to represent the Ellsworth Highway Department, and authorize the City Manager to execute the Voluntary Recognition Form.**

**A final vote was taken with 5 members voting in favor (Blanchette,**

**Approved - Council Order #051807, voluntary recognition of the Massachusetts and Northern New England Laborers District Council with the Maine Labor relations Board to represent the Ellsworth Highway Department, and authorize the City**

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HERRICK, TAMMY MOTE, JENNIFER MADORE, NATE BURKHEAD, LISA  
SEKULICH, MARK REMICK, ADAM WILSON, STEVE FULLER, MICHELE  
GAGNON, MKE HANGGE, RICHARD TUPPER, PAUL MARKOSIAN, DAN  
HIGGINS, AND MICKI SUMPTE.**

**Crosthwaite, Fortier, Hamilton, and Moore) and 1 member voting in  
opposition (Beathem).**

**Manager to execute  
the Voluntary  
Recognition Form.**

*Adjournment.*

**Approved -  
Adjournment at  
9:28 PM.**

*On a motion by Crosthwaite, seconded by Fortier, it was unanimously*

**RESOLVED to approve adjournment at 9:28 PM.**

**A TRUE COPY**

**ATTEST: \_\_\_\_\_  
HEIDI-NOËL GRINDLE**