

**ORGANIZATIONAL MEETING NOTICE
ELLSWORTH CITY COUNCIL**

**The annual organizational meeting of the Ellsworth City Council will be held on Monday, November 13th, 2023
at 6:00 PM in the Ellsworth City Hall Council Chambers**

AGENDA (Council Version)

1. Call to Order.
2. Oath of Office.
3. Selection of Chairperson for the ensuing year.

T. Mote nominated M. Beal, seconded by C. Hanson. No other nominations. Motion passed 7-0

4. Time and place for regular monthly meeting.

Suggested Resolve: ***That the City Council will hold regular monthly meetings in the City Hall Council Chambers at 6:00 p.m. on the third Monday of each month. Except the January, and February meetings, shall be held on the second Monday of the month. Should the day of the meeting fall on a holiday or Election Day, the meeting so scheduled will be held on the prior Monday at the same hour and place.***

Motion by C. Hanson, second J. Stein, passed 7-0

5. Time for agenda to close.

Suggested Resolve: ***That the City Council meeting agenda close on the second Friday at noon prior to the regular monthly meeting. If that day falls on a holiday the agenda will close at noon on the previous day.***

Motion by C. Hanson, second by T. Mote, passed 7-0

6. Time for agenda to go to the news media.

Suggested Resolve: ***That the City Council meeting agenda be delivered to the local news media no later than the second Friday prior to the regular monthly meeting of the Ellsworth City Council***

Motion by J. Stein, second by C. Hanson, passed 7-0

7. Manner in which meetings are to be conducted.

Suggested Resolve: ***That the meetings of the City Council be conducted according to Rules of Order previously adopted by the City Council (copy attached) and shall continue in force until the Monday next following the regular city election, pursuant to Article II, Section 2.07 of the City Charter. Each meeting is to be conducted by Robert's Rules of Order unless otherwise provided for.***

Motion to approve by C. Hanson, second by N. Smith with the change of #9 to be after citizen comments and update dates for publications, passed 7-0

8. Council Stipend and the manner of its distribution. Maximum allowable stipend \$3,000 Chair and \$2,400 Councilor. Amount budgeted for FY2023 – \$2,500 for Chair and \$2,000 for each Councilor.

Suggested Resolve: ***Council Chair will receive a stipend of \$ 2,500 and members of the City Council will receive a stipend in the amount of \$2,000 per Councilor for the period of November, 2023 thru October, 2024. Distribution of the stipend will be first pay period in December.***

Motion by C. Hanson, second by T. Mote, passed 7-0

9. Appointment of Finance Committee.

Motion to update during regular committee appointments by T. Mote, second by C. Hanson, passed 7-0

10. Signing of warrants.

Suggested Resolve. ***That the warrants directed to the Treasurer for payment be signed by the City Manager and 3 member(s) of the Finance Committee.***

Motion by C. Hanson that 2 members and CM can authorize, second by T. Mote, passed 7-0

11. Discussion and approval of the City Manager search process and timeline.

Timeline reviewed. Motion to accept by C. Hanson, second by N. Smith, passed 7-0

12. Adjournment.

Motion by J. Stein, second by C. Hanson, 7-0