



Glenn Moshier - City Manager

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Date: December 10, 2021

To: CITY COUNCIL  
From: Glenn Moshier – City Manager  
RE: Weekly Report – CW 49

**MEETINGS / SIGNIFICANT CONTACTS: WEEK ENDING (FRIDAY) DECEMBER 10, 2021**

- Met with HR/Payroll Specialist regarding Public Works.
- Participated in phone call with President of Branch Lake Association regarding Watershed Survey and Grant money.
- Weekly Command Staff Meeting.
- Met with Public Works Director to discuss Branch Lake Dam RFQ's.
- Participated in Solar Project NEB discussion via ZOOM.
- Participated in Maine Chief of Police Board of Directors ZOOM Call.
- Weekly review and signing of Warrant.

**UPCOMING EVENTS: WEEK ENDING (FRIDAY) DECEMBER 17, 2021**

- Weekly Command Staff Meeting.
- Participate in Solar Project NEB discussion via ZOOM.
- Participate in Pre-TRT and TRT Meetings.
- Holding a Management Team Meeting.
- Weekly review and signing of Warrant.

**COMMENTS/COMING UP:**

**December Holidays:**

Close at Noon on Thursday, December 23 for Employee Holiday Party.

Closed all day on Friday, December 24<sup>th</sup> in observance of the Christmas Holiday.

Closed all day on Friday, December 31<sup>st</sup> in observance of New Year's Holiday.

City Hall, all facilities and departments will be closed (with the exception of essential personnel).

Start : 7:15

Council : Hamilton, Blanchette, O'Halloran

Staff : Moshier, SukeLich, A. Wilson

END : 8:30

Topics - Highway Garage Electrical Needs.