

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

DATE: JUNE 17, 2019

TIME: 7:00 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BLANCHETTE, FORTIER, GRINDLE,
HAMILTON, HUDSON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT:

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, TAMMY MOTE,
MICKI SUMPTER, DWIGHT TILTON, STEVE FULLER, ADAM WILSON,
REGGIE WINSLOW, MARK REMICK, MICHAEL HANGGE, LISA
SEKULICH, KELLY HERRICK, GLENN MOSHIER, SANDY ABBOTT,
RICHARD TUPPER, ROBERT DORR, DARYL CLARK, LARRY GARDNER,
JENNIFER MERCHANT, JANNA RICHARDS, MANY PAID ON CALL
FIREFIGHTERS. AND HEIDI GRINDLE.**

Call to Order.

Chairman Blanchette called the regular meeting of the Ellsworth City Council to order at 7:00 PM.

Pledge of Allegiance.

All stood for the pledge of allegiance.

Rules of Order.

The meeting was conducted under Robert's Rules of Order and other rules adopted at the November 14, 2018 Annual Organizational Meeting of the Ellsworth City Council. After being recognized by the Chairman, a person may speak not more than three (3) minutes on any one item on the agenda. In addition, the person may speak not more than two (2) minutes in rebuttal.

Adoption of minutes from the following meeting (s) of the Ellsworth City Council:

May 20, 2019 Regular Meeting.

June 07, 2019 Special Meeting.

On a motion by Moore, seconded by Phillips, it was unanimously

RESOLVED to approve the adoption of the Ellsworth City Council minutes from the May 20, 2019 Regular Meeting and June 07, 2019 Special Meeting as presented this evening.

City Manager's Report.

David Cole, City Manager listed the summer activity opportunities throughout Ellsworth. The Heart of Ellsworth will be sponsoring the Taste of Ellsworth on

Call to Order.

Pledge of Allegiance.

Rules of Order.

Approved - adoption of the Ellsworth City Council minutes from the May 20, 2019 Regular Meeting and June 07, 2019 Special Meeting as presented this evening.

City Manager's Report.

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June 29, 2019. The event will be held on Franklin Street from 5 PM to 10 PM. This event will feature 20 eateries and 3 bands. The Free Ellsworth Concert Band series will be performing at Harbor Park on Wednesday nights from July 3 through August 21 with a 7 PM start time. The Free Thursday night movies at Knowlton Park will begin in July with more details to follow on the City's website page and Facebook page. The Free Friday Night Concert series at Harbor Park will start on July 5 and end on August 23 from 6 PM to 7:30 PM. Cole stated the staff initiative to raise money for the Relay for Life Event successfully contributed \$1,800 in the fight against cancer. He thanked the staff and the public for their contributions to this project.

Committee Reports.

There were no Committee reports this month.

Citizens' Comments.

Martha Dickinson member of the Green Action Team stated she was excited to begin the celebration that the State has enacted a Plastic Bag Ordinance Statewide today. The Green Action Team brought their edition of the Ordinance before the City Council in February. Dickinson reminded the Council one of their members is Nicole Grohoski, State Representative who was the key sponsor of the Statewide ban. Dickinson believed the law states it will take effect in April of 2020; however, the Green Action Team would like the Council to consider enacting an Ordinance within Ellsworth this Fall. The Green Action Team will continue to educate the public on the dangers associated with single use plastic bags. Councilor Fortier noted he was not positive the Council had a desire to enact a State law early; however, he did think the Council should issue a statement urging retailers in the Ellsworth area to make this change sooner than later.

Presentation of Awards.

Allegra Pellerano, for five years of service with the Ellsworth Public Library.

Committee Reports.

Citizens' Comments.

Presentation of Awards.

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Allegra Pellerano was absent from the meeting. The award will be given to her supervisor for presentation at a later date.

Presentation of the Patriot Award through the Employee Support for the Guard & Reserve (ESGR) to Chief Tupper, Captain Clark and Captain Dorr.

Michael Splane a volunteer for the ESGR presented the award. Splane introduced his role with the program and explained the award recognizes employers who go above and beyond in their support of the guard and support members as well as their families. He also explained what the ESGR does in addition to presenting awards on a State level; the National level, awards are presented at the Pentagon by the Department of Defense. Tyler Isherwood nominated Chief Tupper, Captain Clark, and Captain Dorr for the award based on their above and beyond service. Councilor Fortier, thanked Tyler Isherwood for his service to the Country and welcomed him back home.

UNFINISHED BUSINESS

There were no items under Unfinished Business this month.

CONSENT AGENDA

CONSENT AGENDA: All items with an asterisk () are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

**Allegra Pellerano – 5
years with the
Library.**

**Patriot Award to
Chief Tupper,
Captain Clark, and
Captain Dorr.**

Unfinished Business.

Consent Agenda.

**Approved - Removing
item #11, as there
were no units sold this
month to clear that
up (Council Order
#061903) and then
move approval on the
remaining consent
agenda items.**

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*Council Order #061901, Request of the Deputy Treasurer/Tax Collector to set the real estate and personal property tax due dates at September 12, 2019 and March 12, 2020. **

See attachment #1 for a complete explanation.

*Council Order #061902, Request of the Deputy Treasurer/Tax Collector for an Order of the Municipal Officers on the application of real estate and personal property tax payments. This order will allow for the Tax Collector and Treasurer to apply tax payments against the oldest unpaid tax bills. **

See attachment #1 for a complete explanation.

*Council Order #061903, Request of the Deputy Treasurer/Tax Collector to accept payments on tax acquired timeshare units per the attached spreadsheet and to authorize the City Manager to release said properties through Municipal Quit-Claim Deeds. **

Requested that this item be removed this evening, as there were no timeshare units sold this month.

*Council Order #061904, Request of the City Clerk for review and acceptance of the results from the June 11, 2019 City of Ellsworth School Budget Validation Special Municipal Referendum Election on June 11, 2019. **

See attachment #2, for the complete results.

*Council Order #061905, Request of the City Assessor for abatement of FY 2017 taxes assessed to Hazel & Carl Williams, Munis ID# 230370, in the amount of \$91.83 plus interest and fees. **

See attachment #3 for the complete request.

