

ADULT USE CANNABIS STORE LICENSING LOTTERY

The number of adult use cannabis store local licenses shall be limited to three (3) adult use cannabis stores. Local licenses shall be awarded subject to the lottery process found in Appendix B of this Chapter. Applications received within 30 days of May 14, 2026 that meet the license and application requirements shall be eligible to participate in a lottery drawing to determine which applicant(s) will be awarded any available local license. If there are three or less applicants for adult use cannabis store local licenses a lottery will not be required. When an adult use cannabis store local license remains or becomes available, the same 30-day application window and evaluation process shall apply. ADULT USE CANNABIS STORE LICENSING ORDINANCE, Chapter 14, Article 401.

Lottery Procedures

Applicants for an adult use cannabis store local license will have a 30-day window starting April 14, 2026 to submit applications.

In the event the City Council approves more than three (3) applications, all completed and approved applications will be assigned a unique identification number which will be sent to each applicant and posted on the City's website.

The City Manager and/or designees will draw the numbers.

The City will utilize a raffle drum and numbered balls to conduct the lottery. A numbered ball will be placed in the raffle drum for each unique identification number assigned to an approved application.

The lottery drawing will take place on the Monday following City Council conditional approval of the local licenses, at 6:30PM in the Council Chambers.

The City will prove out the numbered balls prior to the lottery, meaning it will confirm each numbered ball is present and ready for the lottery. The proving process will begin at 12:30PM, in the Council Chambers, on the day of the lottery. The proving process will involve the City Manager and/or designees calling out the number of each ball and staff checking off its presence on paper lists. This will confirm that all the required balls for the lottery are present and none are missing. The balls will be placed in buckets as they are proved out. The buckets will remain in the Council Chambers, in plain sight of all present or watching, until the lottery is complete.

The public is welcome to observe the proving process and the lottery in person, or remotely by watching on the City's livestream.

At 5:00PM, the balls for the lottery will be placed into the raffle drum. The drum will be turned no fewer than three times to sufficiently mix up the numbered balls. The City Manager and/or designees shall reach into the drum, mix the balls around before drawing one, or turn the drum again at any time during the lottery.

The first ball will be drawn from the drum and the ascribed number on the ball read aloud. The number will be recorded on paper by two different staff members. This first draw of three will be for the license invitation.

The order in which the remaining numbered balls are drawn will establish the waitlist order. A numbered ball will be drawn from the drum and read aloud, until the drum is empty.

The signed off lists will be posted on the City's website by the following business day. The lists will show the order in which the numbered balls were drawn. It will not have information about the applicant's name or proposed location. Due to the number of applications and the time involved in transcribing the lottery results to the application lists, this information will not be posted until the week following the lottery.

Information about an applicant's assigned identification number will not be present at the lottery. The City will not be able to verify or confirm any names or addresses associated with the unique identification numbers at the time of the lottery. This ensures the lottery is conducted "blind".

The City will not be able to take or respond to audience questions or comments during the lottery. The audience is welcome to observe but not participate in the process of drawing numbers. The City reserves the right to remove an audience member if they are disruptive to the lottery process. Anyone removed may still observe the lottery remotely.

Lottery winners will receive a written invitation, from the City, to proceed with the licensing process in order to obtain a final local license.