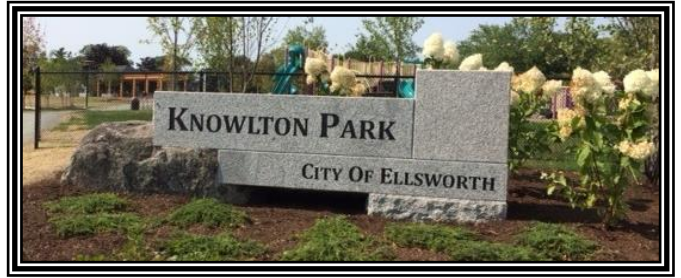


## Knowlton Park Amphitheatre Event Form

Please send your request to the address below and include the \$100 event fee made payable to City of Ellsworth:

City of Ellsworth  
Attn: Marcia Monk, Administrative Program Coordinator  
1 City Hall Plaza, Ellsworth, ME 04605  
Phone: 207-669-6619 / Fax: 207-667-4908  
Email: [mmonk@ellsworthmaine.gov](mailto:mmonk@ellsworthmaine.gov)



***PLEASE READ ATTACHED Park Rules and Use Codes AND Smoke/Tobacco Free Recreation Policy carefully.***

\*\*\*\*HELP KEEP THE PARK CLEAN AND LEAVE IT IN AS GOOD AS, IF NOT BETTER, CONDITION THAN WHEN YOU \*\*\*\*  
\*\*\*\*ARRIVED. PLEASE TAKE LARGER SIZE TRASH, I.E. PIZZA AND CAKE BOXES, WITH YOU WHEN YOU LEAVE. \*\*\*\*

Due to underground irrigation system, no vehicles may be driven onto park premises and no stakes may be driven into the ground anywhere on Knowlton Park property. Freestanding and block weighted tents will be allowed.

**NOTE:** Events of 250 people or more will require a Mass Gathering Permit in addition to this event form. Parking is limited – Consider asking event attendants to park at City Municipal lot or EEMS parking lot.

Music/Theatre types of events (particularly amplified events) must adhere to the City's Noise Ordinance which is available on the City's Website at: <http://ellsworthmaine.gov/pdfs/ords/ord23.pdf> and may require additional permitting. Please contact the City Clerk for details.

Date of Event: \_\_\_\_\_ Approximate Number of People Attending: \_\_\_\_\_

Time (from when to when): \_\_\_\_\_

Type of Event (please give detailed description of event; such as; live band or theatrical, food available, games, etc.): \_\_\_\_\_

Access to Electricity/Outlets Needed?: \_\_\_\_\_ Tents being used – see note above? \_\_\_\_\_

**\*Key to unlock access to outlets may be picked up from Marcia in the Clerk's Office at City Hall on the last business day before event. \*Key must be returned the next business day.**

Contact Person (Responsible Parties): \_\_\_\_\_ Contact Person Phone #: \_\_\_\_\_

Contact Person Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Office Use Only)

Date request was received: \_\_\_\_\_

Mass Gathering Permit Required: \_\_\_\_\_

Electricity Required: \_\_\_\_\_ Electricity/Outlet Key Issued: \_\_\_\_\_

Key Pick Up Date: \_\_\_\_\_ Sign Out Signature: \_\_\_\_\_ Key Return Date: \_\_\_\_\_