Approved – Council Order #061901, set the real estate and personal property tax due dates.

Approved – Council Order #061902, application of real estate and personal property tax payments.

Approved – Removing Council Order #061903, no units were sold this month.

Approved – Council Order #061904, acceptance of the results from the Budget Validation Municipal Referendum Election.

Approved – Council Order #061905, tax abatement on Munis Account #230370.

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FIREFIGHTERS. AND HEIDI GRINDLE.**

*Council Order #061906, Request of the City Assessor for abatement of FY 2018 taxes assessed to Thirty-Four Herrick, Inc., Munis ID# 40900, in the amount of \$186.14 plus interest and fees. **

See attachment #4 for the complete request.

*Council Order #061907, Request of the City Assessor for abatement of FY 2016 taxes assessed to JE Harris Contractor, Inc., Munis ID# 100019, in the amount of \$3,117.28 plus interest and fees. **

See attachment #5 for the complete request.

On a motion by Phillips, seconded by Moore, it was unanimously

RESOLVED to approve removing item #11 (Council Order #061903), as there were no units sold this month to clear that up and then move approval on the remaining consent agenda items.

Before there was any further discussion Councilor Fortier moved to remove item #11 from the agenda (Council Order #061903); Councilor Phillips took it out of rotation which means the Council has to deal with it outside of the Consent Agenda. Phillips intention within his motion was for it to be dealt with as part of the above motion.

On a motion by Fortier, seconded by Moore, it was unanimously

RESOLVED to approve removing item #11 from the agenda this evening.

NEW BUSINESS

Public hearing and action on the application (s) for new or renewal for the following license (s):

Approved – Council Order #061906, tax abatement on Munis Account #40900.

Approved – Council Order #061907, tax abatement on Munis Account #100019.

Approved - Removing item #11 (Council Order #061903) from the agenda this evening.

New Business.

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FIREFIGHTERS. AND HEIDI GRINDLE.**

*Douglas J. Kiehm and Racheal E. Wallace d/b/a Homestead Motel and Cottages,
143 Bucksport Road, for renewal of a City Lodging License.*

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Phillips, seconded by Hamilton, it was unanimously

**RESOLVED to approve the request of Douglas J. Kiehm and Racheal E.
Wallace d/b/a Homestead Motel and Cottages, 143 Bucksport Road, for renewal
of a City Lodging License.**

*Martin & Ware Inc d/b/a Central Maine Pyrotechnics Pyro City Maine d/b/a Pyro
City Maine Fireworks Store, 328 Bucksport Road, for a renewal of a City
Consumer Fireworks Retail Sales License.*

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Hamilton, seconded by Phillips, it was unanimously

**Approved - Douglas
J. Kiehm and Racheal
E. Wallace d/b/a
Homestead Motel and
Cottages, 143
Bucksport Road, for
renewal of a City
Lodging License.**

**Approved - Martin &
Ware Inc. d/b/a
Central Maine
Pyrotechnics Pyro
City Maine d/b/a
Pyro City Maine
Fireworks Store, 328
Bucksport Road, for
renewal of a City
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FIREFIGHTERS. AND HEIDI GRINDLE.**

**RESOLVED to approve the request of Martin & Ware Inc. d/b/a Central Maine
Pyrotechnics Pyro City Maine d/b/a Pyro City Maine Fireworks Store, 328
Bucksport Road, for renewal of a City Consumer Fireworks Retail Sales License.**

*Charles B. & Ariela L. Zucker d/b/a Twilite Motel, 147 Bucksport Road, for
renewal of a City Lodging License.*

The staff reports the premises are in compliance with required codes and ordinances
necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Hamilton, seconded by Moore, it was unanimously

**RESOLVED to approve the request of Charles B. & Ariela L. Zucker d/b/a
Twilite Motel, 147 Bucksport Road, for renewal of a City Lodging License.**

*Manny's Greek Grill, LLC, 248 State Street Suite N for renewal of a City Class C
License (Liquor and Victualer) and renewal of a State Restaurant (Class III & IV)
Malt and Vinous Liquor License.*

The staff reports the premises are in compliance with required codes and ordinances
necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

**Approved - Charles
B. & Ariela L. Zucker
d/b/a Twilite Motel,
147 Bucksport Road,
for renewal of a City
Lodging License.**

**Approved - Manny's
Greek Grill, LLC, 248
State Street Suite N
for renewal of a City
Class C License
(Liquor and
Victualer) and
renewal of a State
Restaurant (Class III
& IV) Malt and
Vinous Liquor
License.**

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JENNIFER MERCHANT, JANNA RICHARDS, MANY PAID ON CALL
FIREFIGHTERS. AND HEIDI GRINDLE.**

On a motion by Moore, seconded by Phillips, it was unanimously

RESOLVED to approve the request of Manny’s Greek Grill, LLC, 248 State Street Suite N for renewal of a City Class C License (Liquor and Victualer) and renewal of a State Restaurant (Class III & IV) Malt and Vinous Liquor License.

Pavida Visetrut Young d/b/a Thai Sana, 321 High Street, for renewal of a City Class C License (Liquor and Victualer) and renewal of a State Restaurant Malt and Vinous (Class III and IV) Liquor License.

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Phillips, seconded by Grindle, it was unanimously

RESOLVED to approve the request of Pavida Visetrut Young d/b/a Thai Sana, 321 High Street, for renewal of a City Class C License (Liquor and Victualer) and renewal of a State Restaurant Malt and Vinous (Class III and IV) Liquor License.

Luhrs Empire Inc. d/b/a DragonFire, 248 State Street, for renewal of a City Class B License (Victualer, Liquor, and Arcade < 12 devices) and renewal of a State Restaurant (Class III and IV) Malt and Vinous Liquor License.

The staff reports the premises are in compliance with required codes and ordinances necessary to issue the requested licenses.

Public hearing was opened.

Approved - Pavida Visetrut Young d/b/a Thai Sana, 321 High Street, for renewal of a City Class C License (Liquor and Victualer) and renewal of a State Restaurant Malt and Vinous (Class III and IV) Liquor License.

Approved - Luhrs Empire Inc. d/b/a DragonFire, 248 State Street, for renewal of a City Class B License (Victualer, Liquor, and Arcade < 12 devices) and renewal

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There were no comments.

