



City of Ellsworth

Request for Proposals (RFP)

Temporary Power Installation – Future Courthouse Roadway Extension

I. Introduction

The City of Ellsworth is soliciting sealed proposals from qualified contractors for the installation of **temporary power service** to the site of the future Hancock County Courthouse along a 0.22-mile section of new roadway or along existing roadways if feasible. The purpose of this work is to provide reliable electrical service to support upcoming roadway construction activities and associated temporary facilities.

II. Scope of Work

The selected contractor will be responsible for furnishing all labor, materials, equipment, and coordination necessary to provide temporary electrical service. The general scope shall include, but not be limited to, the following:

1. **Temporary Service Design & Coordination**

- Coordinate with the local utility company for service connection requirements, permits, and inspections.
- Provide design drawings or layout for temporary service placement.

2. **Power Distribution**

- Install temporary poles, conduit, cabling, panels, and distribution equipment along the 0.22-mile corridor or utilizing existing infrastructure if possible.
- Ensure service capacity is adequate for construction lighting, tools, and temporary facilities.

3. **Safety & Compliance**

- Meet all applicable National Electrical Code (NEC), OSHA, and local code requirements.
- Provide grounding, signage, and protective barriers as required.

4. **Maintenance & Removal**

- Maintain the system for the duration of the project.
 - Remove all temporary equipment and restore disturbed areas upon completion.
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III. Project Location

- **Roadway segment:** New roadway extending **Merrill Lane** to the site of the **future courthouse**.
 - **Total length:** 0.22 miles (approximately 1,160 feet).
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IV. Proposal Requirements

The City of Ellsworth will hold a **mandatory pre-bid site visit** for contractors intending to submit proposals for the installation of temporary power to the future courthouse site.

Site Visit Details

- **Date:** October 7th, 2025
- **Time:** 1pm
- **Location:** Meet at the lot behind Merrill Furniture off High Street, Ellsworth Maine.

Attendance at this pre-bid site visit is **required**. Contractors not present will be **ineligible** to submit a proposal for this project.

During the site visit, City representatives will review project limits, discuss coordination requirements, and answer contractor questions.

Contractors must include the following information in their proposal:

1. Company background and relevant experience with temporary power installations.
2. Detailed project approach and timeline.
3. Proposed cost breakdown, including materials, labor, permits, and contingency.
4. Proof of insurance and licensing.
5. References from at least three (3) recent projects of similar scope.

V. Schedule

- **RFP Release Date:** 9/24/2025
- **Mandatory Pre-Bid Site Visit:** Tuesday October 7th, 2025 1pm- Lot behind Merrill Furniture off High Street.
- **Deadline for Questions:** October 9th , 2025
- **Proposal Due Date:** October 14th, 2025
- **Anticipated Award Date:** October 20th, 2025
- **Project Start Date:** End of October

VI. Evaluation Criteria

Proposals will be evaluated based on the following:

- Responsiveness to RFP requirements
- Experience and qualifications
- Project cost and schedule
- Safety record and compliance history
- References and past performance

VII. Submission Instructions

Sealed proposals must be clearly marked “**Temporary Power Installation – Future Courthouse Site**” and delivered to:

City of Ellsworth
Attn: City Clerk
1 City Hall Plaza
Ellsworth, ME 04605

By 11am on October 14th, 2025

Electronic or faxed submissions will not be accepted.

VIII. Additional Information

- Attendance at the **mandatory pre-bid site visit** is required for a proposal to be considered. Contractors not in attendance will be disqualified.
- The City reserves the right to reject any or all proposals, to waive irregularities, and to accept the proposal deemed in the best interest of the City.
- Contractors are responsible for visiting the site and familiarizing themselves with conditions prior to submitting a proposal.