

**RECORD OF ORGANIZATIONAL MEETING
ELLSWORTH CITY COUNCIL**

DATE: NOVEMBER 14, 2018

TIME: 5:00 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BLANCHETTE, FORTIER, GRINDLE,
HAMILTON, HUDSON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT:

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, TAMMY MOTE,
KELLY HERRICK, BERNIE HUSSEY, LISA SEKULICH, STEVE FULLER,
MICHELE GAGNON, ADAM WILSON, AND HEIDI GRINDLE.**

Call to Order.

Chairman Blanchette called the organizational meeting of the Ellsworth City Council to order at 5:00 PM.

Oath of Office.

Heidi-Noël Grindle, City Clerk read and administered the oath of office for Council Members to Heather M. Grindle and John E. Phillips.

Selection of Chairperson for the ensuing year.

Councilor Blanchette called for nominations on Chairperson for the ensuing year. Councilor Moore nominated Councilor Blanchette for Chairperson. Councilor Hudson seconded the nomination. Councilor Fortier moved nominations cease. Moore seconded nominations cease.

The vote for Chairperson was taken with a unanimous vote in favor of Councilor Blanchette as Chairman.

Blanchette was declared Chairman of the Council for the ensuing year.

Chairman Blanchette thanked the Council for their confidence in him as Chair for the second year. He would like to build on the first year. Blanchette listed a few of the important items accomplished last year as hiring Tammy Mote back and appointing her as Deputy City Manager. There was also a contract extension for City Manager David Cole. Blanchette noted some of the other important items include finding and hiring two top notch professional leaders in two key departments within the City. These include Lisa Sekulich in Public Works and Janna Richards in Economic Development; they replace the two former Department Heads that retired. Jackson Lab Phase 1 opening was a big accomplishment for Ellsworth and the buildout of Phase 2 has been started. In this calendar year in excess of 125 housing units are either under construction, permitted, or scheduled to break ground. The City has also seen over \$30 million in local construction permits granted in Calendar Year 2018. Experience and youth have been added to an already proactive City Council. Blanchette noted all of the accomplishments have been made possible through the commitment of this

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Council and the past members, the management team, and the dedicated City employees.

Time and place for the regular monthly meeting.

On a motion by Fortier, seconded by Hudson, it was unanimously

RESOLVED to approve that the City Council will hold regular monthly meetings in the City Hall Council Chambers at 7:00 p.m. on the third Monday of each month. Except the January, and February meetings, shall be held on the second Monday of the month. Should the day of the meeting fall on a holiday or Election Day, the meeting so scheduled will be held on the prior Monday at the same hour and place.

Time for agenda to close.

On a motion by Hudson, seconded by Fortier, it was unanimously

RESOLVED to approve that the City Council meeting agenda close on Monday noon prior to the regular monthly meeting. If that day falls on a holiday the agenda will close at noon on the next prior Friday.

Time for agenda to go to the news media.

On a motion by Fortier, seconded by Hamilton, it was unanimously

RESOLVED to approve that the City Council meeting agenda be delivered to the local news media no later than Monday prior to the regular monthly meeting of the Ellsworth City Council.

Manner in which meetings are to be conducted.

On a motion by Fortier, seconded by Hudson, it was unanimously

RESOLVED to approve that the meetings of the City Council be conducted according to Rules of Order previously adopted by the City Council (attachment #1) and shall continue in force until the Monday next following the regular city election, pursuant to Article II, Section 2.07 of the City Charter. Each meeting is

Time and place for the regular monthly meeting.

Time for agenda to close.

Time for agenda to go to the news media.

Manner in which meetings are to be conducted.

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to be conducted by Robert's Rules of Order unless otherwise provided for.

Council Stipend and the manner of its distribution. Maximum allowable stipend \$2,850 Chair and \$2,280 per Councilor. Amount budgeted for FY2019 – Chairman \$2,500 and Councilors \$2,000.

Council Stipend and the manner of its distribution.

On a motion by Fortier, seconded by Moore, it was unanimously

RESOLVED to approve Council Chair will receive a stipend of \$2,500 and members of the City Council will receive a stipend in the amount of \$2,000 per Councilor for the period of November, 2018 thru October, 2019. Distribution of the stipend will be on the next available warrant after paperwork is completed.

Appointment of Finance Committee.

Appointment of Finance Committee.

Chairman Blanchette inquired if Councilor Hudson was still willing to serve on this Committee; Hudson confirmed she would be. Councilor Phillips was not comfortable committing to every Friday this year. Councilor Grindle would like to serve on the Finance Committee. The third member of this Committee will be Blanchette. Councilor Moore will continue to serve as the alternate.

Chairman Blanchette appointed the following members to the Finance Committee: Blanchette, Grindle, and Hudson with Alternate member: Moore.

Signing of warrants.

Signing of warrants.

On a motion by Fortier, seconded by Hudson, it was unanimously

RESOLVED to approve that the warrants directed to the Treasurer for payment be signed by the City Manager and 2 member(s) of the Finance Committee.

Adjournment.

Adjournment.

On a motion by Fortier, seconded by Hudson, it was unanimously

RESOLVED to approve adjournment at 5:10 PM.

A TRUE COPY

ATTEST: _____
HEIDI-NOËL GRINDLE

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