Public hearing was closed.

On a motion by Moore, seconded by Phillips, it was unanimously

RESOLVED to approve the request of Luhrs Empire Inc. d/b/a DragonFire, 248 State Street, for renewal of a City Class B License (Victualer, Liquor, and Arcade < 12 devices) and renewal of a State Restaurant (Class III and IV) Malt and Vinous Liquor License.

Council Order #061908, Request of the Deputy Treasurer/Tax Collector to set the interest rate on overdue taxes.

Kelly Herrick, Tax Collector/Deputy Treasurer stated this is the yearly request to set the interest rate on overdue taxes. The maximum interest rate allowed by law is established by the Treasurer State of Maine and is based on the prime rate that is published in the Wall Street Journal. There was an increase in the prime rate this year from 8% to 9%. In the past, the City has stayed within 2 percentage points of the maximum rate. Due to the increase by the State, Herrick asked the Council if they would like to remain at 6% or increase the rate to 7%. See attachment #6 for the complete request. Councilor Moore was in favor of leaving the rate at 6%. Councilors Fortier and Phillips were in agreement with Moore.

On a motion by Moore, seconded by Hamilton, it was unanimously

RESOLVED to approve Council Order #061908, to establish or reestablish the City's interest rate on overdue taxes at 6% for the coming year.

Council Order #061909, Appointment of City Officials by the City Council.

Chairman Blanchette noted the list was provided to the City Council prior to the meeting and is referenced in the minutes as attachment #7. Councilor Fortier noted

of a State Restaurant
(Class III and IV)
Malt and Vinous
Liquor License.

Approved - Council
Order #061908, to
establish or
reestablish the City's
interest rate on
overdue taxes at 6%
for the coming year.

Approved - Council
Order #061909,
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FIREFIGHTERS. AND HEIDI GRINDLE.**

after some discussion with City Manager Cole this week there were a couple of items identified that need to be changed this evening. Adam Wilson has accepted a position at the Highway Department so he will not be the Harbormaster.

On a motion by Fortier, seconded by Moore, it was

RESOLVED to approve Council Order #061909, Appointment of City Officials by the City Council, as presented with two changes: under Harbormaster it will be changed to Chad Brackett as the Harbormaster and under Board of Appeals member current term to expire 6/30/2019, Fortier removed Jeffrey Toothaker and leave that vacant until the City Council can have meaningful discussion as the City Council on where they are going. See attachment #7A for the copy of appointments reflecting the amendments.

David Cole, City Manager clarified Chad Brackett would be Interim Harbormaster. This will be an interim position until the selection process is completed and a permanent Harbormaster selected. Fortier approved that friendly clarification as Brackett has all the ranks and duties.

A final vote was taken with all members voting unanimously in favor of the above motion.

Council Order #061910, Approval of City Manager's appointments.

David Cole, City Manager explained this year's annual appointments or reappointments in most cases, happen to coincide with a recommendation concerning the planning position. Cole explained a process was taken to find a new City Planner over the past few months and for various reasons looking outside the current City staff has not worked out. In the meantime, the Assistant Planner, has completed yeomen's work over the past five months. He very successfully organized and executed a productive Planning Board meeting this month; Dwight

Council, as presented with two changes: under Harbormaster it will be changed to Chad Brackett as the Harbormaster and under Board of Appeals member current term to expire 6/30/2019, Fortier removed Jeffrey Toothaker and leave that vacant until the City Council can have meaningful discussion as the City Council on where they are going. See attachment #7A for the copy of appointments reflecting the amendments.

Approved - Council Order #061910, Approval of City Manager's appointments as presented, attachment #8A reflects the amendments.

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Tilton, Interim City Planner confirmed Steve Fuller is doing a marvelous job. See attachment #8 for the recommended list, and attachment #7 for a memo explaining the proposed amendments. After discussions with Tilton, Janna Richards, Economic Development Director, and Tammy Mote, Deputy City Manager a restructuring plan was considered. The restructuring plan was presented to the Human Resources Committee and the consensus was to move forward with it. Cole would like to offer tonight that the city planner position be restructured to a staff planner and instead of being a stand-alone department the plan is to have that tucked under Janna Richards as the Director of Economic Development. Cole noted Richards is the former town planner for Bar Harbor, served in a similar role in Orono, and has a Master's Degree in Urban Planning from Tufts. The restructuring plan would place Steve Fuller in that position and he would be the day to day person in charge of planning and he would have Richards as his supervisor and to provide policy guidance. In recognition of this change the department would be changed from Economic Development to Development Services which denotes a broader umbrella. The city planner position will become a staff planner and will not be a director level position. Fuller's former position as assistant planner would be restructured into an administrative support position. Cole has reviewed the numbers with Mote and they believe there will be some significant savings and can work within the existing resources to make this work. Cole proposed the following amendments to the list of appointments: delete Interim Planner Dwight Tilton, Steve Fuller be listed as Staff Planner rather than Assistant Planner, and Janna Richards be listed as Development Services Director rather than Economic Development Director. This is an additional responsibility and an absorption of the function into that department. This seems to be a good consolidation plan. There are also a couple of cleanup items such as the addition of a recently appointed Captain in the Fire Department, Tyler Kennedy was unintentionally left off the list within attachment #8. Adam Wilson will no longer be the Harbormaster as he is the new Crew Leader for the Highway Department. Cole recommended Chad Brackett fill the Harbormaster position on an interim basis until the selection process is completed on locating a new Harbormaster. Brackett has completed the training at the Maine Maritime Academy along with Adam Wilson. Brackett is the only employee among that group with the appropriate training. Councilor Moore inquired if Brackett would be working at the Harbor during the summer and then

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MICKI SUMPTER, DWIGHT TILTON, STEVE FULLER, ADAM WILSON,
REGGIE WINSLOW, MARK REMICK, MICHAEL HANGGE, LISA
SEKULICH, KELLY HERRICK, GLENN MOSHIER, SANDY ABBOTT,
RICHARD TUPPER, ROBERT DORR, DARYL CLARK, LARRY GARDNER,
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FIREFIGHTERS. AND HEIDI GRINDLE.**

transitioning back to the Highway Department during the fall and winter. Cole confirmed that process would be the same for whoever is ultimately appointed to the Harbormaster position. Brackett would need to formerly apply once the position is posted if he is interested on filling this position permanently.

