



City of Ellsworth

1 City Hall Plaza
Ellsworth, Maine 04605

8/22/2025

Subject: Request for Proposals – Sidewalk Plow Equipment

Dear Prospective Bidders,

The City of Ellsworth is soliciting sealed proposals from qualified vendors for the purchase of a sidewalk plow machine to be used year-round for municipal sidewalk maintenance. The machine may be track-driven or wheeled but must not exceed 54 inches in overall width.

The equipment must include:

- A fully enclosed cab with heating and air conditioning,
- An adjustable V-plow,
- A snowblower attachment, and
- A rotary broom attachment.

The complete Request for Proposals (RFP), including specifications and submission instructions, is enclosed. Proposals will be evaluated based on compliance with specifications, pricing and value, warranty and support options, delivery timeframe, and vendor qualifications.

Proposal Submission

Sealed proposals must be clearly marked "*RFP – Sidewalk Plow Equipment*" and delivered to the City Clerk's Office at Ellsworth City Hall, 1 City Hall Plaza, Ellsworth, ME 04605, no later than **2:00 PM on Thursday, September 4, 2025**. Late submissions will not be considered.

The City of Ellsworth reserves the right to reject any or all proposals, waive informalities, and accept the proposal deemed in the best interest of the City.

Questions regarding this RFP should be directed to:

Brian Moon, Highway Foreman

Email: bmoon@ellsworthmaine.gov

Phone: 207-266-0752



**City of Ellsworth
Request for Proposals (RFP)
Sidewalk Plow Equipment**

I. Introduction

The City of Ellsworth is requesting proposals from qualified vendors for the purchase of a **sidewalk plow machine**. The machine may be either track-driven or wheeled, but must not exceed **54 inches in width**. The equipment will be used year-round for snow and debris removal on municipal sidewalks.

II. Equipment Specifications

The machine must meet the following minimum requirements:

1. **Dimensions & Design**
 - Maximum overall width: **54 inches**
 - Track machine or wheeled machine acceptable
 2. **Cab & Operator Comfort**
 - Fully enclosed cab
 - Heating and air conditioning system
 3. **Attachments (Front-Mount Required)**
 - **Snow plow:** Adjustable V-plow
 - **Snowblower attachment**
 - **Rotary broom attachment**
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III. Proposal Requirements

Vendors must include the following in their proposals:

1. **Equipment Description**
 - Make, model, year, and detailed specifications
 - Photographs and manufacturer literature (if available)
2. **Pricing**
 - Itemized pricing for the base machine and required attachments
 - Warranty details (standard and optional extended)
3. **Delivery**
 - Estimated delivery timeline to City of Ellsworth Highway Garage
4. **Support**

- Availability of service, replacement parts, and technical support
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IV. Evaluation Criteria

Proposals will be evaluated based on the following:

- Compliance with specifications
 - Pricing and overall value
 - Warranty and support options
 - Delivery timeframe
 - References and vendor qualifications
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V. Submission Instructions

Sealed proposals must be clearly marked “**RFP – Sidewalk Plow Equipment**” and submitted to:

City of Ellsworth
ATTN: Clerk’s Office
1 City Hall Plaza
Ellsworth, ME 04605

Deadline: Proposals must be received no later than 2PM Thursday September 4, 2025. Late submissions will not be considered.

VI. Reservation of Rights

The City of Ellsworth reserves the right to reject any or all proposals, waive informalities, and select the proposal deemed to be in the best interest of the City.

Contact for Questions:

Brian Moon
Highway Foreman
bmoon@ellsworthmaine.gov
207-266-0752