On a motion by Moore, seconded by Hudson, it was

RESOLVED to approve Council Order #061910, Approval of City Manager's appointments as presented, attachment #8A reflects the amendments.

Before a vote was taken Councilor Hamilton thanked Cole for the approach; anytime efficiencies can be achieved within functions and reduce costs it is important. Hamilton appreciated the activities taking place around succession planning.

A vote was taken with all members voting unanimously in favor of the above motion.

Council Order #061911, Request of the Public Works Director to award the bid for the Supply of Roll-off Rental Containers and Transportation of Municipal Solid Waste bid.

Lisa Sekulich, Public Works Director explained on May 28, 2019 bids were opened for a three year contract for the supply of roll-off rental containers and transportation of the municipal solid waste from the Transfer Station. This would not include the curbside pickup material just waste from the Transfer Station. Four bids were received, one of which was a letter stating they would not be submitting a bid. The two lower bids were received from Harris Downeast Disposal and Wyndsang Farm Trucking. See attachment #9 for the complete request, bid comparison sheet, and bid from Harris Downeast Disposal. One was lower on the trucking portion and the other was lower on the container rental. The City currently contracts with Harris Downeast Disposal. Based on the number of hauls the City has each year (approximately 60-65) there would be approximately a \$500 difference between the two contractors by the end of the year; Harris Downeast

Approved - Council Order #061911, Request of the Public Works Director to accept the three-year bid from Harris Downeast Disposal for the Supply of roll-off rental containers and transportation of municipal solid waste from the Transfer Station at the attached (attachment #9) bid prices. This

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

DATE: JUNE 17, 2019

TIME: 7:00 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BLANCHETTE, FORTIER, GRINDLE,
HAMILTON, HUDSON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT:

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, TAMMY MOTE,
MICKI SUMPTER, DWIGHT TILTON, STEVE FULLER, ADAM WILSON,
REGGIE WINSLOW, MARK REMICK, MICHAEL HANGGE, LISA
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Disposal would be slightly less expensive based on Sekulich's math. Councilor Phillips noted the majority of waste will be delivered to PERC. The other locations were listed just in case of a bypass or contingency. The rental of the containers would be a yearly fee for both containers. Phillips inquired how the past relationship has been with Harris Downeast Disposal; Sekulich indicated it has been descent. The City has had a professional relationship in the past with Wyndsaung Farm Trucking as well. Only recently, the City has experienced a few issues with receiving invoices from Harris Downeast Disposal as he was emailing them to a former employee's email address; it is believed this concern has been resolved. Tammy Mote, Deputy City Manager noted other than that miscommunication, Harris has provided an acceptable service to the City at the Transfer Station. The consensus of the Council was they did not see Harris's billing practices to be a concern when considering this contract. Councilor Fortier noted in the past, Harris has had a third backup container available in case something happens. He does have that on site and it is slightly smaller than the big ones. Sekulich noted Harris was very helpful during the new compactor project which required a few additional pulls to be coordinated. As far as form and function there are no issues with Harris. Fortier inquired if the weight of the pulls is being monitored; particularly is the weight for each pull increasing from the better compactor. Sekulich noted they are definitely heavier. One of the reasons for the project was to increase the weight of each load.

**contract will expire
on June 30, 2022.**

On a motion by Phillips, seconded by Fortier, it was unanimously

RESOLVED to approve Council Order #061911, Request of the Public Works Director to accept the three-year bid from Harris Downeast Disposal for the Supply of roll-off rental containers and transportation of municipal solid waste from the Transfer Station at the attached (attachment #9) bid prices. This contract will expire on June 30, 2022.

Council Order #061912, Request of the Public Works Director to award a bid for the Harbor Tank Upgrade Project, and authorize the City Manager to sign all necessary agreements.

**Approved - Council
Order #061912,
Request of the Public
Works Director to**

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CITY COUNCIL ABSENT:

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Lisa Sekulich, Public Works Director stated on May 2, 2019 a bid opening was held for the replacement and upgrade of the fuel tank and associated equipment for the Harbor. Multiple bids were solicited but only one bid was received. The single/low bid was received from Gaftek Inc. for a total of \$309,015.30. See attachment #10 for the complete request, letter of recommendation from Andrew McCullough, Engineering Consultant, bid comparison sheet, and proposal from Gaftek, Inc. Sekulich explained the Ship Grant from the State of Maine will fund approximately \$122,000 of the bid price. David Cole, City Manager noted the project came in within estimate. The price is approximately \$10,000 under and it is a qualified bid. The delay for approval since the May 2, 2019 bid opening was due to items that needed to be worked out, those have been satisfied for both the City and MaineDOT. Councilor Hamilton confirmed the State has signed off on the project design that involves the tanks being buried. Cole added the contractor's bid met the very specific way the MaineDOT has for bidding out projects which resulted in the bid being qualified. Councilor Phillips recognized the other improvements that have been made at the Harbor and does think having tanks located at the Harbor is a great asset as well; however, based on the price of \$309,015.30 with almost \$200,000 coming from local funding even with the State's assistance is not a good idea. The payback period is phenomenal based on the current sales of 10,000 gallons of fuel a year with the possibility of increasing by 5 or 10, and a tank life of 20 to 25 years according to Phillips. He felt this was an overpriced project, even though he feels it is an asset to have fuel located at the Harbor; he cannot bring himself to vote for the request. Councilor Fortier questioned the 50% deposit requirement at the time of acceptance; he inquired whether this had been discussed with the contractor as that is not standard procedure for the City. Sekulich checked with MaineDOT and they stated as it is a reimbursement type of agreement they do not monitor how the City pays for the project upfront. The quantities just need to be documented per MaineDOT requirements and it is on the backend how they pay for it. It was believed the 50% deposit was a result of the upfront expense associated with purchasing the tanks. Hamilton inquired if tests were conducted before hand and whether the City is relatively certain that ledge will not be encountered resulting in higher costs. Sekulich confirmed tests were conducted with results showing sandy gravely fill material. Cole noted infiltration tests may have been conducted to ensure the salt

award the bid for the Harbor Fuel Tanks and associated equipment to Gaftek Inc. for a contract price of \$309,015.30, authorize City Manager to sign all necessary documents and to fund this project with funding from a Small Harbors Improvement Project (SHIP) Grant from the MaineDOT for \$122,000 with the remainder of the funds coming from unspent Bond Proceeds.

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

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water would not penetrate; however, Sekulich did not recall those tests. The project is located far enough away so that it would not be impacted by those conditions. Councilor Moore admitted one of the unknowns is how much if any increase there will be in the sale of fuel. There have been a lot of discussions between people who use the Harbor, if diesel were sold there they would definitely purchase it. Chairman Blanchette noted many decisions are made within the City that do not necessarily benefit everyone, the opportunity is there; however, people do not take advantage of it. He noted the Harbor is more than just fuel sales, there are a lot of activities that take place down there; without the ability to purchase fuel at the Harbor it will more than likely see a decrease in activity. As it offers a different form of recreation, Blanchette can support the project. Fortier noted the reason he can support this item is right now the City knows the tank located at the Harbor is inappropriate or noncompliant, and the State is aware that the City knows the tanks status/condition. If something happens and the fuel ends up in the Union River, the City's insurance may not cover the associated costs as it was known the tanks needed repair. Fortier felt either the City needs to replace the tanks or stop sales completely and remove the liability from the City. Councilor Hudson inquired if there was any middle ground that could be investigated. She wondered if it was simply no sales or spend \$300,000. Hudson wondered if studies had been conducted to find out for sure if there would be more sales; at this point she felt the City was just going in blindly and hoping there would be more sales. Sekulich noted that the Harbormaster spoke with one commercial boat builder who said if the City offered diesel fuel he would be purchasing 2,000 to 4,000 gallons a year and that would be just one company. Adam Wilson, Harbormaster stated currently there is diesel available in Stonington, Southwest Harbor, Northeast Harbor, and on the Island. Currently, the fishermen are fueling their boats with 5 gallon cans, which is the worst thing for the environment based on the way diesel interacts with the water and sea life living in it. Currently, eight hours a day are lost due to low water for the larger ships to utilize the Harbor amenities. Cole noted there are two elements to this topic, first the gas sales which has been offered for at least 20 years at this location and now the tanks are noncompliant and cannot be retrofitted so they must be replaced or removed; and secondly there is the desire to add diesel fuel because that is the future activity at the Harbor. Right now, the MaineDOT is willing to invest in this project and waiting for a future date to complete this project

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will likely never see this amount of investment again from MaineDOT. It was noted even in private business the offering of gas is often a piece of the business that results in a loss of revenue. Wilson noted the Harbor is very close to being self-sustaining in regards to their operating costs but not regarding their infrastructure. Moore noted the 2014 Vision Report ranked the Harbor as one of the most desired assets for the City. Hamilton inquired in regards to the contract whether the statements around the bullets referencing the cost increases due to engineering changes and material cost increases are inclusive statements. Meaning, if the material costs increase they will cover those or does that mean it is inclusive and those cost increases would be additional expenses to the City. Sekulich believed those statements describe change orders initiated by the City. On the other hand, if the scheduled material increases in cost that increase would be absorbed by the contractor. Cole did not believe there was an escalator clause included in this contract. If the design is changed any associated fees will be extended to the City. Hamilton inquired if whether there was definitive language within the contract that requires the contractor to start the project in October and finish by April. Sekulich explained in the bid package there are specific end dates and start dates. The start dates within the bid package have already passed; however, the contractors have already stated they plan on doing this project in the fall. Sekulich stated this will work better for the City as the Harbor will be closed by then. The contractor will still be held to the final completion date of April as that is part of the MaineDOT approved specifications that were distributed. The last concern Hamilton voiced was whether there are any penalties attached if they start the project late or do not complete it on time. Sekulich noted there are liquated damages associated if the project is not completed on time. That is a standard MaineDOT requirement. A performance bond was required, there was a concern voiced with paying the 50% upfront and then if liquated damages were determined it could be costly to the City to resolve that through the court system. The proposed contractor is a reputable company and a major player in the tank industry. Cole noted recently it has been reported in the news how project costs have been increasing rapidly causing some major MaineDOT projects to be cancelled; however, the City has tested the market extensively and this seems to be a firm project cost. Cole did not see anything better on the horizon for completing this project, the only possibility would be if the

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economy slows down; however, at that point it is very unlikely MaineDOT would contribute monetarily to the project.

On a motion by Fortier, seconded by Moore, it was

RESOLVED to approve Council Order #061912, Request of the Public Works Director to award the bid for the Harbor Fuel Tanks and associated equipment to Gaftek Inc. for a contract price of \$309,015.30, authorize City Manager to sign all necessary documents and to fund this project with funding from a Small Harbors Improvement Project (SHIP) Grant from the MaineDOT for \$122,000 with the remainder of the funds coming from unspent Bond Proceeds.

A final vote was taken on the above motion with 5 members voting in favor (Blanchette, Fortier, Grindle, Hamilton, and Moore) and 2 members voting in opposition (Hudson and Phillips).

Public hearing and action on Council Order #061913: Authorization for Tax Anticipation Borrowing (\$2,000,000).

Tammy Mote, Deputy City Manager stated there was a bid opening on June 13, 2019 for a Tax Anticipation Note (TAN). This is an annual request. The proceeds of the TAN will be used for financing governmental activities and obligations of the City in anticipation of funds to be raised by taxation. Attachment #11 contains the official Order Authorization for Tax Anticipation Borrowing as well as the written request and bid results. A cash analysis was prepared in order to determine how much money the City would require. It was determined that \$2 million would best fit the cash needs for the City this year. Six different bids were received from five local banks. Mote is requesting the bid be awarded to the low bidder of Key Bank at an interest rate of 2.13%. This was a very aggressive bid, 21 basis points lower than last year. David Cole, City Manager noted this is the same amount as last year (\$2,000,000). Councilor Fortier stated over time the TAN has been reduced because of the Myrick Street project being refinanced which is no longer being paid for out of cash flow.

Approved - Council Order #061913: award the Tax Anticipation Note (TAN) low bid to Key Bank at an interest rate of 2.13 percent for a \$2 million TAN as presented in attachment #11, and also to authorize as Ordered in the Resolve Council Order #061913 per the attached written Order Title: Authorization for Tax Anticipation

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HAMILTON, HUDSON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT:

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MICKI SUMPTER, DWIGHT TILTON, STEVE FULLER, ADAM WILSON,
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Public hearing was opened.

There were no comments.

Public hearing was closed.

On a motion by Moore, seconded by Grindle, it was unanimously

RESOLVED to approve Council Order #061913: award the Tax Anticipation Note (TAN) low bid to Key Bank at an interest rate of 2.13 percent for a \$2 million TAN as presented in attachment #11, and also to authorize as Ordered in the Resolve Council Order #061913 per the attached written Order Title: Authorization for Tax Anticipation Borrowing (\$2,000,000).

Public hearing and action on Council Order #061914, a proposed change to the City of Ellsworth Official Land Use Map. The proposal is to consider rezoning land currently in the Commercial Zoning District (and one parcel in the Rural Zoning District) to the Urban Zoning District.

Dwight Tilton, Code Enforcement Officer, explained there is a family that would like to return to the area and build a home on their daughter's property. Currently, they are unable to do this because in 2012 it was rezoned from Residential to Commercial. Now it is becoming clear that there is a need to allow residential structures in this area. A few years ago an adjustment was made to allow a home to be built, there is a commercial developer who has inquired about building 50 residential homes on his property, and none of this proposed land to be rezoned is served by City services (city water/sewer). City staff feels the likely hood of having a big box store locate in this area is very slim. See attachment #12 for the complete request including action taken by the Planning Board, Notice of Public hearing, and relevant maps and diagrams. Tilton was hopeful the Council would vote in favor of the Planning Board's recommendation to rezone this area to Urban. The only big change is nothing can be built over 100,000 square feet, which is allowed in the Commercial Zone, and there cannot be bulk tank storage within the Urban Zone; however, it is allowed within the Commercial Zone designation.

**Borrowing
(\$2,000,000).**

Approved - Council Order #061914, amendments to the City of Ellsworth Official Land Use Map, to rezone 17 parcels of land on Tax Maps 11 and 16 (114.86± acres) from the Commercial Zoning District (and one parcel in the Rural Zoning District) to the Urban Zoning District, as depicted on the attached color maps (attachment #12) and identified by Map and Lot number on the

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HAMILTON, HUDSON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT:

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Basically, all other requirements remain the same whether it is zoned Commercial or Urban, except in the Urban Zone residential homes are allowed. Councilor Phillips noted last time the zone change was made in this area a large land mass was included in the rezoning designation. This area of the Buttermilk Road appears and feels like a residential area; since the late 2000's fewer large box stores are being built in general. It does not appear likely large box stores will want to build in this area of the City. Councilor Hamilton inquired if Tilton received any comments from property owners at the Planning Board level. Tilton stated, there were no negative comments, everyone appeared to be in favor of it. Prior to this amendment, churches were a non-conforming use; in theory a non-conforming use cannot be expanded. This proposed amendment will address some of those concerns as well. If there is a non-conforming home, research would have to be conducted before the Code Enforcement Office could issue a building permit to add on to that home. Although a lot of time was spent developing the prior zoning document, it still contained oversights; however, it was noted the document is a living document and can be amended as it makes sense.

**accompanying
Property information
table.**

Public hearing opened.

There were no comments.

Public hearing closed.

On a motion by Phillips, seconded by Moore, it was unanimously

RESOLVED to approve Council Order #061914, amendments to the City of Ellsworth Official Land Use Map, to rezone 17 parcels of land on Tax Maps 11 and 16 (114.86± acres) from the Commercial Zoning District (and one parcel in the Rural Zoning District) to the Urban Zoning District, as depicted on the attached color maps (attachment #12) and identified by Map and Lot number on the accompanying Property information table.

David Cole, City Manager reminded Chairman Blanchette they had discussed prior to the meeting about bringing item #28 regarding naming Tammy Mote as Acting

**Approved -
Suspending with the**

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CITY COUNCIL ABSENT:

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City Manager up on the agenda. Tammy is attending the Council meeting this evening; however, is on vacation this week and Cole would like to allow her to leave the meeting as quickly as possible. Cole wondered if that item could be heard prior to or immediately after the budget item. Blanchette was willing to hear the item next.

**rules and taking item
#28 out of order
immediately.**

On a motion by Fortier, seconded by Hamilton, it was unanimously

RESOLVED to approve suspending with the rules and taking item #28 out of order immediately.

Council Order #061918, Request to appoint Tammy Mote as the Acting City Manager and authorize her to conduct business as necessary during the City Manager's absence due to a vacation from July 3, 2019 – July 16, 2019.

**Approved - Council
Order #061918,
Request to appoint
Tammy Mote as the
Acting City Manager
and authorize her to
conduct business as
necessary during the
City Manager's
absence due to a
vacation from July 3,
2019 – July 16, 2019.**

David Cole, City Manager explained he will be overseas on an anniversary trip; the Deputy City Manager by job description operates the day to day activities in the absence of the City Manager. However, by Charter the Deputy City Manager does not have authority to sign legal documents. Given the fact the City Manager will be out of the Country for two weeks; Cole would like to recommend Tammy Mote be named as Acting City Manager for that period of time. In case, any paperwork needs to be signed while he is away, allowing projects to move forward. Cole will be in touch over this time period and has total faith Mote can handle any situation.

On a motion by Fortier, seconded by Phillips, it was unanimously

RESOLVED to approve Council Order #061918, Request to appoint Tammy Mote as the Acting City Manager and authorize her to conduct business as necessary during the City Manager's absence due to a vacation from July 3, 2019 – July 16, 2019.

Public hearing and action on Budget Resolutions for FY 2020.

**Approved - Adoption
of Budget for Fiscal
Year 2020 as**

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David Cole, City Manager explained the Legislature passed the State budget on Friday evening. At that point, Maine Municipal Association provided estimates on the City's portion of revenue sharing; the Governor had proposed a 2.5% rate for revenue sharing based on all state income and sales tax collected. The Appropriation Committee suggested 3% which both amounts were above the current rate of 2%. The City's revenue share amount would be \$695,205, this is substantially over the amount received last year (\$452,000). See attachment #13 for the complete request and budget figures provided on Monday night reflecting the new numbers received after the State Budget was passed. The Homestead Exemption has been reported as passing at a level of \$5,000. The existing Homestead Exemption is \$20,000 per primary residence and that will increase to \$25,000 per primary residence. Ellsworth residents, based on the rate being proposed this evening will be impacted by approximately \$92.20. The impact is not known yet on the School budget; any change will return to the City Council for approval on how it will be allocated.

**presented in
attachment #13 and
read into the record.**

Chairman Blanchette stated the Budget for 2020 is *Hereby Resolved, that the sum of \$20,680,481 which constitutes the estimated requirements of the various city accounts for Fiscal Year 2020, based upon the budget submitted by the City Manager as provided by the Charter, be raised assessments upon the inhabitants of the City of Ellsworth and upon the estates of non-resident proprietors with the City for the present municipal year, and that the sums hereby appropriated, in addition to sums as otherwise provided, the amount for each purpose being specified in the attachment #13. It is further resolved, that the City of Ellsworth City Council approves the budgets for the following departments in the amounts specified (see attachment #13).*

FY202 Capital Improvement Budget: \$1,072,446

Ellsworth Public Library Budget 0500: \$697,033

Water Department: \$1,488,073

Wastewater Treatment Plant: \$1,962,521.

Public hearing opened.

There were no comments.

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SEKULICH, KELLY HERRICK, GLENN MOSHIER, SANDY ABBOTT,
RICHARD TUPPER, ROBERT DORR, DARYL CLARK, LARRY GARDNER,
JENNIFER MERCHANT, JANNA RICHARDS, MANY PAID ON CALL
FIREFIGHTERS. AND HEIDI GRINDLE.**

Public hearing closed.

Councilor Phillips noted the mil-rate on the original paperwork will drop from \$18.92 to \$18.76; he further explained that drop has been accomplished through increased revenues and not through additional cuts. The Capital Improvements line item includes a road budget of \$700,000, this reflects a marginal increase over last year.

On a motion by Fortier, seconded by Hudson, it was

RESOLVED to approve Adoption of Budget for Fiscal Year 2020 as presented in attachment #13 and read into the record.

Before a vote was taken on the above motion, Hamilton noted the City has a lot of needs which became evident through the budget workshop process. There are a lot of capital improvements that need to be addressed and not continue to be put off indefinitely. Hamilton noted moving forward there will be some expenses dropping out of the budget this will allow some of the capital improvements to be added in and not increase the mil-rate. Hamilton agreed there is an increase in the Local Roads line item, the need for this increase was evident based on the condition the roads were in this past spring. The repairs cannot continue to be put off. Hamilton felt overall a lot is being accomplished within this budget that will significantly improve the City and life for the residents. There are some opportunities moving forward to increase efficiencies within the City; however, this process needs to start much earlier than just when the budget process begins.

A final vote was taken on the above motion with 6 members voting in favor (Blanchette, Fortier, Grindle, Hamilton, Hudson, and Moore) and 1 member voting in opposition (Phillips).

Council Order #061915, Request to accept grant funding from the Maine Technology Institute to provide ongoing support for the Union River Center for Innovation.

**Approved - Council
Order #061915,
authorize the City**

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

DATE: JUNE 17, 2019

TIME: 7:00 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BLANCHETTE, FORTIER, GRINDLE,
HAMILTON, HUDSON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT:

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, TAMMY MOTE,
MICKI SUMPTER, DWIGHT TILTON, STEVE FULLER, ADAM WILSON,
REGGIE WINSLOW, MARK REMICK, MICHAEL HANGGE, LISA
SEKULICH, KELLY HERRICK, GLENN MOSHIER, SANDY ABBOTT,
RICHARD TUPPER, ROBERT DORR, DARYL CLARK, LARRY GARDNER,
JENNIFER MERCHANT, JANNA RICHARDS, MANY PAID ON CALL
FIREFIGHTERS. AND HEIDI GRINDLE.**

Janna Richards, Economic Development Director explained the City was awarded a three year grant from the Maine Technology Institute. This is essentially a continuation of the three year grant which was awarded in March of 2016 and expires at the end of June 2019. The grant will be used to financially support the incubator located at the Union River Center for Innovation (URCI). See attachment #14 for the complete request, agreement, and a description of some of the programming located at URCI. The structure of this grant is very similar to the existing grant. The City will provide some matching funds as well as in-kind match. The cash match will be funded from already budgeted T.I.F dollars. Richards requested the Council accept the grant from the Maine Technology Institute for three years in the amount of \$125,000. Councilor Hamilton asked Richards to speak on the purpose of the original grant in relationship to establishing the Center, the expected outcome, and the status the Center is at in realizing some of those results. Richards explained in 2016 the incubator first opened and the first grant was designed to assist with that process including the original programing, designing the building so that it could benefit entrepreneurs and getting the incubator programming off the ground, as well as developing a very ground level marketing plan. The funding was also utilized to support a community lab located at the facility for those in the incubator program as well as Hancock County Technical Center students. The incubator program currently includes four businesses. The idea is that those four businesses will graduate over a four year period. There are a few businesses almost at the point of graduating from the program. The original grant also helped fund the “Dream Series”, a business coaching program that allows those in the community to take advantage of business coaching and mentoring services. The affiliate program, funded through the new grant, allows services to be utilized without being physically located within the incubator. There is also an entrepreneur onsite who offers business coaching and is consistently located at the incubator site. At the beginning this was an undefined role and currently that position is being strengthened and defined. David Cole, City Manager, stated throughout the grant process with the Maine Technology Institute the past three years activities have been reviewed closely along with an examination of the business plan, which was created with the assistance of the Ellsworth Business Development Corporation and some of the partner businesses

Manager to accept a three-year, \$125,000 grant from the Maine Technology Institute to provide ongoing support for the Union River Center for Innovation, and to commit necessary in-kind and cash match as presented per the grant agreement (attachment #14).

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

DATE: JUNE 17, 2019

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**CITY COUNCIL PRESENT: BLANCHETTE, FORTIER, GRINDLE,
HAMILTON, HUDSON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT:

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, TAMMY MOTE,
MICKI SUMPTER, DWIGHT TILTON, STEVE FULLER, ADAM WILSON,
REGGIE WINSLOW, MARK REMICK, MICHAEL HANGGE, LISA
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JENNIFER MERCHANT, JANNA RICHARDS, MANY PAID ON CALL
FIREFIGHTERS. AND HEIDI GRINDLE.**

located at URCI. The City scored very high in an assessment from the Maine Technology Institute; however, not high enough to graduate from the scope of their grant programming. The fact they selected the City for another three year grant was a strong show of support and confirmation of the positive aspects of what has occurred at this location. Micki Sumpter added when the program started the goal was to have the facility 60% full and at this point it is closer to 86% capacity. At the beginning the projected revenues between the incubator program and the tenants was estimated to be \$67,800 by the end of 2018 and the actual figures were \$67,200. Sumpter noted most of the goals have been reached. Hamilton noted the types of businesses that are locating and getting their start at this location is very interesting and a large majority of the population is not aware of the activities and opportunities that are created within this center. Richards noted one of the goals with the new grant funding is to offer more targeted marketing and targeted business coaching surrounding the different sectors they are hoping to attract, as well as, the businesses already located within the incubator program. The opportunity has also become available to reach out to many partners throughout the State who are within the sectors that are represented within the affiliate program. Cole noted there is a physical incubator located within the walls of the URCI building and it is also an incubator without walls providing the same type of support to other businesses not physically located here. Richards noted there will be an expanded business coaching series available to the public soon. The goal is to ask the Chamber of Commerce to help advertise those.

On a motion by Phillips, seconded by Moore, it was unanimously

RESOLVED to approve Council Order #061915, authorize the City Manager to accept a three-year, \$125,000 grant from the Maine Technology Institute to provide ongoing support for the Union River Center for Innovation, and to commit necessary in-kind and cash match as presented per the grant agreement (attachment #14).

Council Order #061916, Request to approve committing undesignated funds from the Ellsworth School Department's Fund Balance to a Capital Reserve Account for future Capital Improvement needs.

**Approved - Council
Order #061916,
committing \$100,000**

**RECORD OF REGULAR MEETING
ELLSWORTH CITY COUNCIL**

DATE: JUNE 17, 2019

TIME: 7:00 PM

PLACE: ELLSWORTH CITY HALL COUNCIL CHAMBERS

**CITY COUNCIL PRESENT: BLANCHETTE, FORTIER, GRINDLE,
HAMILTON, HUDSON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT:

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, TAMMY MOTE,
MICKI SUMPTER, DWIGHT TILTON, STEVE FULLER, ADAM WILSON,
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SEKULICH, KELLY HERRICK, GLENN MOSHIER, SANDY ABBOTT,
RICHARD TUPPER, ROBERT DORR, DARYL CLARK, LARRY GARDNER,
JENNIFER MERCHANT, JANNA RICHARDS, MANY PAID ON CALL
FIREFIGHTERS. AND HEIDI GRINDLE.**

Jennifer Merchant, Finance Director stated based on the information Superintendent Higgins had provided for this agenda item it was recommend that the City Council approve moving \$100,000 of the Ellsworth School Department's Undesignated Fund Balance to the City's Capital Reserve Account for lighting upgrades at Del Luce Stadium. See attachment #15 for the complete request from Dan Higgins, Superintendent of Schools.

from the Ellsworth School Department's undesignated fund balance to the City's Capital Reserve Account for lighting upgrades at Del Luce Stadium.

On a motion by Hudson, seconded by Fortier, it was

RESOLVED to approve Council Order #061916, committing \$100,000 from the Ellsworth School Department's undesignated fund balance to the City's Capital Reserve Account for lighting upgrades at Del Luce Stadium.

A final vote was taken on the above motion with 6 members voting in favor (Fortier, Grindle, Hamilton, Hudson, Moore, and Phillips) and 1 member voting in opposition (Blanchette).

Council Order #061917, Request of the City Manager to extend the contract for Lawn Treatment Services at City Hall, Merrill Park, SK Whiting Park, Harbor Park, Triangle at Demeyer, Wilson Field, and Demeyer Fields 1-3 with Goodall Landscaping.

Approved - Removing agenda item #27 Council Order #061917, and agenda item #29 Council Order #061919, from the agenda as requested.

Council Order #061919, Request of the City Manager to extend the contract for Knowlton Park Mowing and Grounds Maintenance Services with Goodall Landscaping

On a motion by Fortier, seconded by Moore, it was unanimously

RESOLVED to approve removing agenda item #27 Council Order #061917, Request of the City Manager to extend the contract for Lawn Treatment Services at City Hall, Merrill Park, SK Whiting Park, Harbor Park, Triangle at Demeyer, Wilson Field, and Demeyer Fields 1-3 with Goodall Landscaping and agenda item #29 Council Order #061919, Request of the City Manager to extend the

**RECORD OF REGULAR MEETING
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DATE: JUNE 17, 2019

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HAMILTON, HUDSON, MOORE, AND PHILLIPS.**

CITY COUNCIL ABSENT:

**KEY SPEAKERS PRESENT: CITY MANAGER DAVID COLE, TAMMY MOTE,
MICKI SUMPTER, DWIGHT TILTON, STEVE FULLER, ADAM WILSON,
REGGIE WINSLOW, MARK REMICK, MICHAEL HANGGE, LISA
SEKULICH, KELLY HERRICK, GLENN MOSHIER, SANDY ABBOTT,
RICHARD TUPPER, ROBERT DORR, DARYL CLARK, LARRY GARDNER,
JENNIFER MERCHANT, JANNA RICHARDS, MANY PAID ON CALL
FIREFIGHTERS. AND HEIDI GRINDLE.**

*contract for Knowlton Park Mowing and Grounds Maintenance Services with
Goodall Landscaping from the agenda as requested.*

Adjournment.

On a motion by Moore, seconded by Hudson, it was unanimously

RESOLVED to approve adjournment at 8:30 PM.

A TRUE COPY

*ATTEST: _____
HEIDI-NOËL GRINDLE*

**Approved -
Adjournment at 8:30
PM.**